

## Alconbury Parish Council

**Notice of meeting:** Parish Council meeting.

**Time:** 7.30pm

**Date:** Tuesday 29<sup>th</sup> April 2014.

**Venue:** Alconbury Memorial Hall

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are invited to address the Council during Open Forum.**

### Public Open Forum

#### Agenda:

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda.
  - b) Councillors to declare any "Other Interests" in any items on the agenda.
3. To approve and sign the minutes of the previous meeting held on 25<sup>th</sup> March 2014.
4. Election arrangements.
5. Reports from District and County Councillors.
6. Cambridgeshire Future Transport – report from Mr R . Reed.
7. A14 Cambridge to Huntingdon Improvement Scheme consultation.
8. Grass cutting.
9. Village Entrance feature/signage – Cllr. Aylott / The Clerk.
10. Update on Alconbury Weald – Councillor Aylott/ The Clerk.
11. Brook tidy and wildlife survey – Cllr. Isles / The Clerk.
12. Alconbury Sports & Social Club – Councillor Watson.
13. Community Orchard/Trees – Councillor Tarabella.
14. Memorial Hall – Councillor Isles/Councillor Adams.
15. Neighbourhood Watch/ Police crime report – Councillor Bush/ The Clerk.
16. Playgrounds – Councillor Watson.
17. Youth Group – Councillor Adams/Councillor Bush.
18. Website – Clerk.
19. Allotments.

20. Infrastructure report:
- (a) Churchyard.
  - (b) Village Green.
  - (c) Roads & footpaths.
  - (d) General.
21. Financial report.
- (a) Result of the external audit for year ending 31<sup>st</sup> March 2013.
  - (b) To agree and sign the accounts for year ending 31<sup>st</sup> March 2014 and to complete the Annual Return.
  - (c) Result of the internal audit for year ending 31<sup>st</sup> March 2014.
  - (d) Payment of outstanding debts:
- |   |          |
|---|----------|
| Four Seasons, grass cutting, first payment.                                   | £1160.00 |
| CCC., Supply and installation of Speedwatch signs                             | £248.40  |
| Mrs. D. Benham, wages & expenses for April.                                   | TBA      |
| HMRC, PAYE & NI for April.  | TBA      |
| askiT Services Ltd., website setup, annual hosting subs. & annual domain reg. | £147.60  |
| CAPALC, councillor training.  | £35.00   |
| CAPALC, annual membership fee.  | £518.82  |
| London House Signs, refurbishment of village sign.                            | £420.00  |
- (e) Current position.
  - (f) Risk assessment.
22. Correspondence.
23. New agenda items for the next meeting.
24. Date of the next meeting – 27<sup>th</sup> May 2014 starting at 7.30pm in the Memorial Hall.

Denise Benham  
 Parish Clerk - 01487 773177  
 23rd April 2014