

Alconbury Parish Council

Notice of meeting: Parish Council meeting.

Time: 7.30pm

Date: Tuesday 25th June 2013.

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are invited to address the Council during Open Forum.

Open Forum

Agenda:

1. Apologies for absence
2. Councillor's Declaration of Interests for items on the agenda.
3. To approve and sign the minutes of the previous meetings held on 27th & 28th May 2013.
4. To approve the appointment of Mrs. D. Benham to carry out an internal investigation of the Parish Council's financial affairs.
5. Recruitment of a new Parish Clerk.
6. Actions from the last meeting.
7. Update from County Councillors.
8. Update on Emergency Planning – Councillor Aylott.
9. Update on Alconbury Weald – Councillor Aylott.
10. Allotments – Councillor Aylott.
11. ASSC – Councillor Watson/Councillor Lay.
12. Community Orchard/Trees – Councillor Tarabella.
13. Memorial Hall – Councillor Watson/Councillor L. Adams.
14. Neighbourhood Watch – Councillor Bush.
15. Playgrounds – Councillor Watson.
16. Youth Group – Councillor L. Adams/Councillor Bush
17. Wind Farm – Councillor J. Adams.
18. Website – Councillor Lay.
19. Infrastructure report:
 - (i) Churchyard.
 - (ii) Village Green.
 - (iii) Roads & footpaths.
 - (iv) General.

20. Planning –
- (i) To discuss and agree the Parish Council’s recommendation for:
Application ref. 1300666FUL – Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street, Alconbury.
 - (ii) To review and agree a response to the “Submission of Additional Information for Consultation” document for planning application 1201158OUT, Alconbury Weald.
 - (iii) Update on previously discussed applications.
21. Correspondence:
- (i) Phone call from parishioner regarding damaged play equipment at Bramble End playground.
 - (ii) Request for update re grit bin for Field Close.
 - (iii) Report of damaged footbridge leading to periphery footpath and gate at allotments.
22. Financial report.
- (i) Payment of outstanding debts:
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| Easiprint, leaflets. | £27.60 |
| Easiprint, newsletters. | £151.80 |
| Mrs. J. Aylott, Stationery & stamps | £46.89 |
| Total Computing Systems Ltd., Laptop & sundries. | £426.96 |
| CAPALC, Affiliation fee. | £503.26 |
- (ii) To review the Parish Council’s insurance cover.
 - (iii) To discuss arrangements for Participatory Budgeting.
23. Date of the next meeting – to be confirmed.

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item, the Chairman will request that in the public interest, the public and the press will be temporarily excluded from the meeting and asked to withdraw.

24. To receive an update from Councillor Aylott and Mrs. Benham regarding the investigations into the financial irregularities recently discovered in the Parish Council’s finances.

Mrs. J. Aylott
Chairman of Alconbury Parish Council
19th June 2013.