

Minutes of Meeting – Alconbury Parish Council

Status: Draft

Date Tuesday 29th January 2013
Meeting Monthly Meeting
Venue Memorial Hall, Alconbury

Mr Adams	JAd
Mrs Adams	LA
Mr Bush	AB
Mr Fayers-Hallin	VFH
Mr Hardy	IH
Mr Lay-Chair	JL
Mr Watson	PW
Mrs Sharp-Clerk	JS

County Councillors Laine Kadic and
Sir Peter Brown

0 members of the public

Item

Action

Public Forum

Nothing to report.

150 Apologies for Absence

Apologies from Mrs Aylott, Mrs Williams and Mrs Elphick due to personal circumstances.

151 Councillor's declaration of interest for items on the agenda

Mr Adams and Mrs Adams both expressed an interest in item 160 as spouses of allotment holders. Mr Lay also expressed an interest in item 160 as an allotment holder.

152 To sign and approve minutes of previous meeting held on 27th November 2012

Minutes proposed by Mr Hardy and seconded by Mr Adams. Minutes duly approved and signed.

153 Actions from last meeting

- Clerk to contact local PSCO to arrange visits at School times due to parking issues-Done
- Clerk to request updated minutes and agendas to be published on the website and also advertise the website on the bottom of the minutes-done
- Clerk to submit report to HDC with concerns over plans at Alconbury Weald-Done
- Clerk to request tree warden carries out a monthly check on the Community Orchard-Email sent

154 Update from County Councillors

County Councillor Kadic advised that she was still working on retaining some form of bus service after April 2013 and would report back once she had some news.

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County Councillor Brown advised that the County Council would make a small 1.99% increase in Council Tax from April 2013.

155 Alconbury Weald

Mrs Aylott had sent a report for the meeting. She advised that HDC and the Highways agency had put their formal responses to Urban and Civic with reference to the planning application and that these responses were available as a public document on the HDC website. These were to be discussed at the next joint Parish Council Liaison meeting on 4th February 2013. There had been little objection to the plans for residential and commercial use but there had been concern for the processes involved.

156 New Code of Conduct

Clerk had sent a copy of the new Code of Conduct as adopted by HDC to all councillors prior to the meeting. All agreed that this should be adopted with immediate effect. Clerk to inform HDC

JS

157 Councillors for 2013-2014

Clerk asked all councillors whether anyone had decided on their availability to continue as a councillor after the AGM in May 2013. One councillor expressed his wish to resign before the AGM. Two further councillors informed the Parish Council that they would be moving out of the area during 2013 and at such point would be required to resign. Clerk agreed to advertise for new councillors.

JS

158 Flood Awareness

Clerk reported that she had received around 40-45 replies from the flood awareness questionnaires. Clerk agreed to collate results and report back to the Parish Council between meetings.

JS

159 Allotments

Nothing to report

160 ASSC-Mr Watson

Mr Watson reported that finances had again been discussed at the last committee meeting and a further meeting was to be held. Mr Watson and Mr Lay will report back at the next PC meeting.

PW/JL

161 Community Orchard

Clerk had requested that the new tree warden do a monthly inspection of the Community Orchard. Awaiting a reply. Mrs Aylott had sent pictures of tree labels from the National Arboretum and suggested that the Orchard trees might benefit from labeling. Clerk to contact Bridget Halford at HDC.

JS

162 Memorial Hall

Mr Watson reported that finances had been discussed at the last committee meeting and rental charges were being reviewed. Nothing else to report.

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163 Neighbourhood Watch-Mr Hardy

Mr Hardy reported that he had attended the NHW committee AGM. The committee had remained the same as previously and the 2013 fete was to be held on 13/07/2013. Last year's fete had raised £809 and the carol service around the Christmas tree had been well attended raising £234. Insp Mark Greenaugh had given a talk regarding the lack of PCSOs and Police Officers and advised that they would only be in attendance in emergency situations as Alconbury is a low crime area.

164 Playgrounds

Nothing to report.

165 Youth Group

Mr Busy reported that the Youth Group committee had requested an update of transfer of funds. Clerk advised that this was to be done ASAP in accordance with the bank's processes for closing an account. Mrs Adams reported that attendance numbers were still good.

166 Website-Mr Lay

Mr Lay reported that he had received usage figures for December and these had been pleasing. He suggested that a flood map be put on the website to show the most at risk areas. All agreed.

167 Clerk's Infrastructure Report

i. Churchyard

The Scouts had requested another "clear up day" in the Churchyard. Revd Mary Jepp had requested it be a community day where all could be involved and had suggested a date be set for after Easter. Clerk to contact local waste recycling companies to ascertain the possibility of obtaining a skip for the day.

JS

ii. Village Green

Clerk reported that she had received one quote for the cleaning and repainting of the village sign, however, the quote was extremely high therefore she was awaiting a second quote and would report back once this had been received. Clerk had also been in touch with both Anglian Water and Highways Agency regarding an overflowing drain on the village green.

JS

iii. Roads and Footpaths

Clerk confirmed that the oak posts next to the Heritage Bridge were re-sited before Christmas and the white fence adjacent to this was to be painted early 2013.

iv. General

Mr Bush enquired as to whether the Clerk had received any correspondence about the streetlighting scheme that was still ongoing. He was concerned that the job was very much still not finished and was causing problems throughout the village. County Councillor Laine Kadic agreed to discuss the matter with Highways Agency.

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168 Planning

Planning Applications Determined:

1201701FUL- Enclosure to existing outdoor swimming pool-Permission Granted

1201434FUL- Erection of a 3 bed detached dwelling- 2 Globe Lane Alconbury-Permission Granted

169 Correspondence

Email from Wisser Group ref collection of unused electrical goods

Clerk that she had received an email from a household goods recycling company in St Ives who wish to work with the Parish Council in collecting electrical goods from houses in order to support vulnerable people. Clerk to obtain more information.

JS

Request from resident for a grit bin in Field Close

Clerk had received a request for a grit bin in Field Close. All agreed that one should be purchased, if possible and also one should be purchased for Church Way. Clerk to obtain prices ASAP.

JS

Letter from Big Lottery Fund

Mrs Aylott had received a letter from the Big Lottery fund to inform her that the terms and conditions had changed and therefore the PC were able to reapply for a grant. All agreed to work towards finding a project and in the meantime, Clerk agreed to send the information onto other local groups.

JS

170 Responsible Finance Officer's Report

Cheques for signature:

J Sharp-December Salary £445.95

J Sharp-December Broadband expenses £21.75

J Sharp-January Salary £445.95

J Sharp-January Broadband expenses £21.75

Cheques proposed by Mr Hardy and seconded by Mrs Adams

171 Date of next meeting

Tuesday 26th February 2013 at 7.30pm in the Memorial Hall

Jo Sharp-Clerk

5 Red Lion Close, Alconbury

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E-mail: ParishClerk@alconburyparishcouncil.gov.uk

[New Website www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)