

Minutes of Meeting – Alconbury Parish Council

Status: Draft

Date Tuesday 26th March 2013
Meeting Monthly Meeting
Venue Memorial Hall, Alconbury

Mr Adams	JAd
Mrs Adams	LA
Mr Bush	AB
Mrs Elphick	EE
Mr Hardy	IH
Mr Lay-Chair	JL
Mrs Williams	PWs
Mrs Sharp-Clerk	JS

County Councillors Laine Kadic and
Sir Peter Brown

District Councillor Keith Baker

0 members of the public

Item

Action

Public Forum

Nothing to report.

194 Apologies for Absence

Apologies from Mr Watson due to work commitments, Mr Sale and Mrs Aylott due to personal circumstances. Mr Lay took the chair in place of Mrs Aylott.

195 Councillor's declaration of interest for items on the agenda

Mr Adams and Mrs Adams both expressed an interest in item 203 as spouses of allotment holders. Mr Lay also expressed an interest in item 203 as an allotment holder.

196 To sign and approve minutes of previous meeting held on 26th February 2013

Minutes proposed by Mrs Williams and seconded by Mr Hardy. Minutes duly approved and signed.

197 Actions from last meeting

- Clerk to order new grit bins-Done and delivery expected after Easter
- Clerk to speak to emergency planning officer at HDC with regards to flooding and specifically Lordsway Park Homes-Done and to be reported under 202.
- Mr Adams to repair swing at Bramble End Playground-Done and further report under item 208
- Mr Lay to obtain costings for a flooding page on new website-to be reported under item 210
- Clerk to contact land owner with regards to Oak Tree on Mill Lane-Done, Clerk has now hand delivered a letter and is awaiting a response.

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- Clerk to chase highways Agency for repair of footbridge at Polecat Lane-Done, Clerk has been advised that the repair is on the job list, however, is unlikely to be repaired before mid-April.
- Clerk to organise cutting of hedge along footpath between Polecat Lane and Alconbury Weston- Clerk has spoken with highways Agency who have added it to their job list as it is encroaching on the public footpath.
- Clerk to chase HDC for new litter bins in the village-Done, unfortunately HDC have declined the request for new bins as they do not feel there is sufficient need. Clerk has agreed to contact them to suggest re-siting some of the many bins on the village green instead of purchasing new bins.

198 Update from County Councillors

County Councillor Brown advised that he and Councillor Kadic had attended the final County Council meeting prior to the May elections. He reported that a discussion had taken place regarding a new local flood risk management plan which was being implemented and the paperwork for this would be forwarded to the Clerk in due course.

199 Bus Service

County Councillor Laine Kadic reported that she had been working on a new bus service for the 2013-2014 financial year as the current service being provided by Nene and Ouse was to cease on 31st March. She had successfully managed to organise a similar service by a new company, HACT, who are a branch of the existing community transport charity FACT.

County Councillor Kadic outlined the plan for the service and hoped that there would not be a break in service between the Nene and Ouse service and the HACT service. The set up costs for HACT had been provided by the County Council, however, they were looking for some funding from the Parish Council for running costs.

All agreed that the Parish Council would require more information in writing before any agreement could be made. This was to include route and timetable details, a business plan and a guarantee of a bus service for at least 12 months. County Councillor Kadic agreed to obtain as much information as she could and report back to the Clerk.

200 Alconbury Weald

Mrs Aylott had been absent from the last community liaison meeting at Alconbury Weald and therefore had nothing to report.

201 Councillors for 2013-2014

Mr Lay reported that 5 applications had been received for the 3 vacant positions on the Parish Council. There was to be a closed meeting in April for Councillors to discuss the applications and vote on the applicants.

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202 Flood Awareness

Clerk reported that she had contacted the resident on Brookside who had stipulated that they may require assistance with their flood protection measures. She had also contacted Steven Howell, Emergency Planning Officer at HDC who was in contact with both Lordsway Park Homes residents and the Clerk herself. He was in the process of ascertaining whether or not they could assist in a plan to ensure the Lordsway Park residents can get out of the village if required in the case of a flood.

203 Allotments

Nothing to report

204 ASSC-Mr Lay

Mr Lay reported that he had not attended the last meeting, however Mr Watson had attended but had not sent a report.

205 Community Orchard

Clerk reported that Mr Senior, local resident and former Parish Councillor had expressed an interest in planting more trees at the Community Orchard. All agreed that Clerk should advertise the opportunity to sponsor more trees in the next Parish Pump article and also the newsletter.

206 Memorial Hall

No meeting, therefore, nothing to report.

207 Neighbourhood Watch-Mr Hardy

Nothing to report.

208 Playgrounds

Mrs Williams reported a swing was damaged and potentially dangerous. Mr Adams agreed to remove the damaged swing until Wicksteed Leisure attended to quote for a permanent repair.

JAd

209 Youth Group

Mrs Adams reported that there had been a committee meeting since the last PC meeting and concern had been raised over the low number of volunteers. A successful club night had been held with 102 attendees.

210 Website-Mr Lay

Mr Lay reported that he had investigated the possibility of a flooding page on the website, however, it had been decided that a link to flooding information from the Environment Agency website would be a better option and this had been added to the links page. He had also updated the live calendar and reminded Councillors that they should contact him with any events that may benefit from advertising on the website.

211 Clerk's Infrastructure Report

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i. Churchyard

- Mr Lay reminded councillors that there was to be a churchyard tidy up for 20th April at 9.30am.

ii. Village Green

- Mrs Williams reported that a local resident had contacted Anglian Water who had cordoned off the problematic drain on the Village Green whilst the problem was rectified.

iii. Roads and Footpaths

- Clerk expressed concern over the potholes along High Street and Rusts Lane. Mr Lay advised that these were being repaired earlier in the day.

iv. General

- Mrs Williams asked if Clerk could organise a litter pick along the Great North Road and also at the roundabout on Rusts Lane adjacent to the fly-over.
- All thanked Mr Adams for repainting the milestone. Clerk agreed to request that Highways Agency cut back the hedging adjacent to the milestone and also further along the Great North Road.
- Clerk agreed to write to owner of a property in Manor Lane with concerns regarding an overgrown tree and overgrowing shrubs and brambles in the front garden
- Mr Lay reported that local resident, Mr Dalleywater, had reported a fly tipping incident near his property.

212 Planning

Nothing to report

213 Correspondence

Request for a donation from Alconbury Over 60's

Clerk had received a request from the local Alconbury Over 60's club for a donation towards their annual trip. All agreed to donate £150 as per previous years.

Concern from resident regarding newsletter content.

Clerk reported that there had been concern about an oversight in the last newsletter where a commercial event had been advertised. Clerk confirmed that the previous rule of no business advertising within the newsletter was still in place.

Email regarding "Open July"

Clerk received an email from Cambridgeshire County Council promoting "Open July", an incentive to promote community events in July with the opportunity of funding for some. Clerk to pass onto ASSC for the charity cricket match and NHW for the Village Fete.

Email from resident with concerns over overgrowing hedge.

Clerk had received an email expressing concern over an overgrowing hedge from a property on Rusts Lane whereby the hedge was encroaching onto the road forcing

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traffic into the centre of the road. Clerk advised she had already written to the property owner.

214 Responsible Finance Officer's Report

- (a) Mr Lay advised that the Clerk's appraisal had taken place in March and a discussion regarding her salary would take place at the April meeting when Mrs Aylott returned.

Cheques for signature:

J Sharp-Feb Salary £445.95

J Sharp-Feb Broadband expenses £21.75

MH-p Internet hosting £259.20

Smith's Gore Memorial Hall Rental £75.60

Easiprint-Newsletters £140.80

Cheques proposed by Mrs Williams and seconded by Mr Adams

215 Date of next meeting

Tuesday 30th April 2013 at 7.30pm in the Memorial Hall

Jo Sharp-Clerk

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[New Website www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)