

Alconbury Parish Council

Notice of meeting: Annual Parish Council meeting.

Time: 7.45pm

Date: Tuesday 15th May 2018.

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

1. Apologies for absence.
2. Election of Chairman & Vice-Chairman.
3. Co-option to fill councillor vacancy.
4. To receive declarations of interest.
 - a) Councillors to declare any “Discloseable Pecuniary Interests” in any items on the agenda.
 - b) Councillors to declare any “Other Interests” in any items on the agenda.
5. To agree councillor’s individual responsibilities.
6. To adopt the Model Standing Orders 2018 produced by the National Association of Local Councils.
7. To review Financial Regulations.
8. To review insurance arrangements.
9. To approve and sign the minutes of the previous meeting held on 24th April 2018.
10. Reports from District & County Councillors.
11. Data Protection General Regulations – The Clerk.
12. Alconbury Brook Flood Management Partnership Group and Community Emergency Plan – Councillor Gilbert, Cllr. Johnson & the Clerk.
13. Update on Alconbury Weald – Councillor Aylott & the Clerk.
14. Alconbury Sports & Social Club – Councillor Bodley.
15. Alconbury Recreation Field Charity – Councillor Adams.
16. Community Orchard/Trees.
 - a. Report from Councillor Tarabella.
 - b. To confirm acceptance of a quotation from Global Tree Solutions to remove basal sucker growth from 7 trees on the village green.
17. Memorial Hall – Councillor Welsh & Cllr. Tarabella.
18. Bramble End Playground – Councillor Aylott.

19. Youth Group – Councillor Adams.
20. Police crime report – The Clerk.
21. Infrastructure report:
 - (a) Churchyard.
 - (b) Village Green.
 - (c) Roads & footpaths.
 - (d) General.
22. To discuss the grass cutting arrangements for areas of grass in the village owned by HDC.
23. Planning.
 - a) New application.
18/ 00707/FUL Demolition of motel, services and petrol filling station and change of use from lorry park, motel, services and petrol filling station to lorry park, incorporating container storage (within the existing lorry park) and erection of office building with associated car parking and replacement lighting. Alconbury Services, Rusts Lane, Alconbury, PE28 4WD
 - b) Update on previous applications.
24. Financial report.
 - a) Payment of outstanding debts:

CAPALC, annual affiliation fee 1/4/18 – 31/3/19	£461.63
A.Abbs, village grass cutting 1 st instalment.	£1220.00
A.Abbs, grass verge cutting 1 st instalment.	£500.00
askiT Services Ltd, annual webhosting and annual domain registration.	£72.00
askiT Services Ltd, laptop and new email address setup for Parish Clerk.	£45.00
 - b) Current position.
25. Correspondence.
26. New agenda items for the next meeting.
27. Date of the next meeting – 26th June 2018, starting at 7.30pm in the Memorial Hall.

Denise Benham
 Parish Clerk - 01487 773177
 8th May 2018