

# Alconbury Parish Council

**Notice of meeting:** Parish Council meeting.

**Time:** 7.30pm

**Date:** Tuesday 30<sup>th</sup> April 2019

**Venue:** Alconbury Memorial Hall

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any “Discloseable Pecuniary Interests” in any items on the agenda.
  - b) Councillors to declare any “Other Interests” in any items on the agenda.
3. To approve and sign the minutes of the last meeting held on 26<sup>th</sup> March 2019.
4. Councillor Vacancy
5. Reports from District & County Councillors.
6. To receive verbal reports from Councillors on their portfolio of responsibilities
7. Passenger Transport Service re-tendering – Bus 46A
8. To consider an application for available funding from the A14 Integrated Delivery Team
9. Police crime report – The Clerk.
10. To receive an update on the Electric Vehicle Survey – The Clerk
11. Infrastructure report:
  - (a) Churchyard.
  - (b) Village Green.
  - (c) Roads & footpaths..
  - (d) General.
12. Planning.
  - a) Planning applications:

18/01217/FUL – The erection of a building to accommodate the Headquarters and Air Ambulance Station for Magpas, including hangar and garaging space for a helicopter and emergency vehicles, with associated landscaping, car parking, and boundary treatment with access from Ermine Street. Building 252 RAF Alconbury

18/01577/REM  
Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works.

Land West Of The East Coast Mainline Railway And North Of Spittals Way Huntingdon  
H/5005/19/CC  
Erection of two-storey Cambridgeshire County Council Civic Hub (4,219sq.m GEA), comprising office space with an ancillary multi-function meeting area (to include Full Council Member Meetings), support space, a staff break-out area, with provision of vehicular and cycle parking, and associated landscaping to site. Cambridgeshire County Council Civic Hub, Ermine Street, Alconbury Weald, PE28 4WX

19/00425/HHFUL – Proposed single storey extension to the side/front of 3 The Acre
  - b) Update on previous applications.

13. Financial report.
- a) Result of internal audit, completed on 17<sup>th</sup> April 2019 by Brian Cox with no issues raised. A copy has been sent to all councillors on 23<sup>rd</sup> April 2019.
  - b) To agree and sign the accounts for year ending March 2019 – a copy of the accounts, bank reconciliation, receipts and payments had been sent to all councillors on 15<sup>th</sup> April 2019.
  - c) To complete the Annual Return – a copy of the completed Annual Return, sections 1 and 2 has been sent to all councillors on the 15<sup>th</sup> April 2019
  - d) Risk Assessment – The Clerk had completed a risk assessment on 15<sup>th</sup> April 2019 and forwarded a copy to all councillors. A copy will be attached to the minute book
  - e) Payment of outstanding debts:
 

Ms C Copley	Clerks wages and expenses for April	£ 774.71
SR Howell	Pension Regular re-declaration	£ 60.00
askIT	Annual webhosting and domain registration	£ 79.20
A Abbs	Grass Cutting, HDC areas, 1st installment	£ 200.00
A Abbs	Grass Cutting, Verge areas, 1st installment	£ 500.00
A Abbs	Grass Cutting, Village areas, 1st installment	£1220.00
CAPALC	Affiliation fee for 2019-20 and GDPR Membership	£ 456.50
Brian Cox & Co	Internal Audit of Financial Accounts	£ 72.00
Hunts District Co	Litter Bin Emptying	£1515.84
Alconbury Church	Dontation towards skip for Churchyard tidy	£ 200.00
  - f) Current position
  - g) To acknowledge receipt of the National Joint Council for Local Government Services (NJC) agreed pay scales for 2019-20 and subsequent increase to the Clerks salary from 1<sup>st</sup> April 2019 as stated in the Clerks offer letter of 4<sup>th</sup> October 2019 to SCP 20 (previously 27) £13.15 per hour.
14. Correspondence.
15. New agenda items for the next meeting.
16. Date of the next meeting – Tuesday 21<sup>h</sup> May 2019. The Annual Parish Meeting will commence from **7pm**, followed by the Annual Parish Council meeting

Charlotte Copley  
 Parish Clerk – 01487 813606  
 23 April 2019