

# Alconbury Parish Council

## Notice of Parish Council meeting:

**Date:** Tuesday 24<sup>th</sup> September 2019 **Time:** 7.30pm **Venue:** Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any “Discloseable Pecuniary Interests” in any items on the agenda.
  - b) Councillors to declare any “Other Interests” in any items on the agenda.
3. To approve and sign the minutes of the last meeting held on 6<sup>th</sup> August 2019.
4. To receive reports from District & County Councillors.
5. To receive verbal reports from Councillors on their portfolio of responsibilities.
6. To receive any updates regarding anti social behaviour at the High Street/Lordsway Park Homes viaduct.
7. Update on Parish Council Electronic Vehicle Charge Point installation project.
8. To receive correspondence from Luminus Group regarding progress to Crown Gardens remodelling works.
9. Flood prevention, carried over from previous meeting.
10. To receive an update on possible village CCTV.
11. To open up discussion on possible Parish Council merger with Alconbury Weston Parish Council.
12. To discuss possible use of Parish Councillor photographs on the Parish Council website and noticeboard.
13. Police crime report – The Clerk
14. Infrastructure report:
  - (a) Churchyard. Request from J Adams regarding Churchyard grass cuts.
  - (b) Village Green.
  - (c) Roads & footpaths. Email from Mr Hudson of CCC with copy of letter sent from CCC to Coulson Way residents, along with an update on Polecat Lane.
  - (d) General.
15. Planning.
  - a) Planning applications:  
19/01591/REM – Reserved matters approval of access appearance, landscaping, layout and scale following 1201158OUT approval – up to 84 car parking spaces and 8 motorcycle spaces and associated landscaping works – Alconbury Weald
  - b) Update on previous applications  
H/5005/19/CC – Cambs County Council Civic Hub, Alconbury Weald – GRANTED subject to conditions, a copy of the decision notice can be found at [www.cambridgeshire.gov.uk](http://www.cambridgeshire.gov.uk)
  - 18/01217/FUL – invitation from Development Services, Hunts DC, to attend the MAGPAS operating base at RAF Wyton to observe the Air Ambulance helicopter being operated at the base.
16. Financial report
  - a) Payment of outstanding debts:  
August 2019 payments

1.	Ms C Copley	Clerks wages and expenses for August 2019	£ 665.50
2.	HMRC	Clerk PAYE	£ 15.00
3.	Parish Online	Online mapping	£ 120.00
4.	Office World	Stationery/Ink	£ 49.17
5.	Global Tree Solutions	Tree works	£ 384.00
6.	A.Abbs	Inv 1148 and village grass cutting	£2220.00
7.	Royal British Legion	Donation for remembrance wreath	£ 50.00

September 2019 payments

- |    |             |  |       |
|----|-------------|--|-------|
| 1. | Ms C Copley | Clerks wages and expenses for July 2019                                | £ TBC |
| 2. | A Abbs      | Grass Cutting to village, CCC & HDC areas, 6 <sup>th</sup> installment | £ TBC |

b) Current position. Monies received;

c) To confirm conclusion of audit by PFK Littlejohn.

17. Correspondence.

14.08.19 Email notification from Cambs CC informing of bridge works and road closure to Woolley Lodge bridge, Woolley Road, Alconbury C107 between 14<sup>th</sup> and 20<sup>th</sup> October 2019.

09.09.19 Letter from B Cox announcing acquisition of B Cox and Co by Evolve Tax and Accountancy LLP – 1<sup>st</sup> October 2019

04.09.19 Email from Cambs CC regarding installation of barrier to separate access route from school entrance and 6 School Lane

19.09.19 Email from Hunts DC regarding Parish Council Planning Forums 12<sup>th</sup> March 2020 – 1 x Councillor invited to attend

17.09.19 Email from Highways CCC regarding resurfacing trial between Alconbury Weston and Upton.

18. New agenda items for the next meeting.

19. Date of the next meeting – Tuesday 29<sup>th</sup> October 2019, 7.30pm, Alconbury Memorial Hall

Approve meeting dates for the remainder of 2019



Charlotte Copley, Parish Clerk 01487 813606

17<sup>th</sup> September 2019