

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 25th August 2015 at Alconbury Memorial Hall.**

Public Participation: The two parishioners who were present addressed the Council regarding planning application ref. 15/00749/FUL and one handed a letter of objection to the Clerk.

Councillors present: Mrs. E. Adams, Mrs. J. Aylott, Mr. C. Bodley, Mr. A. Bush, Mrs. E. Elphick, Mr. R. Sale (Chairman), Mr. S. Tarabella & Mr. A. Welsh.

Also present: County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk) & 2 members of the public.

1. Apologies for absence: Cllr. L. Isles (personal), Cllr. K. Tarabella (work commitment) & County Cllr. Brown (personal).
2. Declaration of Interests: Cllr. Adams declared an interest in item 9, being a trustee of the Alconbury Recreation Field Charity. Cllr. Welsh declared an interest in item 11, being a trustee of the Memorial Hall.
3. To approve the minutes of the previous meeting held on 28th July 2015: Approval of the minutes of 28th July 2015 proposed by Cllr. Aylott, seconded by Cllr. Tarabella and unanimously agreed.
4. Report from County Councillor: County Cllr. Ashcroft advised that “CCC were expected to do more with less money due to Government cutbacks.”
5. Village entrance features: Nothing to report.
6. Update on the proposal to lower the speed limit on North Road: The Outcomes and Impacts tables had been completed and returned to the Cambridgeshire Community Foundation and the grant will be paid to Alconbury Recreation Field Charity on 26th August. The Clerk had received permission from ARFC to order the work with Highways, which she had done today.
7. Update on Alconbury Weald: No meeting had been held.
8. Alconbury Sports & Social Club: Cllr. Bodley had been unable to attend the last meeting. Cllr. Adams advised that the refurbishment of the Sports Bar was almost complete.
9. Alconbury Recreation Field Charity: Cllr. Adams reported that at the last trustees’ meeting on 5th August they had discussed the speed limit reduction. Forthcoming events include a Family Fun Day on 5th September, a Fashion Show on 22nd September, Halloween & Firework Night on 31st October and a Children’s Christmas Party on 19th December.
10. Community Orchard/Trees: Cllr. Tarabella expressed concern that someone had removed all of the netting and poles from the orchard trees, even though some of them still needed protection. There was evidence of damage to some of the hedging too. Cllr. Bodley will investigate and report back. Councillors wished to record their disgust at the recent vandalism which has seen 6 trees on the village green destroyed, including 4 of the new trees planted last autumn. The incident has been reported to the police and is being investigated. Bridget Halford has kindly agreed to provide replacement trees for planting in the autumn.
11. Memorial Hall: No meeting had taken place.

12. Neighbourhood Watch: No meeting had taken place. The police crime report for June shows 6 recorded crimes, classified as: Burglary – ASSC, Anti-social behaviour – Hillfield, Criminal damage & arson – Frumetty Lane, vehicle crime -School Lane,Maple End, & Beech End.

13. Bramble End playground:

Repairs to the safety surface have been completed. Clerk to chase Creative Play regarding the remaining repairs.

14. Youth Group: No meeting had taken place.

15. Infrastructure report:

a) Churchyard – A Churchyard Tidy will take place on Saturday 3rd October at 9.30am. All volunteers welcome.

b) Village Green – The quote of £400 from Mr. Abbs to cut the top of the brook banks had been circulated and accepted by councillors since the last meeting and the work had been completed. Cllr Welsh proposed approval of the action taken by the Clerk. Seconded by Cllr. Bush and unanimously agreed.

c) Roads and footpaths – Clerk to remind Highways that the temporary signage needs to be removed. The Clerk had not received any replies to the notice asking for volunteers to paint the railings. Clerk to report to Highways that the footpath behind Coulson Way was becoming overgrown.

d) General – Nothing to report.

16. Planning.

a) New applications.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Councillors considered the application and the letter of objection received from a parishioner and concluded that a recommendation could not be made without further information regarding potential future traffic movements and hours of operation. Clerk to contact Nigel Swaby for further information.

b) Update on previous applications.

15/00966/LBC Remedial works to the south-eastern gable wall. Brookside, Alconbury.

Approved by HDC.

15/01117/REM Approval of appearance, layout, landscaping and scale in respect of the construction of 128 dwellings, pocket park, associated highways, landscaping and ancillary works. Alconbury Weald, Ermine Street, Little Stukeley. In progress.

15/00921/FUL Extension of sales forecourt and associated landscaping. Steve's Car Sales, Ermine Street, Alconbury. In progress.

15/00930/FUL Erection of one affordable bungalow. Land north-west of 17 Wren Close, Alconbury. In progress.

15/01054/HHFUL Ground floor extension to the side elevation. The Barn, 17 High Street, Alconbury. Pending decision.

15/00692/HHFL Lean-to part side and part rear UPVC ground floor conservatory. 11 Hawthorn End, Alconbury. Approved by HDC.

15/00408/REP – Replacement of application TWA/99/APP/13 for proposed rail facilities and rail link to east coast mainline to extend the timescale for commencement, as set in condition 2 (Planning ref: 9701500OUT as replaced by 1000692REP). Alconbury Airfield, Ermine Street, Little Stukeley. In progress.

1300666FUL – Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Appeal dismissed.

c) A14 Cambridge to Huntingdon Improvement Scheme – Statement of Common Ground. Cllr. Welsh had received an updated document which he had examined and was satisfied that it contained all the points previously raised. Clerk to request a copy and to sign it on behalf of the Parish Council by the deadline date of 2nd September.

17. Financial report:

a) Payment of outstanding debts.

Cllr. Aylott proposed approval of payment of items (1) to (8). Seconded by Cllr. Bush and unanimously agreed.

(1) Cq. No. 856 A. Abbs, grass cutting. £1160.00

(2) Cq. No. 857 Wicksteed Leisure Ltd., repairs to safety surface. £296.40

(3) Cq. No. 858 Mrs. D. Benham, wages & expenses of Parish Clerk for August. £644.20

(4) Cq. No. 859 HMRC, PAYE/NI August 0.80p

(5) Cq. No. 860 Balfour Beatty Living Places, charge for designing lighting scheme. £662.51

(6) Cq. No. 861 A. Abbs, strimming bank tops. £400.00

(7) Cq. No. 862 Business Services at CAS, Parish Council insurance. £649.43

(8) Cq. No. 863 askiT Services Ltd., webhosting and domain fee. £72.00

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor.

The bank statements were available for inspection and Cllr. Bodley confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

18. Correspondence:

a) Letter from Highways England – Notice of application for compulsory acquisition of additional land at Woodhatch Farm, Ellington junction, Buckden Landfill Site and Mill Common. Comments to be made by 10th September via the website <http://infrastructure.planninginspectorate.gov.uk/A14>

b) Change of address – Top Farm to be known as Top Farm Alconbury, Ermine Street, Alconbury.

c) Allocation of 5 addresses to five barn conversions at the farmyard in The Maltings – to be known as 1-5 Manor Farm Yard, The Maltings, Alconbury.

d) email received from previous website provider stating that the masthead on the home page of the Parish Council’s new website was produced by them and requesting that the image was removed. This has been temporarily replaced by a collage of photographs. Cllr. Sale has spoken to Black Barn Ceramics regarding a replacement masthead.

19. New agenda items for the next meeting: None requested.

20. Date of the next meeting: 29th September 2015, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

