

**Minutes of the Meeting of Alconbury Parish Council
held on Tuesday 24th February 2015 at Alconbury Memorial Hall.**

Public Participation: The Clerk had received emails from residents of three properties in the south of Alconbury who were concerned that the barrier alongside the village, due to be increased in height from 2 metres to 4 metres when the new A14 is constructed, does not currently extend far enough south to afford any noise protection to their properties. One of the residents was present at the meeting and addressed the Parish Council asking for assistance. Councillors agreed that the Clerk should write a letter to Highways, supporting the resident's request to extend the barrier further south. The Clerk had also contacted County Cllr. Ashcroft and County Cllr. P. Brown prior to the meeting, asking for their help in this matter. County Cllr. Ashcroft had contacted Edward Cheng at CCC and was awaiting a response and County Cllr. Brown agreed to arrange for the residents to meet with Jonathon Djanogly MP to ask for his assistance. If possible, Cllr. Welsh will raise this issue at the A14 update meeting on 5th March.

Councillors present: Mrs. E. Adams, Mr. C. Bodley, Mrs. E. Elphick, Ms. L. Isles, Mr. R. Sale (Acting Chairman) Mr. S. Tarabella & Mr. A. Welsh.
Also present: County Cllr. P. Ashcroft, County Cllr. P. Brown, Mrs. D. Benham (Clerk) and 1 parishioner.

1. Apologies for absence: Cllr. J. Aylott (personal), Cllr. A. Bush (work commitment), Cllr. K. Tarabella (personal) & District Cllr. K. Baker (personal).
2. Declaration of Interests: Cllr. E. Adams declared an interest in item 8, being a trustee of Alconbury Recreation Field Charity. Cllr. R. Sale declared an interest in item 15b, planning application 15/00123/FUL, being a friend of the applicant.
3. To approve the minutes of the previous meeting held on 27th January 2015:
Approval of the minutes of 27th January 2015 proposed by Cllr. Welsh, seconded by Cllr. Isles and unanimously agreed.
4. Report from County Councillors: County Cllr. Brown advised that there would be a 24 hour national strike by the Firemen starting tomorrow. CCC's Health Committee are meeting with Circle and the Care Quality Commission on 26th February to discuss Hinchingsbrooke Hospital. Circle will remain in place until the end of March and then the NHS will take the hospital over. New arrangements will not be decided until after the general election. County Cllr. Brown advised that following the presentations on 27th January, CCC had recommended that the Diocese of Ely should run the new primary school at Alconbury Weald. County Cllr. Ashcroft advised that CCC were still looking at ways to cut back expenditure.
5. Village entrance features: Rebecca Brittain was unable to attend the meeting but has promised to have revised draft drawings ready by mid March for consideration at the next meeting.
6. Update on Alconbury Weald: The Clerk attended the last liaison meeting held on 5th February. The Boulevard is currently closed whilst a new road is constructed in the Enterprise Zone (EZ). Demolition in the EZ is 98% complete. Demolition in the first

residential zone is on-going. There have been a few amendments to the Design Code, such as changes to the widths of footpaths and water management issues, before it goes to the Development Management Panel in March. A planning application for the amenity building will be submitted shortly and plans for the other new building in the EZ were being worked on.

A National Skills Academy is in place with Breheny and apprentices are being taken on, which will lead to permanent jobs. The shop in Huntingdon will be turned into a jobs and skills centre.

Development of the site will now be controlled by the Section 106 and conditions. Urban & Civic have created a “ready reckoner” of progress, which will be shared with Parish Councils once it has been agreed with HDC and CCC.

Alconbury Weston Parish Council had raised concerns regarding the proposed methods for dealing with contaminated soil in the location of the first school. Urban & Civic gave assurances that there would be an approved process and if there was any doubt, the process would be stopped.

Clara Kerr (HDC) advised that HDC were still fact finding with regard to what will happen to the MOD sites at Alconbury and Molesworth but assured the Parish Councils that they will be updated as soon as there is any news.

The Transport Working Group was due to meet on 11th February to discuss Ermine Street. The minutes will be shared with all Parish Councils.

The Clerk had asked whether a bus shelter could be provided next to Admiral Windows. Urban & Civic will consider this but are only obliged to provide shelters within the site and the bus route and stopping point may be subject to change.

The next meeting will be held on 19th March starting at 9.30am.

7. Alconbury Sports & Social Club: The Clerk had written to Professor Berrington asking for clarification of the accounting and management structure and copies of the accounts for both ASSC and ARFC. Professor Berrington’s reply had been forwarded to all councillors. For clarity, there will be two separate agenda items for ASSC and ARFC going forward. Cllr. Bodley advised that the committee intended to make the difference clearer in the branding of the club and the charity, and in communications to the villagers. Cllr. Bodley advised that the items highlighted in the play area safety inspection were now being addressed, with the swing seat quote approved and a ROSPA inspection arranged. The Charity Cricket match will take place on 3rd July. There are plans to serve breakfast at the club on the 1st Sunday of every month.

8. Alconbury Recreation Field Charity: Cllr. Adams reported that there had been a meeting of the trustees during which the accountant had explained the financial set up to new trustees. As a result, all had a better understanding of the relationship between ASSC and ARFC. Plans for an event to celebrate the 70th anniversary of the end of WWII had been dropped due to lack of support. An Easter event is planned for Easter Sunday.

9. Community Orchard/Trees: Cllr. Tarabella had completed the planting of nine new trees on the village green, with the assistance of Bridgit Halford and volunteers from the village. The Clerk thanked Cllr. Tarabella for all his work on this project. The quote for pollarding two further willow trees has been accepted. GTS are awaiting the necessary permission from HDC.

10. Memorial Hall: No meeting had taken place. The AGM is on 30th March.

11. Neighbourhood Watch: The police crime report for December shows 1 recorded crime – anti-social behaviour.

12. Bramble End playground:

- a) Condition report - Cllr. Welsh advised that there were no issues to report.
- b) Quote to install two short sections of footpath between the existing path and the playground gates – The Clerk had received a quotation from Day Today Maintenance and had subsequently requested a breakdown of the quote and will then arrange to meet Mr. Day with Cllr. Welsh, to discuss the proposed work.

13. Youth Group: Cllr. Adams reported that there had been no committee meeting but the last club night had gone well.

14. Infrastructure report:

- a) Churchyard – Highways have repositioned the new salt bin.
- b) Village Green – The Clerk had emailed Anglian Water regarding the damage being caused to the edge of the village green by tankers visiting the sewage works but had not received a reply. Cllr. Bodley agreed to follow this up. Councillors noted that there was evidence of damage caused by a tractor too. The Clerk had received an email from a friend of the two young men from Alconbury, who had been killed in a car accident before Christmas. Their friends would like to renovate the bench by the ford crossing, which was a regular meeting place, and to attach a plaque in their memory. Councillors unanimously agreed that permission should be granted, subject to the wording on the plaque being approved by the Parish Council.
- c) Roads and footpaths – The Clerk had included a note in the article for the Parish Pump reminding dog owners to pick up after their pets when walking on grass footpaths. CCC have cut back a number of hedges around the parish. Clerk to request that the overgrown hedge on footpath 4 is cut back. Following a number of comments from parishioners, Cllr. Welsh made a request to revisit the decision taken at the last meeting, when councillors agreed not make a bid for funding to Woolley Hill Wind Farm Trust, to reduce the speed limit between Alconbury and Alconbury Weston. After discussion, councillors voted unanimously to apply for funding subject to Alconbury Weston Parish Council's support. Cllr. Isles and Cllr. Bodley agreed to complete the application form.
- d) General – New street lighting along North Road to ASSC – The Clerk had received a revised plan for the correct stretch of road and had asked Balfour Beatty to go ahead with a proposal and provide a quotation.

15. Planning.

- a) Feedback on the outreach training attended by Cllr. Welsh. Cllr. Welsh reported that the training was very informative. Printouts of latest census information could be useful when considering new community facilities.
- b) New application. 15/00123/FUL – Proposed steel framed grain storage building. Woolley Leys Farm, Woolley Road, Alconbury. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by cllr. Bodley and unanimously agreed. Cllr. Sale took no part in the vote, having declared an interest.

c) Update on applications previously discussed.

1408285COND- Condition information for 1201158OUT – Condition 10 key Phase 1 framework including Design Code. Alconbury Weald. Letter received from HDC advising of some changes in response to comments received. E-mailed to planning team on 13/2 but no further comments to be returned,

1401979REM – Application for approval of appearance, layout and scale in respect of primary infrastructure (to support delivery of Primary School), comprising construction of new highways, new junction to Ermine Street, hard and soft landscaping, new electricity substation(s), gas governors, water pressure booster pump, foul and surface water drainage systems, foul water pumping station, utilities infrastructure, all associated earthworks, including ground re-modelling and ancillary works (advanced outside of a key phase). Alconbury Weald, Ermine Street, Little Stukeley. In progress.

1402059FUL – Demolition of existing single storey rear and side structure and erection of single storey extension, alterations and erection of detached garage. 11 Globe Lane, Alconbury, PE28 4ET. Approved by HDC.

1300666FUL – Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Enquiry adjourned, due to reconvene 6th May 2015.

d) Targeted consultation on the Huntingdonshire Local Plan to 2036.

Details have been available to councillors on- line since 23/1 and a paper copy has been circulated. Councillors agreed that they did not wish to return any comments.

16. Financial report:

a) Payment of outstanding debts.

Cllr. Adams proposed approval of payment of items (1) to (3) . Seconded by Cllr. Elphick and unanimously agreed.

(1) Cq. No. 829 Mrs. D. Benham, wages & expenses for February. £655.00

(2) Cq. No. 830 HMRC, PAYE/NI for February. £2.60

(3) Cq. No. 831 HACT, donation towards community bus service. £500.00

* Cheque number 828 has been cancelled.

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. A copy will be attached to the minutes. The bank statements were available for inspection and Cllr. Welsh confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

c) Request for a donation from the Huntingdonshire Association of Community Transport.

Cllr. Isles proposed that a donation of £500 should be made from the funds allocated in the budget to support community bus services. Seconded by Cllr. Bodley and unanimously agreed.

17. Correspondence:

a) Details of planning application ref. H/5000/15/CC – Erection of primary school and nursery, Alconbury Weald emailed to councillors on 5/2/15. Alconbury Parish Council are not a consultee for this application.

b) Local plan presentation forwarded to councillors on 5/2/15

c) Invitation to attend the A14 update on 5/3/15. Cllr. Welsh to attend on behalf of the Parish Council. Mrs. Hose to be the non-Parish Council attendee.

d) Highways have advised that an area of Highway's grass that has been taken up in error by the residents of 11 Hawthorn End, is to be reinstated.

e) Planning application ref. 15/00259REM Approval of access, appearance, landscaping, layout and scale relating to outline planning permission 1201158OUT for construction of Enterprise Zone Club Building comprising B1, D1, D2 and A3 uses, with car parking, landscaping, lighting, signage, minor ground remodelling and associated works (advanced outside of a key phase). Alconbury Weald.
Received today and passed to Cllr. Welsh to circulate amongst the planning team.

18. New agenda items for the next meeting: Parish Plan & newsletter.

19. Date of the next meeting: 31st March 2015, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....