

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 30th June 2015 at Alconbury Memorial Hall.**

Public Participation: There were no members of the public present.

Councillors present: Mrs. E. Adams, Mr. C. Bodley, Mr. A. Bush, Mrs. E. Elphick, Ms. L. Isles, Mr. R. Sale (Chairman), Mr. S. Tarabella & Mr. A. Welsh.
Also present: County Cllr. P. Ashcroft & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. Aylott (personal), Cllr. K. Tarabella (work commitment), District Cllr. Baker (personal) & County Cllr. Brown (attending another meeting).
2. Declaration of Interests: Cllr. Adams declared an interest in item 9, being a trustee of the Alconbury Recreation Field Charity.
3. To approve the minutes of the previous meeting held on 26th May 2015: Approval of the minutes of 26th May 2015 proposed by Cllr. S. Tarabella, seconded by Cllr. Bodley and unanimously agreed.
4. Report from County Councillor: County Cllr. Ashcroft advised that the County Council had started a new financial year. The management and the services offered by Cambridge Central Library were being reviewed. Plans for the new A14 were progressing.
5. Village entrance features: Cllr. Aylott and the Clerk had received a draft plan of the new entrance features. As these were in keeping with the previously agreed style and positions, Cllr. Aylott and the Clerk had given their approval to Urban & Civic.
6. Update on the proposal to lower the speed limit on North Road: The Clerk met with Laurence Rickard on 10th June to assist with the completion of the application to the Woolley Hill Wind Farm Trust. The application and all supporting documentation was forwarded by the Clerk, to Jane Darlington from the Cambridge Community Foundation on 11th June. Provided the application is accepted, Alconbury Recreation Field Charity should receive an offer letter very soon. In the meantime, the Clerk continues to liaise with Highways regarding the scheme plan and final costings.
7. Update on Alconbury Weald: The Clerk attended a meeting on 4th June.
General – negotiations are ongoing regarding the southern access on to the A141. Urban & Civic have not received any complaints regarding noise from the demolition work. USAF will be leaving Alconbury Airfield but the MOD has yet to declare whether the site is surplus to their requirements. However, The Stukeleys Parish Council sent an open letter of complaint protesting that the Parish Councils had not been included in preliminary talks held by HDC.
Enterprise Zone – Groundworks have started for the Club Building. Funds have been released, enabling design work to begin on the Vocational Training Centre. Planning applications for the three speculative buildings will be with HDC August/September. There are 15/20 new tenants in the EZ.
Residential – The first phase of housing will be a joint venture between Urban & Civic and Hopkins Homes. Building will start October/November, with first occupation next summer. There will be no affordable housing in this first phase. There will be an exhibition of the first phase in the shop in Huntingdon and in the Incubator Building. Morgan Sindall will be building the first primary school.
8. Alconbury Sports & Social Club: Cllr. Bodley reported that at the last meeting, the committee had discussed the speed limit application, the refurbishment plans and raising funds in order to implement them. The Charity Cricket Match takes place on Friday 3rd July.

9. Alconbury Recreation Field Charity: Cllr. Adams reported that at the last trustees' meeting, they had discussed plans for the Charity Cricket Match and the speed limit application. The Charity is still talking to the Colts with regard to the implementation of the rent increases.

10. Community Orchard/Trees: Cllr. S. Tarabella reported that the trees in the orchard were doing well and he would be visiting to attend to the netting and to do some weeding. The Clerk had received a request to plant a memorial tree on the village green in memory of a past resident of the village, and to be allowed to scatter her ashes under the tree. Councillors considered the request at length but agreed that as similar requests for individual memorial trees on Parish Council owned land had previously been refused, this must also be refused. The family had previously asked whether they could put a memorial bench in the village and the Clerk had suggested that the Alconbury Sports and Social Club would be a suitable location as the resident had several connections with the club. Cllr. S. Tarabella proposed that the Parish Council should refuse all requests to plant individual memorial trees on Parish Council owned land. Seconded by Cllr. Bush. 7 votes in favour and 1 abstention. The Clerk will reply to the family suggesting that they reconsider the previous suggestion of a memorial bench at the ASSC.

11. Memorial Hall: No meeting had taken place.

12. Neighbourhood Watch: Cllr. Aylott is not able to attend the next meeting on 1st July but has sent an email to Mrs Hose updating NHW on various issues raised in their minutes dated 18th March. The police crime report for April shows 3 recorded crimes, classified as: Anti-social behaviour – The Paddocks, Vehicle crime – Church Way, Burglary – Sports/recreation area.

13. Bramble End playground:

Cllr. Welsh advised that the safety inspection had been carried out by Wicksteed Leisure a little earlier than the due date, in response to several issues raised by parishioners and the discovery of damage to the barrel roller. There were no high risk items identified on the report. Several of the medium risk items involving repainting the equipment have already been addressed and the majority of the remaining medium and low risk items concerned tightening of loose fixings. Cllr. Welsh proposed that the quotation of £247 plus VAT to replace an area of worn surfacing be accepted. Seconded by Cllr. Bodley and unanimously agreed. Clerk to obtain a quotation from Creative Play to repair the barrel roller and to carry out an inspection of their equipment.

Day Today Maintenance had completed the repainting work previously quoted at £745.50 and had used the left over paint to repaint the swings with an additional labour charge of £99.50. Cllr. Welsh proposed approval of the revised cost of £845.00. Seconded by Cllr. Isles and unanimously agreed.

14. Youth Group: Cllr. Adams reported that the last club night on 1st June had been well attended by junior members but there had been no members at the senior session. The next club night will be on 10th July.

15. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – The banks are usually cut once a year by the Environment Agency, around September time. Councillors agreed that when the grass cutting contract goes out to tender, it should include cutting the top of the bank. Clerk to contact Four Seasons to see if they are able to carry out a cut to the top of the bank as it looks very untidy.

c) Roads and footpaths –

The Clerk has reminded Highways that the white lining needs reinstating.

The Clerk has requested that the trees on The Maltings that are overhanging the road are pruned back.

The Clerk has asked Day Today Maintenance for a quote to paint the railings by the medieval bridge and the two footbridges.

Several complaints have been received regarding the overgrown hedge along the byway between Alconbury and Alconbury Weston. The Clerk has reported this to Highways who are responsible for the footpath and its accessibility.

d) General – Cllr. Sale has fitted the new sign to the village pump.

16. Planning.

a) New applications.

15/00692/HHFL Lean-to part side and part rear UPVC ground floor conservatory. 11 Hawthorn End, Alconbury. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Adams and unanimously agreed.

15/00793/TREE & 15/00792/TREE Pollarding of an elm and felling of an elm. 12 Coulson Way, Alconbury. The Parish Council agreed to support both applications.

b) Update on applications previously discussed.

15/00540/REM (KP1-03) Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of new highways (including associated highways landscaping), SUDS drainage infrastructure (including drainage ponds and ditches) and all associated engineering and earth works, including ground remodelling and ancillary works. Alconbury Weald. Approved by HDC.

15/00542/REM (KP1-04) Application for approval of appearance, layout, landscaping and scale in respect of the delivery of new landscaping including all associated land remodelling and associated works. Alconbury Weald. Approved by HDC.

15/00705/HHFL – To build a 1.8m wall to side and front of property. 2 School Lane, Alconbury. Refused by HDC.

15/00408/REP – Replacement of application TWA/99/APP/13 for proposed rail facilities and rail link to east coast mainline to extend the timescale for commencement, as set in condition 2 (Planning ref: 9701500OUT as replaced by 1000692REP). Alconbury Airfield, Ermine Street, Little Stukeley. In progress.

1300666FUL – Change of use from vacant land to provide six permanent pitches for gypsies and travellers. Former Megatron site, Ermine Street. Awaiting outcome of the enquiry.

c) A14 Cambridge to Huntingdon Improvement Scheme – Statement of Common Ground.

The draft document produced by Arup had been forwarded to all councillors. Councillors agreed that the following items need to be added: The Parish Council is concerned that there will be an increase in traffic using the B1043 (parallel to the A1) both by traffic heading to Alconbury Weald and by construction traffic, once work starts in 2016 on the widening of the A1 from Brampton Hut to Alconbury. With construction work to the east of the existing A1, there is potential for Alconbury brook and other watercourses to be impacted and therefore a potential for increased flood risk in the village.

Traffic modelling update.

Councillors agreed that the Clerk should ask for another meeting with Arup to discuss the traffic modelling update.

A14 parish update meeting held on 29th June.

Cllr. Welsh advised that the major concerns raised were about noise and air pollution along the route. There will be “borrow pits” along the route where they will extract extra materials such as sand and gravel. The nearest one to Alconbury will be at Ellington. Local wildlife surveys are being carried

out and every effort will be made to preserve existing habitats. £500,000 will be put into a Community Fund to benefit local communities. The next meeting will take place in September.

17. Financial report:

a) Payment of outstanding debts.

Cllr. Isles proposed retrospective approval of payment of item (1) and approval of payment of items (2) to (7). Seconded by Cllr. Bush and unanimously agreed.

(1) Cq. No. 846 St. Ives Quick Print, newsletters. £332.00

(2) Cq. No. 847 HDC, 4th loan instalment. £2015.00

(3) Cq. No. 848 A. Abbs, grass cutting. £1160.00

(4) Cq. No. 849 Wicksteed Leisure Ltd, play area safety inspection. £54.00

(5) Cq. No. 850 Mrs. D. Benham, wages & expenses of Parish Clerk for June. £685.00

(6) Cq. No. 851 HMRC, PAYE/NI June 0.60p

(7) Cq. No. 852 Day Today Maintenance, Painting at the play area. £845.00

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor.

The bank statements were available for inspection and Cllr. Welsh confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

c) Pension scheme for the Clerk – Cllr. Welsh had looked into what was required and felt that the Clerk was better placed to take this forward.

d) Newsletter - The newsletters had been printed by St. Ives Quick Print and delivered to all households.

18. Correspondence:

a) Request for a donation from Alconbury Chatterbox Group – details of the Small Grants scheme sent with an application form.

b) Phone call from a parishioner having problems with children kicking balls against her fence. Resident advised to report the anti-social behaviour to the police. Clerk has also reported the matter via the police website.

c) A14 update for stakeholders – forwarded to councillors.

d) Houghton & Wyton Neighbourhood Plan is available to view and comment 19/6 to 31/7 on HDC's website.

e) Consultation on the revision of Cambridgeshire's Strategy for Flood Risk Management – runs from 3/6 to 14/7. The draft strategy and online questionnaire can be found at:

http://www.cambridgeshire.gov.uk/site/custom_scripts/cons_details.aspx?ref=369

f) A14 Traffic modelling update report – forwarded to councillors.

19. New agenda items for the next meeting: None requested.

20. Date of the next meeting: 28th July 2015, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

