

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 27th October 2015 at Alconbury Memorial Hall.**

Councillors present: Mrs. E. Adams, Mrs. J. Aylott, Mr. A. Bush, Mrs. E. Elphick & Mr. R. Sale (Chairman).

Also present: County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk) and 5 parishioners.

1. Apologies for absence: Cllr. L. Isles (work commitment), Cllr. C. Bodley (personal), Cllr. S. Tarabella (work commitment), Cllr. K. Tarabella (work commitment) & Cllr. A. Welsh (personal).
2. Declaration of Interests: Cllr. Adams declared an interest in item 5 and item 11, being a trustee of Alconbury Recreation Field Charity. Cllr. Sale declared an interest in item 5, being the partner of Angela Black, who was presenting on behalf of the Chatterbox Group.
3. To approve the minutes of the previous meeting held on 29th September 2015: Approval of the minutes of 29th September 2015 proposed by Cllr. Adams, seconded by Cllr. Aylott and unanimously agreed.
4. Report from County Councillor: County Cllr. Ashcroft advised that there may be a greater merger of councils, in order to make savings. County Cllr. Gillian Beasley, who is CEO of Peterborough City Council, had been appointed the new CEO of Cambridgeshire County Council as well. The Cromwell Museums future is now secure and it will have the freehold and trust under the Town Council.
5. Applications for small grants.

Applications had been received from Girlguiding Alconbury District, Chatterbox Group, Alconbury CE Primary School and Alconbury Recreation Field Charity. Presentations were made by Girlguiding Alconbury District, Chatterbox Group and Alconbury Recreation Field Charity. £1000 was available to be divided between successful applicants.

Cllr. Aylott proposed that £400 be donated to Girlguiding Alconbury District, to be used for the purchase of tents. Seconded by Cllr. Elphick and unanimously agreed.

Cllr. Bush proposed that £400 be donated to the Chatterbox Group, to be used for the purchase of soft play equipment. Seconded by Cllr. Aylott and unanimously agreed. Cllr. Sale did not take part in the vote.

Cllr. Sale proposed that £200 be donated to Alconbury CE Primary School, to be used for the hire of the Life Education Bus. Seconded by Cllr. Bush and agreed by Cllr. Aylott and Cllr. Elphick. Cllr. Adams abstained from the vote.

Councillors decided that they did not wish to make a donation to Alconbury Recreation Field Charity towards fireworks. Cllr. Adams did not take part in this decision.
6. Grass cutting arrangements for 2016.

The Clerk has emailed Mr. Abbs asking for a quotation for grass cutting and bank cutting for the next three years.
7. Village entrance features: Nothing further to report.
8. Update on the proposal to lower the speed limit on North Road: Still awaiting an installation date from Highways.

9. Update on Alconbury Weald: Cllr. Aylott attended the topping out ceremony for the Amenity Building. The Clerk and Cllr. Aylott will attend the Traffic Management meeting on 29th October. The next Parish Council liaison meetings will take place on 24th November and 2nd February.

10. Alconbury Sports & Social Club: Cllr. Adams advised that forthcoming events included: 31st October - Halloween & Firework Night, 1st November - Big Breakfast, 24th November – We Three Afternoon Tea, 28th November – Food Around the World, 19th December – Children’s Party, 31st December – New Years Eve Party. All events raise money for Alconbury Recreation Field Charity.

11. Alconbury Recreation Field Charity: Cllr. Adams reported that the trustees had been looking closely at the finances from 2011-15, including the monthly income and expenditure, and trying to project forwards. A new Assistant Bar Manager had been employed and this would free up Mr. Rickard to find new business.

12. Community Orchard/Trees: Cllr. Tarabella had confirmed that Bridgit Halford had ordered 5 replacement trees plus 2 new ones for the other side of the ford, as previously discussed.

13. Memorial Hall: No meeting had taken place.

14. Neighbourhood Watch: Cllr. Aylott to respond to a number of items on the minutes from the last NHW meeting held on 30th September. NHW had reported that an incident had taken place at ASSC on the evening of 26th October, which the police were dealing with. Empty beer bottles had been left by one of the village notice boards and the notices had been removed from the board. HDC had been advised that a quantity of rubbish, including drug paraphernalia had been left under the flyover and the police had been advised that persons were smoking cannabis there. The police crime report for August shows 6 recorded crimes, classified as: Anti-social behaviour – Blackbird Way, Red Lion Close, Palmers Lane, Frumetty Lane & Brook Close. Criminal damage and arson – Brook Close.

15. Bramble End playground: Clerk to meet with Wicksteed Leisure on 2nd November to discuss how best to tackle the weeds growing through the safety surface. Cllr. Aylott advised that all the equipment was in safe working order.

16. Youth Group: Cllr. Adams advised that there had been no committee meeting. The club members had completed their scarecrows at the October meeting.

17. Infrastructure report:

a) Churchyard – A Churchyard Tidy took place on Saturday 3rd October at 9.30am. Cllr. Aylott advised that the wall between the churchyard and the Manor had fallen down.

b) Village Green – Nothing further to report.

c) Roads and footpaths – The Clerk has prepared the Parish Council’s application to the Local Highways Improvement Scheme 2016/17, for funding for a new footway in front of the Manor Hotel, and has obtained letters of support from Neighbourhood Watch, The Guides and Alconbury CE School. Cllr. Adams proposed that the Parish Council should agree to the Clerk’s suggestion that the Parish Council agree to contribute 15% of the total costs, should the application be successful. Seconded by Cllr. Bush and unanimously agreed.

Cllr. Adams reported a large pot hole on the bend by the church, on The Maltings. Councillors agreed that it would be sensible to wait until the building work was complete before requested a repair.

d) General – The Clerk had received several emails regarding HGV's causing damage to property and breaking the 3 tonne weight limit on the medieval bridge. The Clerk had replied, advising of the new entrance features and asking for incidents to be reported to the police. Clerk to write to SJH Plant Hire asking them to advise their customers that low loaders and other heavy vehicles should not attempt to pass through Alconbury village via the bridge.

18. Planning.

a) New applications.

15/01630/S73 Variation of condition 1 of planning permission 1000739S73 to enable continued use of the site until 2020. Alconbury Airfield, Ermine Street, Little Stukeley. Cllr. Sale proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Bush and unanimously agreed.

15/01117/REM Approval of appearance, layout, landscaping and scale in respect of the construction of 128 dwellings, pocket park, associated highways, landscaping and ancillary works. Alconbury Weald. Amended information received. Councillors agreed that they had no further comments to return.

15/01847/REM Approval of appearance, layout, landscaping, scale and access in respect of the construction of 31,893 square metres of mixed B1(a), B1(b), B2 and ancillary floorspace and associated highways, drainage, landscaping and ancillary works. Cllr. Sale proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Bush and unanimously agreed.

15/01803/FUL Proposed construction of new detached dwelling, conversion of pool house to form second dwelling and extension to front of existing property. Georgian House, Great North Road, Alconbury, PE28 4ER. Cllr. Bush proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Elphick and unanimously agreed.

b) Update on applications previously discussed.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. In progress.

15/00930/FUL Erection of one affordable bungalow. Land north-west of 17 Wren Close, Alconbury. In progress.

15/01054/HHFUL Ground floor extension to the side elevation. The Barn, 17 High Street, Alconbury. Pending decision.

c) A14 Cambridge to Huntingdon Improvement Scheme.

Cllr. Welsh and Mrs. Hose had attended the Parish Council update meeting with Highways England on 14th October. The Update for Stakeholders October 2015 had been forwarded to all councillors.

19. Financial report:

a) Payment of outstanding debts.

Cllr. Aylott proposed approval of payment of items (1) to (6). Seconded by Cllr. Elphick and unanimously agreed.

(1) Cq. No. 869 Creative Play, playground repairs. £180.00

(2) Cq. No. 870 Mrs. D. Benham, wages & expenses of Parish Clerk for October. £719.40

(3) Cq. No. 871 HMRC, PAYE/NI October 0.80p

(4) Cq. No. 872 Alconbury CE Primary School, donation. £200.00

(5) Cq. No. 873 Chatterbox Group, donation. £400.00

(6) Cq. No. 874 Alconbury Guides, donation. £400.00

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor.

The bank statements were available for inspection and Cllr. Aylott confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

20. Correspondence:

- a) Email from East Anglian Air Ambulance asking about grants. Clerk replied saying that the Parish Council generally donates to village groups only.
- b) Tour of Cambridgeshire 2016 information evening on 29th October. Nobody available to attend. Clerk to confirm the date of next year's event and the route.
- c) Community Gritting Scheme. Councillors agreed that there were sufficient grit bins for parishioners to use on an informal basis and did not wish to join a formal scheme.
- d) Email from parishioner regarding the upkeep of the grassed area in Hillfield. Clerk replied advising that the area belonged to HDC and gave contact details.
- e) Cambridgeshire County Council budget consultation – runs till 8th November and can be found at www.cambridgeshire.gov.uk/budgetconsultation Notice to be placed on the Parish Council notice board.
- f) Request from CCC asking if the Parish Council would like to distribute Winter Health Information Packs. Councillors unanimously agreed that the packs appeared to be a waste of resources at a time when severe budget cuts were being announced and asked County Cllr. Ashcroft to feed this back to CCC.
- g) Invitation to attend an event at Newnham College on timebanking – clashed with Parish Council meeting.
- h) Review of Huntingdonshire District Council Election arrangements. Consultation runs until 4th December and can be found at <https://applications.huntingdonshire.gov.uk/forms/elections/electionReview.html>
- i) Email from HDC regarding Parking Contraventions in Town and Parish Council Areas. HDC are considering the possible introduction of Civil Parking Enforcement in Huntingdon. Clerk to respond with requested information.

21. New agenda items for the next meeting: Payment to Alconbury Recreation Field Charity towards grounds maintenance. Budget and Precept for 2016/17.

22. Date of the next meeting: 24th November 2015, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....