

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 30th August 2016 at Alconbury Memorial Hall.**

Parish Councillors present: Mrs. E. Adams, Mrs. J. Aylott, Mrs. T. Gilbert, Mr. R. Sale (Chairman), Mr. S. Tarabella & Mr. A. Welsh.

Also present: County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk) & 5 parishioners.

Open Forum: The parishioners present gave information regarding planning application ref. 16/01612/HHFUL

1. Apologies for absence: Cllr. C. Bodley (personal), Cllr. A. Bush (personal), Cllr. L. Isles (personal) & County Cllr. P. Brown (attending another meeting).

2. Declaration of Interests: Cllr. Aylott declared an interest in planning application reference 16/01612/HHFUL, being a neighbour of the site. Cllr. Adams declared an interest in item 12, being a trustee of the Alconbury Recreation Field Charity. Cllr. Welsh declared an interest in item 14, being a trustee of the Memorial Hall.

3. Co-option to fill councillor vacancy: Cllr. Adams proposed that Tracy Gilbert be co-opted on to the Parish Council. Seconded by Cllr. Aylott and unanimously agreed. Mrs. Gilbert signed a Declaration of Acceptance of Office which was witnessed by the Clerk. Councillors agreed that the Clerk should arrange for Cllr. Gilbert to attend the Councillor training sessions offered by CAPALC.

4. To approve the minutes of the previous meeting held on 26th July 2016: Approval of the minutes of 26th July 2016 proposed by Cllr. Aylott, seconded by Cllr. Sale and unanimously agreed.

5. Reports from County Councillor: County Cllr. Ashcroft advised that CCC was still looking at ways to reduce expenditure and were now considering an integrated Community Transport.

6. Parish Plan: Publication of the questionnaire delayed due to illness. Cllr. Isles has advised that it should be available from 1st October.

7. Litter bins: Cllr. Welsh and the Clerk had met to see whether a suitable place could be found far enough down The Maltings for a new bin. Councillors concluded that in view of the associated costs and likely problem with regards to getting the bin emptied regularly if placed further down the footway, that it was best not to proceed any further at the present time.

8. Grass cutting: The Clerk is still waiting to hear whether a grant would be paid if the Parish Council takes over responsibility for cutting areas belonging to CCC. HDC have identified three "orphan sites" that they have been cutting and now claim that 2 belong to the Parish Council and one to Alconbury Developments. Clerk to investigate further.

9. Community Highways Volunteering Scheme: Highways want to encourage volunteers to carry out such tasks as sign cleaning, litter picking, cutting back vegetation and siding out of footpaths. These tasks are currently carried out by Highways but with budget cutbacks biting hard, they will be classed as low priority in future. The Clerk advised that she had received a lot of complaints regarding overgrown footpaths this year. Councillors agreed that the scheme should be advertised in the next Parish Pump.

10. Update on Alconbury Weald: Cllr. Aylott and the Clerk will attend the next liaison meeting on 27th September.

11. Alconbury Sports & Social Club: Cllr. Bodley had advised that the committee continued to focus on generating income.

12. Alconbury Recreation Field Charity: Cllr. Adams advised that August had been a busier month and that there were lots of events planned for the rest of the year including another Boden Party, Lincs Fashion Show and Abba tribute band. The trustees will be meeting again at the beginning of September to review the summer months and plan for future development. The police had recently been called to deal with a large group of rowdy youths who had left lots of litter on the recreation field.

13. Community Orchard/Trees: Cllr. Tarabella had been advised by Ian Dewar from CAPALC that Parish Councils could not fund a post in another authority and it would seem that there is little that can be done to prevent the deletion of the Tree Warden Co-ordinator post at HDC. Councillors agreed that Cllr. Tarabella should write a letter of objection to HDC on behalf of the Parish Council. Cllr. Tarabella will attempt to replant one of the new trees on the village green, that has been uprooted. Cllr. Tarabella advised that the Horse Chestnut tree will start to effect the concrete base and bench underneath it soon and that consideration must be given to remove or reposition the bench.

14. Memorial Hall: Next committee meeting is on 8th September.

15. Bramble End playground: Creative Play repairs have been completed. The Clerk is awaiting a quote from SMP for repairs to the motorbike springer. Cllr. Welsh to retreat the weeds growing through the safety surface.

16. Youth Group: Club nights restart on Friday 2nd September.

17. Police crime report: The June police crime report showed 4 reported crimes in Alconbury – 3 anti-social behaviour and 1 violent crime. PCSO Gemma Clark had recently dealt with several calls regarding anti-social behaviour at the Memorial Hall.

18. Infrastructure report:

a) Churchyard – Cllr. Aylott to arrange a date for the next churchyard tidy with Rev. Mary Jepp.

b) Village Green – The Environment Agency had carried out a cut of the brook banks.

c) Roads and footpaths – The new footpath in front of The Manor Hotel has been completed. The Parish Council is required to pay 10% of the cost under the Local Highways Improvement Scheme. The Clerk has reported the pot hole outside the church, on The Maltings, again. The Clerk has reported the overgrown footpath between Alconbury and Alconbury Weston on numerous occasions and had finally received a response from Highways dated 19th August saying that it would be done within 6 weeks.

d) General – Cllr. Adams to advertise on the Community website for a local company/person to paint the three footbridges, as Highways have no budget other than for essential repairs. Cllr. Bush and Cllr. Isles to attend a meeting with the Environment Agency to discuss flood prevention on 20th September in the Memorial Hall. A second meeting to discuss the updated Emergency Plan, is being arranged.

19. Planning.

a) New applications.

16/01612/HHFUL First floor extension and alterations to all external elevations and insertion of roof lights. 4 The Acre, Alconbury. Cllr. Welsh proposed that Alconbury Parish Council should recommend refusal. Seconded by Cllr. Sale and unanimously agreed. Cllr. Aylott took no part in the vote having declared an interest.

H/5013/15/C1 Application for approval of details reserved by condition 20, Operational Management Plan from original application H/5013/15/CW. Alconbury Waste Transfer Facility. No comments to be returned.

16/01476/S73 Variation of condition 3 from approved application 15/01803/FUL to allow materials to be agreed prior to each phase. Georgian House, Great North Road, Alconbury. Circulated to planning team and returned recommending approval.

16/01546/FUL Construction of a 13,287 sqm building comprising B1(A), B1(B), B1(C), and B8 uses, highway work, car parking, landscaping, lighting, minor ground remodelling and associated works. Alconbury Weald. Circulated to planning team and returned recommending approval.

b) Update on previous applications.

16/01329/REM Application for approval of appearance, layout, landscaping and scale in respect of the construction of 165 dwellings, pocket park, associated highways, landscaping and ancillary works. Alconbury Weald. In progress.

16/01445/REM Submission of reserved matters (access, appearance, landscaping, layout and scale) in respect of the construction of a primary electrical substation, new landscaping, highways works and ancillary works. In progress.

16/01394/HHFUL Two storey and single storey rear extension. Holly House, 10 Church Way, Alconbury. Approved by HDC.

16/01101/HZC Proposed storage of up to 49 tonnes of ISO Pentane (P5a Flammable liquid – Category 1). Alconbury Weald. In progress.

16/01148/REM Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of strategic foul and portable water main, water pressure boost pump, foul water pumping station and pedestrian and cycleway including ground remodelling and ancillary works. Alconbury Weald. Pending.

16/01047/REM Application for approval of appearance. Layout, landscaping, access and scale in respect of the construction of new highways including associated highways landscaping and ancillary works. Alconbury Weald. Approved by HDC.

16/00262/NMA Application for non material amendment to approval of reserved matters (outside of a key phase) for primary infrastructure to support the delivery of the primary school (KP1-01). Alconbury Weald. In progress.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. In progress.

20. Financial report:

a) Payment of outstanding debts.

Cllr. Aylott proposed approval of payment of items (1) to (5). Seconded by Cllr. Adams and unanimously agreed.

(1) Cq. No. 919 Mr. A. Abbs, grass cutting 5th instalment. £1160.00

(2) Cq. No. 920 Mr. A. Abbs, bank cutting. £300.00

(3) Cq. No. 921 Mrs. D. Benham, wages & expenses of Parish Clerk for August. £703.43

- (4) Cq. No. 922 HMRC, PAYE/NI for August. £5.80
- (5) Cq. No. 923 Creative Play, play area repairs. £306.00

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. The bank statements were available for inspection and Cllr. Welsh confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

21. Correspondence:

- a) Station Road, Abbots Ripton – Carriageway reconstruction work to be carried out November to February with road closures required.
- b) Emails from Mr Baker regarding a replacement Lordsway Park sign – advised to contact Highways.
- c) A14 Cambridge to Huntingdon Parish & Community Forum presentation – forwarded to councillors.
- d) Local Highways Improvement Scheme 2017/18 – to be discussed at the next meeting.
- e) Micro handlay to Frumetty Lane on 16/9/16.

21. New agenda items for the next meeting: Local Highways Improvement Scheme 2017/18.

22. Date of the next meeting: 27th September 2016 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....