

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 23rd February 2016 at Alconbury Memorial Hall.**

Parish Councillors present: Mrs. E. Adams, Mr. C. Bodley, Mr. A. Bush, Ms. L. Isles, Mr. R. Sale (Chairman), Mr. S. Tarabella & Mr. A. Welsh.

Also present: County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk) and 1 parishioner.

Open Forum – The parishioner present made a complaint about the damage caused by horse riders who were allegedly trotting and cantering their horses on the village green.

1. Apologies for absence: Cllr. J. Aylott (personal), County Cllr. P. Brown (attending another meeting) & District Cllr. K. Baker (attending another meeting).

2. Declaration of Interests: Cllr. Adams declared an interest in item 13, being a trustee of the Alconbury Recreation Field Charity. Cllr. Isles & Cllr. Welsh both declared an interest in item 15, being trustees of the Memorial Hall.

3. To approve the minutes of the previous meeting held on 26th January 2016: Approval of the minutes of 26th January 2016 proposed by Cllr. Isles, seconded by Cllr. Bush and unanimously agreed.

4. Councillor vacancies: The Clerk advised that Mrs. Elphick had resigned her position as Parish Councillor due to ill health. Councillors wished to record their thanks for the many years of service that Mrs Elphick had given to the Parish Council and sent her their best wishes. Cllr. Isles agreed to prepare a poster for the noticeboard advertising the three vacancies.

5. Report from County Councillor: County Cllr. Ashcroft reported that CCC is still in the process of finalising its budget for 2016/17.

6. Pension policy: Cllr. Isles had prepared a draft pension policy that had been circulated to all councillors prior to the meeting. Cllr. Welsh proposed that Alconbury Parish Council adopt the pension policy. Seconded by Cllr. Sale and unanimously agreed.

7. Litter bins: The Clerk had received a letter and map from HDC stating that following an audit, HDC will continue to empty the 7 HDC owned litter bins, but would be making a charge of £252.64 per bin, per annum, to empty the 5 Parish Council owned bins. Councillors agreed that all the litter bins should be retained but consideration should be given to moving either one of the bins on the green or the bin inside Bramble End play area, to a new position in The Maltings. The Clerk will ask HDC whether this is acceptable and Cllr. Welsh and Cllr. Isles will check to see whether either bin can be easily moved. Clerk to reply to a request from a parishioner regarding an additional bin at the Maltings.

8. War Memorial at the Memorial Hall: Councillors agreed that Cllr. Isles and Cllr. Welsh should raise the suggestion of erecting a memorial outside the hall at the next committee meeting.

9. Queen's 90th Birthday: Councillors agreed that they would be supportive of any group in the village who might want to organise an event, but did not wish to organise an event themselves.

10. Update on village entrance features & the reduction of the speed limit on North Road: Awaiting an update from Urban & Civic and Highways.

11. Update on Alconbury Weald: Cllr. Aylott and the Clerk were unable to attend the last meeting on 2nd February but will be attended the next meeting on 22nd March.

12. Alconbury Sports & Social Club: Cllr. Bodley advised that they were focusing on increasing revenue. Norma Major will no longer be involved in the annual Charity Cricket Match, so the committee are investigating whether an alternative event can be put on.

13. Alconbury Recreation Field Charity: Cllr. Adams advised that work continued on the flyer which will go to all houses in the local villages telling people exactly what the club has to offer and how they can become members. The Boden Party went very well and forthcoming events include a Pub Quiz 12th March, Sport Relief Mile 20th March, Children's Easter Party 26th March, We Three & Afternoon Tea 29th March and a Best of British event on 23rd April.

14. Community Orchard/Trees: Cllr. Tarabella reported that he had pruned the trees in the orchard and replaced a missing tie on one of the newly planted trees.

15. Memorial Hall: Cllr. Welsh and Cllr. Isles had attended a committee meeting on 28th January. Cllr. Welsh advised that the finances were in good shape, there was a good level of bookings and spare slots were being advertised. There had been a discussion about past problems with birthday party bookings and it had been agreed that applications would be vetted to try to ensure that there was responsible supervision. The AGM will take place on 25th April.

16. Bramble End playground: Cllr. Welsh confirmed that there were no equipment issues.

17. Youth Group: No committee meeting had taken place. Cllr. Adams advised that the last club night had celebrated the Chinese New Year.

18. Police crime report: The December police crime report showed no reported crimes in Alconbury.

19. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – Neighbourhood Watch have been in contact with Cllr. Tarabella with regards to relocating the circular bench. Clerk to include a request in the next Parish Pump, asking horse riders not to trot or canter their horses on the village green.

c) Roads and footpaths – A second complaint had been received about the hedge on the footpath from The Maltings to Alconbury Weston and had been passed to Highways to respond. The signage belonging to MR Contractors and the Slimming World banner outside the Memorial Hall have been removed. Anglian Water have dealt with some flooding issues under the flyover near the junction of Manor Lane and Rusts Lane. Balfour Beatty are replacing the last few lights along Brookside.

d) General – Cllr. Welsh had attended the A14 update meeting on 11th February. Various committees are writing their reports for the Ministry of Transport. If approved, the work will start in September 2016. There will be no compounds near to the village and construction traffic will be managed in order to minimise disruption. Bridges and other features along the route are to be “themed” and Highways are looking for suggestions.

20. Planning.

a) New applications.

16/00262/NMA Application for non material amendment to approval of reserved matters (outside of a key phase) for primary infrastructure to support the delivery of the primary school (KP1-01). Alconbury Weald. Councillors agreed to respond “no observations either in favour or against”.

b) Update on previous applications:

15/02254/REM Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of SUDS Drainage Infrastructure (including drainage ponds and ditches and all associated engineering and earth works, including ground remodelling, formal landscaping, foul water pumping station and ancillary works. Alconbury Weald. In progress.

15/02288/NMA Minor adjustments to the location of highway junctions off Parachute Way and the adjustment of the location of SUDS ponds. Alconbury Weald. Approved by HDC.

15/02289/NMA Minor modifications to both the Western Estate Road and Boulevard Spur. Alconbury Weald. Approved by HDC.

15/02290/NMA Minor adjustments to the location of highway junctions off Parachute Way and the adjustment of the location of SUDS ponds. Alconbury Weald. Approved by HDC.

15/02331/REM Submission of reserved matters (appearance, layout, landscaping, scale and mass) in respect of the construction of a Mid-Tech Building comprising B1(a), B1(b), B1(c) and ancillary B8 uses, highway works, with car parking, landscaping, lights, minor ground remodelling and associated works. Alconbury Weald. In progress.

15/02380/REM Application for approval of appearance, layout, landscaping, access and scale in respect of the construction of new highways including associated highways landscaping and ancillary works. Alconbury Weald. Approved by HDC.

H/5013/15/CW Section 73 planning application to develop land without complying with conditions 7 (which restricts the numbers and types of deliveries on Saturdays, Sundays, and Bank Holidays) and 9 (to extend the opening hours), of planning permission H/5013/07/CW with continued use as a Waste Transfer Station and Recycling Facility with existing skip hire depot, outside storage, skip lorry parking, offices, maintenance building, aggregate storage and distribution, with existing permitted variation to building and layout. Alconbury Waste Transfer Facility, Stangate Business Park, Old North Road, Alconbury Weston. Awaiting decision.

15/01847/REM Approval of appearance, layout, landscaping, scale and access in respect of the construction of 31,893 square metres of mixed B1(a), B1(b), B2 and ancilliary floorspace and associated highways, drainage, landscaping and ancilliary works. Approved by HDC.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. In progress.

15/00921/FUL Extension of sales forecourt and associated landscaping. Steves car sales, Ermine Street, Alconbury. Appeal made.

21. Financial report:

a) Payment of outstanding debts.

Cllr. Tarabella proposed approval of payment of items (1) to (4). Seconded by Cllr. Bush and unanimously agreed.

(1) Cq. No. 889 Royal British Legion, donation for poppy wreath agreed at the last meeting. £25.00

(2) Cq. No. 890 Mrs. D. Benham, wages & expenses of Parish Clerk for February. £725.18

(3) Cq. No. 891 HMRC, PAYE/NI December. 0.80p

(4) Cq. No. 892 Savills (UK) Ltd. Memorial hall ground rent increase 7/12/15 – 6/12/16. £15.60

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor.

The bank statements were available for inspection and Cllr. Bodley confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

22. Correspondence:

Circulated since the last meeting:-

- a) A14 Parish Council update meeting on 11th February.
- b) Minutes from the CAPALC AGM on 12th December 2015.
- c) Update from County Cllr. Brown on key issues at CCC.
- d) Electoral Review of Cambridgeshire.
- e) Planning Forum 21st March at HDC.
- f) Neighbourhood Plans 15th March at HDC – Cllr. Isles and Cllr. Sale to attend.
- g) Cambridgeshire ACRE Neighbourhood Plans 21st March at Ely.

New:

- h) Letter of thanks from the Royal British Legion for the donation towards the poppy wreath.
- i) Electoral Review of Cambridgeshire: Final Recommendations. Details and online opinion survey can be found at <http://lgbce.org.uk/about-us/lgbce-opinion-survey>
- j) Letter dated 1st February received from Neighbourhood Watch. Acknowledged and circulated to all councillors. Agreed response sent 23rd February 2016.

23. New agenda items for the next meeting: Neighbourhood Plans.

24. Date of the next meeting: 29th March 2016, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....