

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 4th September 2018 at Alconbury Memorial Hall.**

Parish Councillors present: Mrs. E. Adams, Mrs. J. Aylott, Mr. C. Bodley (Chairman), Mrs. T. Gilbert, Mr. M. Gunney, Mr. R. Johnson, Mr. T. MacLennan, Mr. S. Tarabella & Mr. A. Welsh. Also present: Mrs. D. Benham (Clerk), County Cllr. I. Gardener and 1 parishioner.

Public Open Forum: The parishioner present raised concerns about the potential for increased levels of pollution in the village once the A14/A1 upgrade has been completed.

1. Apologies for absence: District Cllr. J. White (personal), Cllr. S. Brawn (personal) & Cllr. L. Grainger (personal).
2. Declaration of Interests: Cllr. Tarabella and Cllr. Welsh both declared an interest in item 15, being trustees of the Alconbury Memorial Hall. Cllr. Adams and Cllr. Gunney declared an interest in item 13, being trustees of the Alconbury Recreation Field Charity.
3. Co-option to fill councillor vacancy: Cllr. Adams proposed that Mr. Thomas MacLennan be co-opted on to the Parish Council. Seconded by Cllr. Bodley and unanimously agreed. Mr. MacLennan signed an Acceptance of Office form, witnessed by the Clerk, and was handed a Register of Interests form to complete and return to HDC.
4. Recruitment of a new Clerk: The Chairman advised that the closing date for applications had been extended to 21st September and an advert had now been placed in the Hunts Post.
5. To approve and sign the minutes of the last meeting held on 7th August 2018: Cllr. Gilbert proposed approval of the minutes of 7th August 2018. Seconded by Cllr. Adams and unanimously agreed.
6. Report from County Councillor: County Cllr. Gardener advised that CCC had purchased a Dragon Patcher and that 7000 potholes had been repaired. Two more machines had been purchased and 1000 repairs were being made every week. The A14 liaison committee had advised to be aware that scammers were offering “spare tarmac” from the A14 works. Bridge removal information can now be viewed on the Highways England website. A new Highways Officer, whose area will include Alconbury, will be starting on 19th September.
7. Removal of the bridge in Huntingdon and potential for pollution levels to rise: Councillors agreed that with the expected increase in traffic once the A1 upgrade is completed, pollution levels in the village need to be monitored. Item carried forward to the next meeting.
8. Allotment land lease: The Clerk has an appointment with Leeds Day in Huntingdon on 7th September.
9. Data Protection General Regulations: The Clerk advised that information regarding a shared Data Protection Officer Scheme had still not been received from CAPALC. Registration as a Data Controller with the Information Commissioners Office to be renewed under payments.
10. Alconbury Brook Flood Management Partnership Group and Community Emergency Plan:
 - a) Update - Cllr. Gilbert is finalising the Community Emergency Plan.

b) Update on storage for Flood kit – Cllr. Tarabella to organise base to be laid. Carried forward to the next meeting.

11. Update on Alconbury Weald:

Date of the next meetings – 2nd October 2018 and 22nd January 2019. Councillor’s tour of the site has been arranged for 27th September at 6pm.

12. Alconbury Sports & Social Club: Cllr. Bodley advised that a meeting had been held in August. July. Bar sales in July had been good and lots of events were planned.

13. Alconbury Recreation Field Charity: Cllr. Adams advised that the Fashion Show in May had made £368 and the Fun Day £935. Both had been match-funded by DHL. The Thai Buffet evening had gone very well and more themed food nights were planned. Future events include live band The Expletives on 22nd September, Bonfire Night on 2nd November, Fashion Show on 8th November, Children’s Christmas Party on 15th December and a Family Christmas Party on 22nd December. The new Outdoor Gym equipment will be installed on 6th/7th September.

14. Community Orchard/Trees: Cllr. Tarabella is in communication with Bridgit Halford regarding hire of equipment for Apple Day and will let councillors know which dates are available. Due to the early cropping this year, it may be too late to organise an Apple Day this year. Cllr. Tarabella has advised Laurence Rickard of the ring barked tree by the dug out and this will be monitored.

15. Memorial Hall: No meeting had taken place.

16. Bramble End playground: The work to repair the safety surface under the swing has been completed by Wicksteed Leisure. New shakle assemblies were not required and the invoice will be reduced accordingly. The see-saw had been damaged, most likely due to vandalism. Repairs had been carried out by Creative Play at a cost of £185 plus VAT. An insurance claim had been made but there will be an excess of £100.

17. Youth Group: Cllr. Adams advised that the next club night will be on 7th September. The committee will also meet in September.

18. Police crime report: No new information since the last meeting.

19. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – The yellow manhole cover has been re-seated. The Environment Agency have removed a broken branch from one of the willow trees. Cllr. Johnson advised that he had been unsuccessful in getting information from HDC about the possibility of installing a CCTV camera to monitor HGV activity in the vicinity of the bridge. Cllr. Johnson to discuss this with Chris Stotford (HDC) at the next Partnership meeting.

c) Roads and footpaths – Councillors agreed that footpaths 2,4 and 17 were not being kept clear by CCC and that they would like to consider paying for additional cuts to be included in the budget for the next financial year. Clerk to approach Four Seasons for a quotation. The Clerk had received a quote from SRH Gardening offering to clear footpath no. 2. Cllr. Welsh agreed to meet with them to see what would be included and to report back.

d) General – Nothing to report.

20. Planning.

a) Update on previous applications.

18/01217/FUL The erection of a building to accommodate the HQ and Air Ambulance Station for Magpas, including hangar and garaging space for a helicopter and emergency vehicles. With associated landscaping, car parking, and boundary treatment, with access from Ermine Street. Building 252 RAF Alconbury, Ermine Street. In progress.

18/00418/S73 Variation of condition 3 of 17/00982/HHFUL – Change of roof tile to the extension and existing building to Panne S clay tile of slate grey colour. 46 School Lane, Alconbury, PE28 4EQ. Approved by HDC.

18/01536/REM Reserved matters application for 192 dwellings for appearance, layout, scale, landscape and access in respect of Key Phase 1 pursuant to outline planning permission 201158OUT. Cllr. Bodley proposed that Alconbury Parish Council recommend approval. In progress.

18/01577/REM Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and additional works. Land west of the East Coast Mainline Railway and north of Spittals Way, Huntingdon. In progress.

18/007047/FUL Demolition of motel, services and petrol filling station and change of use from lorry park, motel, services and petrol filling station to lorry park, incorporating container storage (within the existing lorry park) and erection of office building with associated car parking and replacement lighting. Alconbury Services, Rusts Lane. In progress.

18/00857/HHFUL Proposed two storey side extension to extend lounge and form utility room and first floor dressing room and en-suite bathroom. 9 Red Lion Close, Alconbury, PE28 4EJ. Approved by HDC.

18/00418/S73 Variation of condition 3 of 17/00982/HHFUL. Set proposed terracotta clay pan tiles all around. 46 School Lane, Alconbury. Approved by HDC.

17/02343/FUL Proposed new dwelling. Land adj. to 9 Rusts Lane, Alconbury. In progress.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. Appeal dismissed and application refused.

b) Local Plan hearing on 19th September.

Cllr. Bodley will now be attending on behalf of the Parish Council.

c) School Lane site.

A planning application has yet to be submitted to HDC. A second pre-application consultation/presentation is being held on 5th September at the Memorial Hall from 6pm to 9pm. The Clerk has emailed Jonathan Djanogly MP to ask him to attend the presentation and to support the Parish Council in their opposition to the development of the site. Mr. Djanogly has been unable to attend the two presentations but has suggested that a councillor makes an appointment to attend one of his surgeries. Clerk to arrange for the Chairman to attend.

21. Financial report:

a) Payment of outstanding debts - Cllr. Gunney proposed approval of payment of items (1) to (7). Seconded by Cllr. Tarabella and unanimously agreed.

(1) Cq. No. 1059, Mrs. D. Benham, wages & expenses of Parish Clerk for August. £727.67

(2) Cq. No. 1060, HMRC, PAYE/NI for August. £0.20p

(3) Cq. No. 1061, A. Abbs, grass cutting for PC, CCC, HDC. £1920.00

(4) Cq. No. 1062, Creative Play, repairs to safety surface. £222.00

(5) Cq. No. 1063, Stilton Parish Council, Outreach councillor training courses. £210.00

(6) Cq. No. 1064, Information Commissioner, renewal of Data Protection Fee. £40.00

(7) Cq. No. 1065, PKF Littlejohn LLP, external audit fee. £240.00

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor. Cllr. Bodley confirmed that the balance in the bank account was correct as shown on the reconciliation.

22. Correspondence.

Forwarded to councillors:

- a) A14 road closures.
- b) NHS England's decision letter to refuse Alconbury surgery's request to provide pharmacy services. The reasons given were that a pharmacy had already opened in the village and that there had been mistakes in the application. E.g. failure to identify a separate area within the surgery.
- c) Cambridgeshire Local Councils Conference 9.30am to 3.45pm Friday 23rd November.
- d) Roadworks and Events 16-31st August.
- e) CAPALC AGM 11th October.
- f) Planned road closures w/c 20/8.
- g) Email from a parishioner regarding problems with finding Luminus accomodation for a relative – parishioner referred to Luminus HQ.
- h) Integrated Highways Management Centre Incident report.
- i) Planned road closures w/c 27/8.
- j) Tour of Cambridgeshire Cycling Event 2019.
- k) Closure of A14 at Bar Hill.
- l) Roadworks and Events 1-15th Septemeber.
- m) A14 road closures w/c 3/9.

23. New agenda items for the next meeting: Pollution monitoring.

24. Date of the next meeting: 25th September 2018 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....