

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 25th September 2018 at Alconbury Memorial Hall.**

Parish Councillors present: Mrs. E. Adams, Mr. C. Bodley (Chairman), Mrs. S. Brawn, Mrs. T. Gilbert, Mr. M. Gunney, Mr. R. Johnson, Mr. T. MacLennan, Mr. S. Tarabella & Mr. A. Welsh.
Also present: Mrs. D. Benham (Clerk).

Public Open Forum: There were no parishioners present.

1. Apologies for absence: County Cllr. I. Gardener (personal), District Cllr. J. White (personal) & Cllr. J. Aylott (personal).
2. Declaration of Interests: Cllr. Tarabella and Cllr. Welsh both declared an interest in item 14, being trustees of the Alconbury Memorial Hall. Cllr. Adams and Cllr. Gunney declared an interest in item 12, being trustees of the Alconbury Recreation Field Charity.
3. Recruitment of a new Clerk: The Chairman advised that 7 applications had been received and that he had met with Cllr. Welsh and Cllr. Gilbert to draw up a short-list of three, to be interviewed on Monday 1st October.
4. To approve and sign the minutes of the last meeting held on 4th September 2018: Cllr. Tarabella proposed approval of the minutes of 4th September. Seconded by Cllr. Gunney and unanimously agreed.
5. Report from District Councillor: District Cllr. White had sent a report which was read by the Clerk. The report included updates on the Local Plan examination schedule, HDC car parking review and proposals to enhance facilities at Hinchingsbrooke Park and Paxton Pits. District Cllr. White also advised that Luminus are proposing to “repurpose” Crown Gardens, with work to be carried out to provide 20 units of temporary accommodation for families who would otherwise be in Bed & Breakfast accommodation while waiting for permanent accommodation. Luminus and HDC have begun discussions with the current residents of Crown Gardens, to offer them a relocation deal and financial compensation.
6. Removal of the bridge in Huntingdon and potential for pollution levels to rise: The Clerk advised that she had invited Mike Evans from Highways England along to the next Parish Council meeting. Mr. Evans hopes to bring a pollution/emissions expert with him to answer any questions.
7. Allotment land lease: The Clerk advised that Leeds Day had cancelled the appointment to discuss the lease on three occasions. The Clerk had therefore contacted Warren Boyes & Archer, whose estimate for the work was less than Leeds Day and Mr. Archer had advised that he will be contacting Mr. & Mrs Ayres in due course.
8. Data Protection General Regulations: The Clerk advised that information regarding a shared Data Protection Officer Scheme had now been received from CAPALC, together with an invoice for £50 to cover membership of the scheme until 31st March 2019.
9. Alconbury Brook Flood Management Partnership Group and Community Emergency Plan:
 - a) Update - Cllr. Gilbert and Cllr. Johnson had attended the Partnership meeting on 24th September. Cllr. Gilbert advised that the group had discussed maintenance of the brook, flood plans, the proposed development in School Lane, road closure issues, the review of previous studies and

Natural Flood Management. Minutes to be circulated when received. Cllr. Gilbert has circulated a final draft of the Alconbury Emergency Plan. Comments to be returned by 5th October. Cllr. Johnson to discuss borrowing the Lego flood modelling kit for Alconbury School, and the possibility of a further CCTV camera on the other side of the brook, with Harry Chalk (Environment Agency).
b) Update on storage for Flood kit – Cllr. Tarabella to organise a base to be laid on 6th October. Clerk to obtain a pro-forma invoice for the purchase of the metal storage unit.

10. Update on Alconbury Weald: No meeting had taken place.

11. Alconbury Sports & Social Club: Cllr. Adams reported that the club continued to do well with lots of events planned.

12. Alconbury Recreation Field Charity: Cllr. Adams advised that a trustees meeting had been held to discuss pitch hire fees. The outdoor gym had been installed and had received good feedback and was being well used. Future events include, Bonfire Night on 2nd November, Fashion Show on 8th November, Children's Christmas Party on 15th December and a Family Christmas Party on 22nd December.

13. Community Orchard/Trees: Cllr. Tarabella advised that it would be best to cancel Apple Day this year as the recent high winds had blown down the remaining crop. Clerk to establish ownership of the damaged walnut tree on Manor Lane.

14. Memorial Hall: No meeting had taken place.

15. Bramble End playground: The see-saw had been repaired but the foot rests had not been fitted properly and had come loose. Creative Play will install new foot rests free of charge on 27th September.

16. Youth Group: Cllr. Adams advised that 65 juniors and 11 seniors attended the Bar-b-q in July, 62 juniors and 19 seniors attended the September club night. There will be felting in October, the children will be preparing an entry for the Christmas Tree Festival in November, and a magician has been booked for December. More volunteers are required.

17. Police crime report: No new information since the last meeting.

18. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – On 4th September, at approximately 5am, a lorry hit the village sign and the grit bin. The Clerk had circulated a quotation of £140 from Day Today Maintenance to reinstall the village sign which councillors had agreed. In the meantime, Mr. Day had collected the village sign and stored it until the work can be carried out. After some discussion, Cllr. Gunney proposed that the sign should be re-erected in the same position and that the Clerk should order a new grit bin, to be delivered to Cllr. Brawn, and make an insurance claim. Seconded by Cllr. Tarabella and unanimously agreed. Councillors discussed ways to protect the sign from further damage. Clerk to investigate the possibility of placing boulders on the edges of the triangle of grass.

c) Roads and footpaths – Cllr. Welsh had met with SRH Gardening regarding maintenance of footpaths 2,4 and 17 and the Clerk had subsequently received a quotation. The Clerk is awaiting a further quote from Antony Abbs. Councillors agreed that the Clerk should try to contact the Coulson Way Residents Association, as it was felt that much of the overgrowth came from residents gardens.

d) General – Nothing to report.

19. Planning.

a) Update on previous applications.

18/01217/FUL The erection of a building to accommodate the HQ and Air Ambulance Station for Magpas, including hangar and garaging space for a helicopter and emergency vehicles. With associated landscaping, car parking, and boundary treatment, with access from Ermine Street. Building 252 RAF Alconbury, Ermine Street. In progress.

18/01536/REM Reserved matters application for 192 dwellings for appearance, layout, scale, landscape and access in respect of Key Phase 1 pursuant to outline planning permission 201158OUT. Cllr. Bodley proposed that Alconbury Parish Council recommend approval. In progress.

18/01577/REM Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and additional works. Land west of the East Coast Mainline Railway and north of Spittals Way, Huntingdon. In progress.

18/007047/FUL Demolition of motel, services and petrol filling station and change of use from lorry park, motel, services and petrol filling station to lorry park, incorporating container storage (within the existing lorry park) and erection of office building with associated car parking and replacement lighting. Alconbury Services, Rusts Lane. In progress.

17/02343/FUL Proposed new dwelling. Land adj. to 9 Rusts Lane, Alconbury. In progress.

No application has been received yet for the School Lane site. A second pre-application consultation event took place on 5th September, now proposing 95 houses, reduced from 115.

b) Report from Cllr. Bodley on the Local Plan hearing held on 19th September.

Cllr. Bodley attended the hearing on behalf of the Parish Council and raised concerns regarding the proposed development of the School Lane site including flooding, sewerage, impact on Alconbury School, transport, noise pollution and air quality. The hearings conclude on 27th September. Cllr.

Bodley had also met with Jonathan Djanogly MP on 21st September to outline residents concerns and ask for his support. Mr. Djanogly agreed to contact HDC to discuss the issues raised and Cllr. Bodley will follow this up. Mr. Djanogly has also received a copy of a petition signed by approximately 200 residents who are opposed to the development in School Lane.

20. Financial report:

a) Payment of outstanding debts - Cllr. Adams proposed approval of payment of items (1) to (6). Seconded by Cllr. Tarabella and unanimously agreed.

(1) Cq. No. 1066 Mrs. D. Benham, wages and expenses for September. £746.78

(2) Cq. No. 1067 HMRC, PAYE/NI for September. 0.20p

(3) Cq. No. 1068 A.Abbs, Grass cutting – 6th instalment. £1920.00

(4) Cq. No. 1069 Somersham Parish Council, Outreach councillor training. £75.00

(5) Cq. No. 1070 Mrs. J. Aylott, reimbursement for keys. £15.60

(6) Cq. No. 1071 CAPALC, General Data Protection Membership Scheme. £50.00

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor. Cllr. Bodley confirmed that the balance in the bank account was correct as shown on the reconciliation.

21. Correspondence.

a) Joint Minerals and Waste Local Plan – Submitted sites – Cllr. Welsh to ask about the new waste technology proposed at the Alconbury Transfer Station at the next liaison meeting.

b) Integrated Highways Management Centre Incident Report August.

c) A14 road closures w/c 10/9

d) A14 Improvement Scheme update.

e) Plans for part of the A14 to become a motorway.

- f) Cambridgeshire Matters September issue.
- g) Planned road closures A14 scheme w/c 17/9
- h) Roadworks and events bulletin 16th – 30th September.
- i) Alconbury Christmas Tree Festival 1st- 2nd December – Cllr. MacLennan to organise a Parish Council entry.
- j) A14 weekend closures.
- k) Planned road closures w/c 24/9

22. New agenda items for the next meeting: None.

23. Date of the next meeting: 30th October 2018 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....