

## Alconbury Parish Council

**Notice of meeting:** Parish Council meeting.

**Time:** 7.30pm

**Date:** Tuesday 30<sup>th</sup> October 2018.

**Venue:** Alconbury Memorial Hall

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any “Discloseable Pecuniary Interests” in any items on the agenda.
  - b) Councillors to declare any “Other Interests” in any items on the agenda.
3. Parish Clerk.
  - a) To confirm the appointment of the new Parish Clerk.
  - b) To confirm the leaving date of the outgoing Clerk.
4. Councillor vacancy.
5. To approve and sign the minutes of the last meeting held on 25<sup>th</sup> September 2018.
6. To discuss the effects that the removal of the bridge in Huntingdon and the A14/A1 upgrade may have on pollution levels in Alconbury. Representatives from Highways England will be present to give information and answer questions.
7. Repurposing of Crown Gardens – Clerk to report back on the meeting between Cllr. Bodley, Cllr. MacLennen and the Clerk, and Sonya Fitt (Luminus) and Jon Collen (HDC) held on 16<sup>th</sup> October. Please note that Luminus and HDC will be sending representatives to the next Parish Council meeting on 27<sup>th</sup> November, to present their plans and to answer any questions and concerns from councillors and parishioners.
8. Reports from District & County Councillors.
9. Extension of allotment land lease – update from the Clerk.
10. Data Protection General Regulations – Update by the Clerk.
11. Alconbury Brook Flood Management Partnership Group and Community Emergency Plan.
  - a) Update by Cllr. Gilbert.
  - b) Update by Cllr. Tarabella on the storage facility for the flood kit.
12. Update on Alconbury Weald – The Clerk.
13. Alconbury Sports & Social Club – Councillor Bodley.
14. Alconbury Recreation Field Charity – Councillor Adams.
15. Community Orchard/Trees – Councillor Tarabella.
16. Memorial Hall – Councillor Welsh & Cllr. Tarabella.

17. Bramble End Playground – The Clerk.
18. Youth Group – Councillor Adams.
19. Police crime report – The Clerk.
20. Infrastructure report:
  - (a) Churchyard.
  - (b) Village Green.
  - (c) Roads & footpaths.
  - (d) General.
21. Planning.
  - a) Planning applications:
    - 18/01928/FUL Installation of rainwater soakaway system. St. Peter and St. Paul Church, Church Way, Alconbury.
    - 18/01536/REM Reserved matters application for 192 dwellings for appearance, layout, scale, landscape and access in respect of Key Phase1 pursuant to outline planning application 1201158OUT. Alconbury Airfield, Ermine Street, Little Stukeley, PE28 4WX. Amended plans.
  - b) Update on previous applications.
  - c) Update on the Huntingdonshire Local Plan.
22. Financial report.
  - a) Payment of outstanding debts:
 

Mr. C. Bodley, reimbursement for Hunts Post adverts for Clerk vacancy.	£279.36
Alexandra Retail Ltd., Metal storage unit required for flood equipment.	£559.99
SR Howell & Co., Payroll services 1/4/18 – 30/9/18.	£60.00
Wicksteed Leisure Ltd., Repair to safety surface at Bramble End.	£320.40
CAPALC, Councillor training.	£75.00
Day Today Maintenance Ltd., Work to re-erect Village Sign.	£140.00
Global Tree Solutions Ltd., Removal of broken limb to Walnut tree.	£96.00
askiT Services Ltd., purchase of Parish Council laptop, Microsoft Office, installation and setup.	£739.98
Mrs. D. Benham, wages & expenses for October.	£828.10
HMRC, PAYE/NI for October.	£0.20
23. Correspondence.
24. New agenda items for the next meeting.
25. Date of the next meeting – 27<sup>th</sup> November 2018.

Denise Benham  
 Parish Clerk - 01487 773177  
 23<sup>rd</sup> October 2018