

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 27th February 2018 at Alconbury Memorial Hall.**

Parish Councillors present: Mrs. E. Adams, Mrs. T. Gilbert, Mr. R. Johnson, Mr. S. Tarabella & Mr. A. Welsh (Acting Chairman).

Also present: Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. J. Aylott (personal), Cllr. C. Bodley (work commitment), Cllr. R. Sale (personal), District Cllr. K. Baker, Ms. S. Brawn (personal).

3. Declaration of Interests: Cllr. Welsh & Cllr. Tarabella both declared an interest in item 15, being trustees of the Memorial Hall. Cllr. Adams declared an interest in item 13, being a trustee of the Alconbury Recreation Field Charity.

3. Co-option to fill councillor vacancy: Carried forward to the next meeting.

4. Parish Council Elections: Elections take place on 3rd May 2018. Nomination packs were handed to each councillor present. Further packs can be obtained from the Clerk or HDC and need to be completed and delivered by hand to the Returning Officer at HDC between 19th March and 6th April.

5. To approve the minutes of the previous meeting held on 30th January 2018: Approval of the minutes of 30th January 2018 proposed by Cllr. Tarabella, seconded by Cllr. Adams and unanimously agreed.

6. Reports from District Councillor: District Cllr. Baker had emailed the Clerk saying that HDC would be increasing their portion of the Council Tax by 2% and not 2.5% as stated at the last meeting.

7. Data Protection General Regulations: Cllr. Welsh and the Clerk will attend a workshop run by CAPALC on 16th March to establish what is required.

8. To discuss litter bin locations: There are 12 litter bins in Alconbury. 7 belong to HDC and 5 belong to the Parish Council. Cllr. Johnson suggested that it might be helpful to have a litter bin sited near to The Maltings but Cllr. Welsh explained that this had been investigated a few months ago and it had not been possible to find a site which residents did not object to, and where HDC would agree to collect from.

9. Alconbury Brook Flood Management Partnership Group and Community Emergency Plan: Cllr. Gilbert advised that the Village Flood Group had met on 12th February and a final draft of the Flood Plan will be circulated shortly. Items for the flood kit had been ordered. Cllr. Welsh will ask the Village Hall committee for permission for the kit to be stored there and once the items are received, the Clerk will add them to the Parish Council's insurance. The Village Flood Group will meet again around Easter time. Cllr. Gilbert and the Clerk will attend the next Alconbury Brook Flood Management Partnership Group meeting on 10th May. Cllr. Johnson will attend the Flood and Coast Conference in Telford on 22nd March and councillors have agreed that he may claim travel expenses.

10. Parish Plan: Carried forward to the next meeting.

11. Update on Alconbury Weald: Cllr. Aylott and the Clerk to attend the next liaison meeting on 10th April.

12. Alconbury Sports & Social Club: Cllr. Bodley had sent a report saying that January had been a quiet month, which is not unusual. The lights on the artificial football pitch had been serviced but one of the bulbs had since blown and will need replacing. They are looking to fund-raise in order to replace the cooker in the kitchen. Membership fees are due to be paid at the end of February.

13. Alconbury Recreation Field Charity: Cllr. Adams advised that the trustees had met and had reviewed the draft accounts. The 100 club had been launched - £12 to join, with £600 in prizes and £600 going to the charity. AGM to be held on 20th March. Applications to the Lottery and the Woolley Hill Wind Farm Trust had been made, for funding towards outdoor gym equipment.

14. Community Orchard/Trees: Cllr. Tarabella advised that he had carried out some pruning at the orchard but he would need some larger trees. Councillors agreed that the baby oak offered by GTS, could be planted on the village green, near to the ford. Cllr. Tarabella to liaise with GTS. The Clerk has reported to Highways that conifer branches have been left on the verge on Mill Road and will chase this up. As Mr. Bannister has failed to complete the work to remove the circular bench and concrete base to the tree on the High Street side of the brook despite several reminders, the Clerk has now asked Day Today Maintenance for a quotation.

15. Memorial Hall: Next committee meeting to be held on 6th March.

16. Bramble End playground: Cllr. Johnson had kindly fitted a temporary "Lottery Funded" sign to the information board by the Outdoor Gym, and will in due course fit the metal sign obtained by the Clerk

17. Youth Group: Cllr. Adams advised that at the last meeting they had celebrated Chinese New Year and had also discussed with the children what sort of gym equipment they might like at the Sports and Social Club. The next club night is on 2nd March.

18. Police crime report: The December crime report showed 4 reported crimes. Cllr. Welsh advised that Neighbourhood Watch (NHW) were very short of co-ordinators for many of the roads in the village. NHW had delivered a flyer asking for volunteers and councillors agreed that this should also be mentioned in the next Parish Council newsletter.

19. Infrastructure report:

a) Churchyard – A Churchyard Tidy will be held on 10th March from 10am to 1pm.

b) Village Green – Many thanks to whoever was able to right the overturned grit bin near to the village sign.

c) Roads and footpaths – Clerk to remind Cllr. Sale that he volunteered to retrieve the salt bin that was washed up on the brook bank, so that consideration can be given to repositioning it near to the school.

d) General – Councillors agreed that another request for dog owners to clear up after their pets should be made in the next Parish Pump article.

20. Planning – update on previous applications.

18/00103/HHFUL Two storey side extension with a single storey rear extension. The Forge, 15 High Street, Alconbury. In progress.

18/00084/HHFUL Proposed rear extension. 4 Great North Road, Alconbury. In progress.

17/02343/FUL Proposed new dwelling. Land adj. to 9 Rusts Lane. Amendments had been received and circulated and a response sent. In progress.

17/02367/S73 Variation of condition 2i (omit wording), 2iii (reword), 2iv (remove) and condition 5 (substitute drawings) of application 16/02493/FUL. In progress.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. In progress and awaiting further information from the agent. Application for a new pharmacy at 1 Bell Lane – Deadline for opening remains the 1st March.

21. Financial report:

a) Payment of outstanding debts - Cllr. Tarabella proposed approval of payment of item (1). Seconded by Cllr. Adams and unanimously agreed.

(1) Cq. No. 1018 Mrs. D. Benham, wages and expenses of Parish Clerk for February. £657.50.

b) Current position - A copy of the receipts and payments and bank reconciliation was handed to each councillor. Cllr. Welsh confirmed that the balance in the bank account was correct as shown on the reconciliation.

22. Correspondence.

Forwarded to councillors:

a) Emails from a resident of The Paddocks regarding the Local Plan – Clerk visited on 1st February to discuss this with 4 residents.

b) Email from a resident regarding Neighbourhood Plans – Clerk has responded.

c) A14 planned closures.

d) Repairs to medieval bridge to start w/c 26th February.

e) Roadworks and Events Bulletin 15th – 28th February.

f) Letter from AAGA regarding allotment land lease – to be discussed at the next meeting.

g) A14 Cambridge to Huntingdon update.

h) Traffic calming plans for Ermine Street.

i) Email from an Alconbury Weston resident regarding listing Assets of Community Value – Clerk has responded.

j) CAPALC Extraordinary AGM 22nd March.

23. New agenda items for the next meeting: Allotments land lease.

24. Date of the next meeting: 27th March 2018 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

