

Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Charlotte Copley
37 Station Road, Ramsey, Cambs PE26 1JB
parishclerk@alconburyparishcouncil.gov.uk

Notice of the Annual Parish Council meeting:

Date: Tuesday 25th May 2021

Time: 7.30pm

Venue: Alconbury Sports and Social Club

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Following the lifting of restrictions allowing Councils to meet virtually this meeting will take place at **Alconbury Sports and Social Club**. Please read the following instructions carefully;

Do not attend if you are currently experiencing Covid symptoms or should be self-isolating.

Upon arrival attendees will be required to register themselves with Track and Trace via the app, if this is not possible a manual register will be completed.

Please wear a mask at all times and adhere to the current social distancing regulations, hands, face, space, fresh air.

For members of the public wishing to attend, the Council encourages you to register your place, this is to allow the monitoring of numbers in the room for the Covid-19 safety reasons. You can either register your place by contacting the Clerk on the details above or via the link: <https://www.eventbrite.co.uk/e/alconbury-parish-council-annual-meetings-2021-tickets-154699832363>

If you do not wish to attend the meeting but would like something for the Council to discuss on the evening, relating to the items on the agenda, please send your questions beforehand to the Clerk who will forward your request to the Council at the meeting.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.



Charlotte Copley
Parish Clerk

19th May 2021

AGENDA

- 0521.262 ELECTION OF CHAIRMAN
To elect a Chairman followed by signing of the Acceptance of Office
- 0521.263 ELECTION OF VICE CHAIRMAN
To elect a Vice Chairman followed by signing of the Acceptance of Office
- 0521.264 APOLOGIES FOR ABSENCE
- 0521.265 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0521.266 MINUTES FOR APPROVAL
To approve minutes of the meeting 27th April 2021.
- 0521.267 ADOPTION OF POLICIES AND PROCEDURES, REGULATIONS AND DELEGATED POWERS
- 0521.267.1 To note the following policies are up to date;
Standing Orders
Financial Regulations
- 0521-267.2 To confirm continued membership of CAPALC and to confirm support of the Clerk's membership of the SLCC at a cost of £45 pro rata.
- 0521-267.3 To confirm appointment of Parish Council Representatives to the following groups and organisations for the municipal year:-
- | | |
|---|--|
| Memorial Hall | Cllr Brawn |
| Tree Warden | Cllrs MacLennan and Gunney |
| Alconbury Recreation Field Charity | Cllr Gunney |
| Alconbury Sports and Social Club | Cllr D Moate |
| Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan |
| Flood Working Group | Cllr Johnson, Gilbert, Brawn and MacLennan |
| Planning Working Group | Cllrs Gunney, Brawn, Johnson and M Moate |
| Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |

- 0521.268 PUBLIC PARTICIPATION
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda.
- 0521.269 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0521.270 ACTIONS FROM PEVIOUS MEETING AND COUNCILLORS UPDATES
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and previous meetings actions;
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| Memorial Hall | Cllr Brawn |
| Tree Warden | Cllrs MacLennan and Gunney |
| Alconbury Recreation Field Charity | Cllr Gunney |
| Alconbury Sports and Social Club | Cllr D Moate |
| Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan |
| Flood Working Group | Cllr Johnson, Gilbert, Brawn and MacLennan |
| Planning Working Group | Cllrs Gunney, Brawn, Johnson and M Moate |
| Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 0521.271 CRIME REPORTS
- 0521.272 CROWN GARDENS UPDATE
- 0521.273 FLOOD GROUP UPDATES
- 0521.274 PARISH COUNCIL MERGER (deferred to June 2021 as deadline for commnets is 31st May 2021)
- 0521.275 VILLAGE FETE (deferred to June 2021 as no resolution is required at this meeting)
- 0521.276 GRASS CUTTING
To discuss the current schedule, figures claimed back from both Hunts District Council and Cambs County Council, and agree the request to make a double payment this month with future payments thereafter being facilitated by Standing Order.
- 0521.277 INFRASTRUCTURE
LHI Bids
1. Weight restriction on the B1043
 2. Speed indicator device
 3. Brooklands Bridleway
- | | |
|------------|---------------------|
| 0521-277.1 | Churchyard |
| 0521-277.2 | Village Green |
| 0521-277.3 | Roads and Footpaths |
| 0521-277.4 | General |
- 0521.278 PLANNING APPLICATIONS
19/01341/OUT – Alconbury Weald
Outline planning permission for a mixed use phased development to include – residential development of up to 1500 dwellings, local centre including retail and community facilities (A1-A5 and D1), primary school, open space play areas, recreating facilities landscaping etc.
Amended plans and documents received 1st April 2021.
- 0521.278.1 To receive an update on previous planning applications
- 0521.279 FINANCIAL REPORTS
Payment of outstanding debts
- | | | |
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| 1. | C Copley – Clerk wages and expenses | £ 755.67 |
| 2. | HMRC PAYE | £ 129.62 |
| 3. | Superannuation (paid by Direct Debit) | £ 23.59 |
| 4. | Four Seasons – S/O grass cutting, payment 1 and 2 of 6 | £3840.00 |
| 5. | Mr M Badcock – weed spray and tidy – Bramble End | £ 240.00 |
| 6. | Information Commissioners Office – Affiliation Fee | £ 40.00 |
| 7. | Wicksteed – Bramble End Play Park Sign | £ 350.28 |
- 0521.279.1 Income received and bank reconciliation
First precept payment of £16,000 received in to the bank on the 11th May 2021.
- 0521.279.2 To receive and consider the quotation from askIT regarding the Parish Council website, for the sum of £285.00.
- 0521.279.3 To agree to the Clerk assisting Alconbury Weston Parish Council to cover sick leave, and to further agree to facilitate the Clerks salary for these additional hours via the Councils payroll. SR Howell have calculated the costs for work carried out this month so far is £103.18, this fee will be recovered from Alconbury Weston Parish Council by way of invoice.

0521.280

CORRESPONDENCE RECEIVED

1. HDC Press Release – Cambs Wi-Fi
2. HDC Press Release – OneLeisure Concessionary Membership
3. HDC Press Release – Restart and ARG Grants
4. HDC Press Release – Community Chest Grants – One Year On
5. HDC Press Release – Electric Vehicle Charge Points roll out
6. Stagecoach – East Newsletter
7. Stagecoach - the decision has been made to temporarily suspend the Milton Park & Ride service from Monday 10th May 2021, in order to move the resources onto routes that are seeing a greater demand for services

0521.281

MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Distribution of Parish Council Newsletter

0521.282

NEXT MEETING – 29th June 2021 – Venue to be confirmed.