

Alconbury Parish Council

Notice of meeting: Parish Council meeting.

Time: 7.30pm

Date: Tuesday 27th August 2013.

Venue: Alconbury Memorial Hall

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

Members of the public and press are invited to address the Council during Open Forum.

Open Forum

Agenda:

1. Apologies for absence.
2. To receive declarations of interest.
 - a) Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda.
 - b) Councillors to declare any "Other Interests" in any items on the agenda.
3. To approve and sign the minutes of the previous meeting held on 30th July 2013.
4. Councillor vacancy.
5. To review Financial Regulations.
6. Update from County Councillors.
7. Update on Emergency Planning – Councillor Aylott.
8. Update on Alconbury Weald – Councillor Aylott.
9. Allotments – Councillor Aylott.
10. ASSC – Councillor Watson.
11. Community Orchard/Trees – Councillor Tarabella.
12. Memorial Hall – Councillor Isles/Councillor L. Adams.
13. Neighbourhood Watch – Councillor Bush.
14. Playgrounds – Councillor Watson.
15. Youth Group – Councillor L. Adams/Councillor Bush.
16. Website – Councillor Aylott/The Clerk.
17. To discuss plans for a brook clear and wildlife survey.
18. Newsletter
19. Infrastructure report:
 - (a) Churchyard.
 - (b) Village Green.
 - (c) Roads & footpaths.
 - (d) General.

20. Planning –
(a) To discuss and agree the Parish Council's recommendation for:
1301109FUL – First floor side extension, 12 Hillfield, Alconbury, PE28 4WA.
(b) Update on previously discussed applications.
21. Correspondence.
22. Financial report.
(a) Payment of outstanding debts:
Mrs. D. Benham, wages & expenses of Parish Clerk for August TBA
HMRC, PAYE & NI TBA
(b) To review the Parish Council's insurance cover.
(c) To confirm the appointment of S.R.Howell & Co. to attend to the Parish Council's PAYE return for 2012/13 and payroll and PAYE return for 2013/14.
23. Date of the next meeting – 24th September 2013 starting at 7.30pm in the Memorial Hall.

In accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted at the next agenda item, the Chairman will request that in the public interest, the public and the press will be temporarily excluded from the meeting and asked to withdraw.

24. To receive an update from Mrs. Benham regarding the investigations into the Parish Council's finances.

Denise Benham
Parish Clerk - 01487 773177
20th August 2013