

# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Charlotte Copley

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## Notice of Parish Council meeting;

**Date:** Tuesday 22<sup>nd</sup> December 2020

**Time:** 7.30pm

**Venue:** Video Link

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out below.

The Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 04 April enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021.

This meeting will take place via "Zoom" at the following link: <https://us02web.zoom.us/j/84581875096>

For practical reasons some items will be deferred. Others where decisions are not required are listed for information only to enable information to be shared via the minutes.

**Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.**



Charlotte Copley – Parish Clerk

16<sup>th</sup> December 2020

## Agenda

1220-161 PRESENT AND APOLOGIES

1220-162 DECLARATIONS OF INTEREST

Councillors to declare any Disclosable Pecuniary Interests in any items on the agenda. As detailed in Section 30 of the Localism Act 2011, along with any other interests relating to items on the agenda.

1220-163 APPROVAL OF MINUTES

Approval of minutes of meeting 24<sup>th</sup> November 2020

1220-164 PUBLIC PARTICIPATION

The period of time designated for public participation at a meeting in accordance with the Councils standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. Discussion should be in relation to the business being transacted in this meeting.

1220-165 ROUNDUP OF ACTIONS ARISING FROM PREVIOUS MEETING

1220-166 COUNCILLOR REPORTS

- Memorial Hall – Cllr Tarabella and Brawn
- Tree Warden – Cllr Tarabella
- Alconbury Recreation Field Charity – Cllr Gunney
- Alconbury Sports and Social Club – Cllr D Moate
- Bramble End Play Area – Cllr MacLennan
- Woolley Hill Wind Farm – Cllr MacLennan
- Planning Matters – Cllrs Gunney, Brawn, Johnson and M Moate
- Alconbury Weald – Cllr Gunney and Clerk
- Flood group – Cllr Gilbert, Johnson and Moate

Notice received that the tri-annual pump maintenance works have been delayed because Cambs County Council have not been able to book road space for a number of weeks now due to Major works in the area from Highways England. It is believed these have finished and Skanska now have an application in to start on the 9th December for 3 days and CCC are waiting for the permit confirmation. This will involve the replacement of one of the pumps, clearance of the silt and pump maintenance which should hopefully lessen the risk of flooding.

1220-167 DISTRICT AND COUNTY COUNCILLOR REPORT

1220-168 CRIME REPORTS

- 1220-169 CROWN GARDENS  
To receive an update from Chorus Homes on the repurposing of Crown Gardens
- 1220-170 ELECTRIC VEHICLE CHARGEPOINTS UPDATE
- 1220-171 PARISH COUNCIL RESPONSE TO THE LUTON AIRPORT FLIGHT PATH CONSULTATION
- 1220-172 PARISH COUNCIL GROUPING
- 1220-173 CCTV
- 1220-174 DEFIBRILLATOR
- 1220-175 URBAN AND CIVIC STRATEGIC SIGNAGE STRATEGY
- 1220-176 ALLOTMENTS UPDATE
- 1220-177 COUNCIL POLICIES FOR ADOPTION  
GDPR Privacy Notice  
GDPR Privacy Notice Staff and Councillors  
Grant Application Form  
Grant Awarding Policy  
The above policies have been forwarded to Councillors 15<sup>th</sup> December 2020.
- 1220-178 INFRASTRUCTURE  
(a) Churchyard  
(b) Village Green  
(c) Roads and Footpaths  
To receive notice of road traffic closure to facilitate carriageway maintenance between 1<sup>st</sup> January 2021 and June 2022, Alconbury Weston Road, Alconbury North Road, Alconbury Weston – Alconbury Hill – B1043 – Great North Road, Alconbury and vice versa.  
(d) General
- 1220-179 PLANNING APPLICATIONS  
**20/01303/FUL** New 4 bed dwelling made up of new build and existing converted garage  
9 Rusts Lane Alconbury Huntingdon PE28 4DN  
**20/02242/FUL** Reconfiguration and minor alterations to car parking area to provide additional six spaces (includes demolition of existing garages) Car Park Crown Gardens Alconbury
- 1220-179.1 UPDATE ON PREVIOUS PLANNING APPLICATIONS
- 1220-180 FINANCIAL REPORTS  
Payment of outstanding debts and monies received for December 2020:
- | Ref | Payee            | Description  | Amount £ |
|-----|------------------|--|----------|
| 1   | Clerk – C Copley | Salary and expenses                                | 721.49   |
| 2   | HMRC PAYE        | Clerks PAYE  | 66.64    |
| 3   | AAGA             | 50% contribution to fence repairs agreed 1120-152. | 80.00    |
| 4   | OfficeWorld      | Printer ink  | 48.64    |
- 1220-180.1 To receive and note bank reconciliation for December 2020
- 1220-180.2 To receive and consider a request for funding from the Citizens Advice Rural, Cambs.
- 1220-180.3 To consider the request from a resident to place a memorial plaque on the footbridge adjacent to Polecat Lane/The Maltings.
- 1220-181 CORRESPONDENCE RECEIVED  
The Clerk received correspondence from a Lordsway Homes resident with regards to the Anglian Water access to the adjacent water treatment site.  
Cambridgeshire County Council is currently carrying out a stakeholder survey to find out your thoughts about our Highways Service. The aim of the questions included in this survey is to gain your opinion, in order to ensure the continue to monitor performance and where possible improve future service delivery. The survey is open from now until Sunday 31st January 2021.  
You can find the Highways Service survey at <https://www.smartsurvey.co.uk/s/H0HJX0/>  
Letter from CARESCO regarding the Alconbury Thursday Club

1220-182 MATTERS FOR FUTURE CONSIDERATION \*Decisions cannot be made under this item \*  
Parish Council pension enrolment for Clerk.  
Cheque signing for allotment rent.

1220-183 NEXT MEETING  
Tuesday 26<sup>th</sup> January 2021, 7.30pm, via Zoom