

## Alconbury Parish Council

**Notice of meeting:** Parish Council meeting.

**Time:** 7.30pm

**Date:** Tuesday 28<sup>th</sup> January 2014.

**Venue:** Alconbury Memorial Hall

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are invited to address the Council during Open Forum.**

### **Public Open Forum**

#### **Agenda:**

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda.
  - b) Councillors to declare any "Other Interests" in any items on the agenda.
3. To approve and sign the minutes of the previous meetings held on 26<sup>th</sup> November and 17<sup>th</sup> December 2013.
4. Update on councillor vacancy.
5. Reports from District and County Councillors.
6. Local Highways Improvement Initiative – update by the Clerk.
7. Cambridgeshire Future Transport - update by the Clerk.
8. Huntingdonshire Parish Conference – report by The Clerk.
9. Village Entrance feature – Councillor Sale/ Councillor Welsh.
10. Update on Alconbury Weald – Councillor Aylott/ The Clerk.
11. Brook tidy and wildlife survey – Cllr. Isles / The Clerk
12. Allotments – Councillor Aylott.
13. Alconbury Sports & Social Club – Councillor Watson.
14. Community Orchard/Trees – Councillor Tarabella.
15. Memorial Hall – Councillor Isles/Councillor Adams.
16. Neighbourhood Watch/ Police crime report – Councillor Bush/ The Clerk.
17. Playgrounds – Councillor Watson.
18. Youth Group – Councillor Adams/Councillor Bush.
19. Website – Councillor Aylott/The Clerk.

20. Infrastructure report:  
 (a) Churchyard.  
 (b) Village Green.  
 (c) Roads & footpaths.  
 (d) General.
21. Planning - Update on applications previously discussed.
22. Financial report.  
 (a) To agree a payment towards travel expenses for councillors who attended training at Sutton.  
 (b) To agree a donation towards grounds maintenance at Alconbury Sports & Social Club.  
 (c) Payment of outstanding debts:
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|--|----------|
| Hags – SMP Ltd., play equipment fixings.                       | £29.70   |
| CAPALC, Councillor training courses.                           | £175.00  |
| Global Tree Solutions, tree work.                              | £1400.00 |
| Mrs. D. Benham, wages & expenses of Parish Clerk for December. | £590.59  |
| HMRC, PAYE & NI.   | £55.40   |
| HDC, loan repayment.   | £2030.00 |
| Creative Play, Bramble End play area repairs.                  | £306.00  |
| Mr. & Mrs. Ayres, annual rent for allotment land.              | £1000.00 |
| Donation towards Grounds Maintenance at ASSC.                  | £2500.00 |
| Mrs. D. Benham, wages & expenses of Parish Clerk for January.  | £732.73  |
| HMRC, PAYE & NI.   | £55.20   |
- (d) Current position.  
 (e) Update on the investigations into the Parish Council's finances.  
 (f) To complete and sign the Annual Return for year ending 31<sup>st</sup> March 2013
23. Correspondence.
24. New agenda items for the next meeting.
25. Date of the next meeting – 25<sup>th</sup> February 2014 starting at 7.30pm in the Memorial Hall.

Denise Benham  
 Parish Clerk - 01487 773177  
 22<sup>nd</sup> January 2014