

## Alconbury Parish Council

**Notice of meeting:** Parish Council meeting.

**Time:** 7.30pm

**Date:** Tuesday 25<sup>th</sup> March 2014.

**Venue:** Alconbury Memorial Hall

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

**Members of the public and press are invited to address the Council during Open Forum.**

### **Public Open Forum**

#### **Agenda:**

1. Apologies for absence.
2. To receive declarations of interest.
  - a) Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda.
  - b) Councillors to declare any "Other Interests" in any items on the agenda.
3. To approve and sign the minutes of the previous meeting held on 25<sup>th</sup> February 2014.
4. Result of the case against the former Parish Clerk Joanna Sharp.
5. Councillor vacancy.
6. To adopt a Recruitment Policy.
7. To adopt a Data Protection Policy.
8. Reports from District and County Councillors.
9. Grass cutting.
10. Village Entrance feature/signage – Cllr. Aylott / The Clerk..
11. Update on Alconbury Weald – Councillor Aylott/ The Clerk.
12. Brook tidy and wildlife survey – Cllr. Isles / The Clerk.
13. Alconbury Sports & Social Club – Councillor Watson.
14. Community Orchard/Trees – Councillor Tarabella.
15. Memorial Hall – Councillor Isles/Councillor Adams.
16. Neighbourhood Watch/ Police crime report – Councillor Bush/ The Clerk.
17. Playgrounds – Councillor Watson.
18. Youth Group – Councillor Adams/Councillor Bush.
19. Website – Clerk.

20. Infrastructure report:  
 (a) Churchyard.  
 (b) Village Green.  
 (c) Roads & footpaths.  
 (d) General.
21. Financial report.  
 (a) Payment of outstanding debts:
- |  |         |
|--|---------|
| Mrs. D. Benham, wages & expenses for March.                                | £636.08 |
| HMRC, PAYE & NI for March.   | £55.40  |
| SR Howell & Co., payroll services 1/10/13 to 31/3/14                       | £60.00  |
| St. Ives Quickprint Ltd, newsletters.                                      | £155.00 |
| askiT Services Ltd., meeting to discuss new website.                       | £42.00  |
| Buckden Parish Council, councillor training course for Cllr. K. Tarabella. | £97.50  |
- (b) Current position.  
 (c) Update on the external audit for 2012/13  
 (d) To appoint an internal auditor for 2014.
22. Correspondence.
23. New agenda items for the next meeting.
24. Date of the next meeting – 29<sup>th</sup> April 2014 starting at 7.30pm in the Memorial Hall.

Denise Benham  
 Parish Clerk - 01487 773177  
 19<sup>th</sup> March 2014