

Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Charlotte Copley

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Notice of Parish Council meeting:

Date: Tuesday 24th November 2020

Time: 7.30pm

Venue: video link

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Local Authorities and Police and Crime Panel Meetings (England and Wales) Regulations 2020 came into force on 04 April enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021. This meeting will take place via "Zoom" at the following link: <https://us02web.zoom.us/j/81657729531>

For practical reasons some items will be deferred. Others where decisions are not required are listed for information only to enable information to be shared via the minutes.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.



Charlotte Copley

Parish Clerk

18th November 2020

AGENDA

- 11-20.139 PRESENT AND APOLOGIES
- 11-20.140 DECLARATION OF INTERESTS
Councillors to declare any "Disclosable Pecuniary Interests" in any items on the agenda. As detailed in Section 30 of the Localism Act 2011, along with any other interests relating to items on the agenda.
- 11-20.141 APPROVAL OF MINUTES 27th October 2020.
- 11-20.142 PUBLIC PARTICIPATION
The period of time designated for public participation at a meeting in accordance with the Councils standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. Discussion should be in relation to the business being transacted in this meeting.
- 11-20.143 CROWN GARDENS
To receive an update from Chorus Homes with regards to Crown Gardens.
- 11-20.144 ROUNDUP OF ACTIONS ARISING FROM PREVIOUS MEETING
- 11-20.145 COUNCILLOR REPORTS
- Memorial Hall - Cllr. Tarabella and Cllr. Brawn
 - Tree Warden - Cllr. Tarabella.
 - Alconbury Recreation Field Charity - Cllr. Gunney
 - Alconbury Sports and Social Club - Cllr. D Moate
 - Bramble End Play Area & Woolley Hill Wind Farm - Cllr. MacLennan
 - Flood Co-ordinator - Cllr. Gilbert, Deputy – Cllr. Johnson and Cllr. M Moate
 - Planning - Cllr. Brawn, Cllr Gunney, Cllr. Johnson and Cllr. M Moate
 - Alconbury Weald – Urban and Civic Joint Parishes meeting – Cllr. Gunney and Clerk
- 11-20.146 DISTRICT AND COUNTY COUNCILLOR REPORTS
- 11-20.147 CRIME REPORT
- 11-20.148 PLAY AREA ANNUAL SAFETY INSPECTION REPORT
- 11-20.149 CONSULTATION ON LUTON AIRPORT FLIGHT PATHS
- 11-20.150 UPDATE FROM PARISH COUNCIL MERGER WORKING GROUP
- 11-20.151 ELECTRIC VEHICLE CHARGING POINTS UPDATE

- 11-20.152 ALLOTMENT UPDATE
To receive an update from the AAGA Chair and consider the request for a financial contribution towards the replacement fencing costs.
- 11-20.153 COUNCIL POLICIES FOR ADOPTION
To receive an update from the Clerk regarding Parish Council policies to be adopted and placed on the Council website. The following policies have been forwarded to Councillors for their perusal (18.11.20);
Code of Conduct
Complaints Procedure
Equal Opportunities
GDPR Consent Form
- 11-20.154 DEFIBRILLATOR
- 11-20.155 INFRASTRUCTURE
(a) Churchyard.
(b) Village Green.
(c) Roads & footpaths.
(d) General.
(d) 1. A14 Trunk Road in the Counties of Northamptonshire and Cambridgeshire to enable resurfacing, road markings, safety barrier, drainage and other routine maintenance works to be carried out in safety. The works would take place overnight (8pm – 6am) and are expected to last for approximately 7 weeks starting on or after 4 December 2020. The Order will be appended to the minutes.
(d). 2. Road Traffic Order – Micro asphalt resurfacing works to the District, Great North Road Alconbury from jct of Mill Road and Buckworth Road, including diversion routes.
- 11-20.156 PLANNING APPLICATIONS
20/02096/FUL Single storey front extension to shop, 1 Bell Lane, Alconbury
- 11-20.156.1 To receive an update on previous planning applications
- 11-20.157 FINANCIAL REPORTS
Payment of outstanding debts and monies received:
November payments:
- | Reference | Payee | Description | Amount £ |
|-----------|-------------------|-------------------------------------|----------|
| 1 | C Copley | Wages and expenses | £754.32 |
| 2 | HMRC | PAYE – Clerk | £ 66.64 |
| 3 | Wicksteed Leisure | Bramble End safety inspection | £144.00 |
| 4 | PKF Littlejohn | External Audit of year end 31.03.20 | £240.00 |
| 5 | askIT | 2 year Domain renewal | £240.00 |
| 6 | askIT | Website annual maintenance | £ 44.40 |
| 7 | askIT | Microsoft Office 365 mailboxes | £499.68 |
| 8 | Savills | Memorial Hall ground rent PCC | £ 91.20 |
| 9 | ARFC | Donation | £1000.00 |
- 11-20.157.1 To receive and note bank reconciliation from November 2020
11-20.157.2 To confirm receipt of external audit report for the financial year end 31st March 2020.
11-20.157.3 To receive opportunity to apply for Hunts DC CIL fund for local projects.
- 11-20.158 CORRESPONDENCE RECEIVED.
NALC and CAPALC Bulletins
Email request from Thursday Club outlining current issues they are experiencing.
Email received from Cambs Police and Crime Commissioner briefings for Councillors: toolkit for encouraging reporting online and inviting Councillors to Group Meetings:
Future planned councillor briefings as follows;
Huntingdonshire District – 10th November 18:30-20:30
East Cambridgeshire – 11th January 2021 18:30-20:30
Peterborough District – 9th March 2021 18:00-20:00
Email of complaint received from a resident regarding the Anglian Water vehicles exiting the water treatment site on to the High Street at Lordsway Park Homes area and subsequent damage to the village green area.
To receive an Operational Summary from AMEY March – November 2020.
Email received from Peterborough City and Cambridgeshire County Council regarding Cambridgeshire and Peterborough Minerals and Waste Local Plan - Proposed Main Modifications Consultation.
Email from Cambridgeshire County Council – People and Communities - Community Reach Fund – Supporting Communities COVID-19 Enabler Grant
Email received from the Office of National Statistics regarding the 2021 Census and ways the Parish Council can help with promoting the census.
- 11-20.159 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

11-20.160 NEXT MEETING – Tuesday 22nd December 2020, from 7.30pm via Zoom *PLEASE NOTE EARLIER DATE