

# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Charlotte Copley  
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## Notice of meeting:

**Date:** Tuesday 30<sup>th</sup> November 2021

**Time:** 7.30pm

**Venue:** Alconbury Sports and Social Club

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.



Charlotte Copley  
Parish Clerk

23<sup>rd</sup> November 2021

## AGENDA

- 1121.367 PRESENT AND APOLOGIES FOR ABSENCE
- 1121.368 DECLARATIONS OF INTEREST  
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 1121.369 MINUTES FOR APPROVAL  
To approve minutes of the meeting 26<sup>th</sup> October 2021.
- 1121.370 PUBLIC PARTICIPATION  
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda.
- 1121.371 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 1121.372 CROWN GARDENS  
To receive an update regarding Crown Gardens.
- 1121.373 ACTIONS FROM PREVIOUS MEETING AND COUNCILLORS UPDATES  
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and previous meetings actions;
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|---|--|
| Memorial Hall                               | Cllrs Brawn and D Moate                  |
| Tree Warden                                 | Cllrs MacLennan and Gunney               |
| Alconbury Recreation Field Charity          | Cllr Gunney                              |
| Alconbury Sports and Social Club            | Cllr Gunney                              |
| Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan                           |
| Planning Working Group                      | Cllrs Gunney, Brawn, Johnson and M Moate |
| Alconbury Weald – Joint Parishes Meetings   | Cllr Gunney and Clerk                    |
- 1121.374 CRIME REPORTS
- 1121.375 THE ALCONBURY BROOK FLOOD GROUP
- 1121.376 PARISH COUNCIL GROUPING
- 1121.377 DEFIBRILLATOR  
To receive update from Cllr. Brawn in relation to the Memorial Hall being a suitable location for a unit.
- 1121.378 VILLAGE PUMP POSTS  
To receive an update from the clerk regarding the refurbishment of the posts.
- 1121.379 INFRASTRUCTURE  
To receive an update and recommendation from County Council Highways Department regarding the LHI Bid application.
- 1121-379.1 Churchyard  
To receive and consider the request to fund a skip for the churchyard tidy in March 2022.

- 1121-379.2 Village Green  
To receive a request to plant a memorial tree on the village green.
- 1121-379.3 Roads and Footpaths  
New bus service and car parking issues. Email received from Dews Coaches concerning the new bus service and parking issues, seeking official parking restrictions in the immediate area outside the Post Office, through the narrow section of the High Street, be brought in so the bus can get through and provide a reliable service to the people of Alconbury.
- 1121-379.4 General
- 1121.380 CCTV
- 1121.381 PLANNING APPLICATIONS  
**21/02339/LBC** Change the colour of the external windows to French Grey, also to refurbish and rot repair. 34 Brookside Alconbury Huntingdon PE28 4EP.  
**21/02444/S73** Variation of condition C2 (Plans) to 18/01217/FUL for Approval of new site layout and minor building design tweaks - Building 252 RAF Alconbury Ermine Street
- 1121.381.1 To receive an update on previous planning applications.
- 1121-382 FINANCIAL REPORTS  
Payment of outstanding debts  
November payments
- |    |  |          |
|----|--|----------|
| 1. | Payroll and expenses/PAYE/Superannuation   | £ 855.93 |
| 2. | Savills – Memorial Hall ground rent        | £ 91.20  |
| 3. | Alconbury Sports and Social Club, donation | £1000.00 |
| 4. | Terrys Electrical – connection box to pump | £ 59.60  |
- 1121.382.1 Monies received and bank reconciliation.
- 1121.383 CORRESPONDENCE RECEIVED  
1.
- 1121.384 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item).
- 1121.385 CLOSED MEETING SESSION  
The following items are to be held as a closed meeting due to sensitive personal and commercial data.  
*Public Bodies (Admission to Meetings) Act 1960 S1(2)*  
  
To discuss the offer to purchase of a section of Parish Council owned land.
- 1121.386 NEXT MEETING – Tuesday 21<sup>st</sup> December 2021, Alconbury Sports and Social Club from 7.30pm.