

# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Charlotte Copley  
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## Notice of meeting:

**Date:** Tuesday 26<sup>th</sup> October 2021

**Time:** 7.30pm

**Venue:** Alconbury Sports and Social Club

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.



Charlotte Copley  
Parish Clerk

20<sup>th</sup> October 2021

## AGENDA

- 1021.346 PRESENT AND APOLOGIES FOR ABSENCE
- 1021.347 DECLARATIONS OF INTEREST  
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 1021.348 MINUTES FOR APPROVAL  
To approve minutes of the meeting 28<sup>th</sup> September 2021.
- 1021.349 PUBLIC PARTICIPATION  
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda.
- 1021.350 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 1021.351 CROWN GARDENS  
To receive an update regarding Crown Gardens.
- 1021.352 ACTIONS FROM PREVIOUS MEETING AND COUNCILLORS UPDATES  
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and previous meetings actions;
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|---|--|
| Memorial Hall                               | Cllrs Brawn and D Moate                  |
| Tree Warden                                 | Cllrs MacLennan and Gunney               |
| Alconbury Recreation Field Charity          | Cllr Gunney                              |
| Alconbury Sports and Social Club            | Cllr Gunney                              |
| Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan                           |
| Planning Working Group                      | Cllrs Gunney, Brawn, Johnson and M Moate |
| Alconbury Weald – Joint Parishes Meetings   | Cllr Gunney and Clerk                    |
- 1021.353 CRIME REPORTS
- 1021.354 THE ALCONBURY BROOK FLOOD GROUP
- 1021.355 PARISH COUNCIL GROUPING  
To confirm agreement to the consultation flyer, budget for printing costs and its distribution in early December to all households in the village.
- 1021.356 DEFIBRILLATOR  
To receive update from Cllr. Brawn in relation to the Memorial Hall being a suitable location for a unit.
- 1021.357 VILLAGE PUMP POSTS  
To receive an update from the clerk regarding the refurbishment of the posts.

- 1021.358      INFRASTRUCTURE  
LHI Bid application update.
- 1021-358.1    Churchyard
- 1021-358.2    Village Green
- 1021-358.3    Roads and Footpaths
- 1021-358.4    General
- 1021.359      CCTV
- 1021.360      BRAMBLE END PLAY AREAS  
To consider the recommendations arising from the annual safety inspection carried out by Wicksteed Leisure, along with respective quotations.
- 1021.361      PLANNING APPLICATIONS  
**21/01846/HHFUL** - Demolition of conservatory. Reduction in size of garage. Erection of two storey rear extension - 18A Brookside Alconbury Huntingdon
- 1021.361.1    To receive an update on previous planning applications.
- 1021.361.2    **Consultation** - The District Council are seeking views on a draft Landscape and Townscape Supplementary Planning Document (SPD) which is intended as a replacement for the current Huntingdonshire Landscape and Townscape Assessment SPD adopted in 2007.
- 1021-362      FINANCIAL REPORTS  
Payment of outstanding debts  
October payments
- |    |  |          |
|----|--|----------|
| 1. | Payroll and expenses                                 | £1368.00 |
| 2. | Royal British Legion – donation                      | £ 50.00  |
| 3. | Wicksteed Leisure – annual play equipment inspection | £ 144.00 |
| 4. | AskIT – Cloud back up and antivirus renewal          | £ 40.95  |
- 1021.362.1    Monies received and bank reconciliation
- 1021.362.2    To confirm receipt of and consider the 2022-2023 budget for the precept request (deadline December 2021) , sent to Councillors on 20<sup>th</sup> October 2021.
- 1021.363      CORRESPONDENCE RECEIVED
1. Launch of the New Ting bus service.
  2. Invite from the High Sheriff of Cambridgeshire, Mrs Caroline Bewer DL, to invite Councillors and their families to a Evensong Service of Remembrance at Great Saint Mary’s Church, Senate House Hill, Cambridge on Sunday 21 November 2021.
  3. A request from a Brookside resident seeking assistance regarding HGVs using Brookside.
  4. Queens Jubilee – Green canopy.
  5. Hammerton Christmas Fair – 27<sup>th</sup> November 2021.
- 1021.364      MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item).
- 1021.365      CLOSED MEETING SESSION  
The following items are to be held as a closed meeting due to sensitive personal and commercial data.  
*Public Bodies (Admission to Meetings) Act 1960 S1(2)*
- To discuss the offer to purchase of a section of Parish Council owned land.
- 1021.366      NEXT MEETING – Tuesday 30<sup>th</sup> November 2021, Alconbury Sports and Social Club.