

Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Charlotte Copley

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Notice of Parish Council meeting:

Date: Tuesday 29th September 2020

Time: 7.30pm

Venue: video link

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

The Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 04 April enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021. This meeting will take place via "Zoom" at the following link: <https://us02web.zoom.us/j/88472499051>

For practical reasons some items will be deferred. Others where decisions are not required are listed for information only to enable information to be shared via the minutes.

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

At the moment there is no requirement to display this notice on the parish noticeboard.



Charlotte Copley
Parish Clerk

AGENDA

09-20.096 PRESENT AND APOLOGIES

09-20.097 DECLARATION OF INTERESTS

Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda. As detailed in Section 30 of the Localism Act 2011, along with any other interests relating to items on the agenda.

09-20.098 PUBLIC PARTICIPATION

The period of time designated for public participation at a meeting in accordance with the Councils standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.

09-20.099 APPROVAL OF MINUTES 28th July 2020.

09-20.100 ROUNDUP OF ACTIONS ARISING FROM MEETING

09-20.101 COUNCILLOR REPORTS

- Memorial Hall - Cllr. Tarabella and Cllr. Brawn
- Tree Warden - Cllr. Tarabella.
Including trees under PC owned sites, tree works to Spinney Lane and village green (GTS quotations previously circulated)
- Alconbury Recreation Field Charity - Cllr. Gunney
- Alconbury Sports and Social Club - Cllr. D Moate
- Bramble End Play Area & Woolley Hill Wind Farm - Cllr. MacLennan
- Flood Co-ordinator - Cllr. Gilbert, Deputy – Cllr. Johnson and Cllr. M Moate
- Planning - Cllr. Brawn, Cllr Gunney, Cllr. Johnson and Cllr. M Moate
- Alconbury Weald – Urban and Civic Joint Parishes meeting – Cllr. Gunney and Clerk (meeting of 15th September 2020)

09-20.102 DISTRICT AND COUNTY COUNCILLOR REPORTS

09-20.103 CRIME REPORT

09-20.104 DEFERRED ITEMS

LHI BID APPLICATION - Application deadline **Sunday 27th September 2020** with feasibility studies to then be undertaken ready for area panels in February/March 2021
COUNCILLOR VACANCIES

09-20.105 CROWN GARDENS – To receive a report from Councillors who attended the recent Crown Gardens open day on the 23rd September

09-20.106 INFRASTRUCTURE

(a) Churchyard.

(b) Village Green. Correspondence received requesting assistance with regards to parking of vehicles along Brookside, resulting in reduced width of the road and subsequently properties being struck by vehicles trying to get through. The request was made for the Council to consider installing additional parking spaces within the village green area.

(c) Roads & footpaths. Road Traffic Order the effect of which is to stop any vehicle from proceeding along Rusts Lane, Alconbury as lies between Manor Road and the B1043. The alternative route for vehicles is via Rusts Lane - High Street - Mill Road - Great North Road - B1043 and vice versa. Works are due to commence on the 9th November 2020 until 11th November 2020.

Alconbury School/School Lane temporary road closures relating to Alconbury Primary School Lane, Alconbury Road closed at junction of School Lane and The Paddock & Approx 30m south of school entrance on School Lane 08:30 – 09:30 & 14:45 – 15:30 Mon – Fri Term time only, 7 Sept for 18 months Spinney Lane to Manor Lane

(d) General. Refurbishment of white bridges. To receive an update from the Clerk with regards to repairs and maintenance of the white footbridges.

09-20.107 MEMORIAL BENCH APPLICATION

09-20.108 ADOPTION OF THE UPDATED POLICIES – Standing Orders, Financial Regulations and Code of Conduct circulated to Councillors on the 1st September.

09-20.109 ALLOTMENT FENCING

09-20.110 ELECTRIC VEHICLE CHARGE POINTS - Cambridgeshire County Council is proposing to build solar carports over the carpark at the new Alconbury Civic Hub building. As part of a wider pre-application consultation process they would like to provide Parish Councils in the local area with details of the proposals before the planning application is submitted, and also offer a video call meeting to discuss the proposals

09-20.111 DEFIBRILLATOR

09-20.112 COUNCIL MERGER

09-20.113 PLANNING APPLICATIONS

20/01304/HHFUL - Demolition of conservatory, new single storey rear ground floor extension. 23 High Street Alconbury

18/01217/FUL – MAGPAS HQ – revised drainage strategy.

20/01744/HHFUL - Single storey side extension, replacement front extension and conversion of garage: 7 Old Glebe

09-20.113.1 To receive an update on previous planning applications and outcome of the recent DMC meeting with regards to the MAGPAS HQ at Alconbury Weald.

09-20.114 FINANCIAL REPORTS

Payment of outstanding debts and monies received:

August payments made outside of meeting;

Reference	Payee	Description	Amount £
BACS	C Copley	Wages and expenses	£655.19
BACS	HMRC	PAYE – Clerk	£39.20
BACS	GTS	Brook trees works	£180.00
BACS	HDC	Litter bin emptying	£606.34
BACS	Parish Online	Annual subscription	£120.00
BACS	CAS Ltd	Parish Council insurance (3yr understanding)	£632.02
*S/O 5 of 6	A Abbs	Four Seasons village grass cutting	£1920.00

September payments:

Reference	Payee	Description	Amount £
1	C Copley	Wages and expenses	£ 632.69
2	HMRC	PAYE – Clerk	£39.20
3	S R Howell	Payroll charges	60.00
*S/O 6 of 6	A Abbs	Four Seasons village grass cutting	£1920.00

Monies received

HMRC	VAT received	£649.29
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09-20.114.1 To receive and note bank reconciliation from August and September 2020

09-20.114.2 To discuss outcomes from the Clerks annual appraisal and receive the National Joint Council for Local Government Services (NJC) new pay scales for 2020-21 to be implemented from 1 April 2020.

- 09-20.114.3 Report from the RFO regarding the financial position so far.
- 09-20.114.4 To receive the Parish Council insurance renewal for 2020-2021, the Parish Council took up the 3 year understanding in 2019, therefore the premium for this year remains the same £632.02.
- 09-20.114.5 To consider the request to upgrade the current councillors mailbox storage limit from 0.5 GB and cost £0.83p + VAT per month, to move to Microsoft Office 365 Exchange mailboxes which would be 50GB at a cost £3.80 + VAT per mailbox per month. This would take the costs from £89.64 + VAT a year to £410.40 + VAT a year. The Parish Council currently has an annual budget of £250 for IT provision.
- 09-20.115 CORRESPONDENCE RECEIVED.
NALC and CAPALC Bulletins
Covid-19 Hub updates from Cambs County Council
Roadworks and Events bulletin
2020 Surface dressing programme
A14 Improvement scheme, Borrowpit 7, Restoration and Aftercare Plan. Following the consultation in respect of the restoration of Borrow Pit 7, Highways England have produced the final proposals for this area. The plan is for your information only as the consultation on the plans has closed.
- 09-20.116 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)
Budget and 2021 precept request
Policies for adoption
- 09-20.117 NEXT MEETING – Tuesday 27th October 2020, from 7.30pm via Zoom