

# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Charlotte Copley  
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## Notice of meeting:

**Date:** Tuesday 28<sup>th</sup> September 2021

**Time:** 7.30pm

**Venue:** Alconbury Sports and Social Club

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

Public Open Forum – Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.



Charlotte Copley  
Parish Clerk

22<sup>nd</sup> September 2021

## AGENDA

- 0921.326 PRESENT AND APOLOGIES FOR ABSENCE
- 0921.327 DECLARATIONS OF INTEREST  
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0921.328 MINUTES FOR APPROVAL  
To approve minutes of the meeting 27<sup>th</sup> July 2021.
- 0921.329 PUBLIC PARTICIPATION  
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda.
- 0921.330 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0921.331 NEIGHBOURHOOD PLANNING  
To receive an update from Cllr Gilbert in relation to organising a discovery session. (previous minutes action 0721.310).
- 0921.332 ACTIONS FROM PREVIOUS MEETING AND COUNCILLORS UPDATES  
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and previous meetings actions;
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|---|--|
| Memorial Hall                               | Cllrs Brawn and D Moate                    |
| Tree Warden                                 | Cllrs MacLennan and Gunney                 |
| Alconbury Recreation Field Charity          | Cllr Gunney                                |
| Alconbury Sports and Social Club            | Cllr Gunney                                |
| Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan                             |
| Flood Working Group                         | Cllr Johnson, Gilbert, Brawn and MacLennan |
| Planning Working Group                      | Cllrs Gunney, Brawn, Johnson and M Moate   |
| Alconbury Weald – Joint Parishes Meetings   | Cllr Gunney and Clerk                      |
- 0921.333 CROWN GARDENS  
To receive an update regarding Crown Gardens.
- 0921.334 CRIME REPORTS
- 0921.335 FLOOD GROUP UPDATES
- 0921.336 PARISH COUNCIL GROUPING
- 0921.337 DEFIBRILLATOR  
To receive updates from Cllrs MacLennan and Brawn in relation to possible installation sites.
- 0921.338 VILLAGE PUMP POSTS  
To receive an update from the clerk regarding the refurbishment of the posts.

- 0921.339      INFRASTRUCTURE  
LHI Bids  
1. Speed indicator device  
2. 20mph signs
- 0921-339.1      Churchyard  
0921-339.2      Village Green  
0921-339.3      Roads and Footpaths  
Full road closure and weight restriction;  
Alconbury Hill (Wheatsheaf Flyover) & Great North Road (C105)  
Area 29 Bridge Repairs – Remove/replace expansion joints  
Closure dates and times;  
24/7 from Saturday 9<sup>th</sup> October 2021 19:00Hrs – Monday 11<sup>th</sup> October 2021 06:00Hrs  
Friday 15<sup>th</sup> October 2021 19:00Hrs - 06:00Hrs Saturday 16<sup>th</sup> October 2021  
24/7 from Friday 22<sup>nd</sup> October 2021 19:00Hrs – Monday 25<sup>th</sup> October 2021 06:00Hrs  
Diversion in place.
- 0921-339.4      General
- 0921.340      CCTV
- 0921.341      PLANNING APPLICATIONS  
0921.341.1      To receive an update on previous planning applications.
- 0921-342      FINANCIAL REPORTS  
Payment of outstanding debts  
August payments
- |    |  |          |
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| 1. | Wages and expenses                               | £ 826.16 |
| 2. | HMRC PAYE  | £ 164.63 |
| 3. | Superannuation (Direct Debit)                    | £ 28.96  |
| 4. | Officeworld – Printer ink                        | £ 81.07  |
| 5. | Creative play – treadmill install                | £1356.00 |
| 6. | Parishonline subscription                        | £ 120.00 |
| 7. | St Ives Quickprint – newsletters                 | £ 210.00 |
| 8. | Four Seasons – S/O grass cutting, payment 5 of 6 | £1920.00 |
- September payments;
- |    |  |          |
|----|--|----------|
| 1. | Wages and expenses                               | £ 878.45 |
| 2. | HMRC - PAYE                                      | £ 217.75 |
| 3. | Superannuation (paid by Direct Debit)            | £ 37.03  |
| 4. | Four Seasons – S/O grass cutting, payment 6 of 6 | £1920.00 |
| 5. | PFK Littlejohn – External audit                  | £ 288.00 |
| 6. | S R Howell and Co – payroll provision – 6 months | £ 60.00  |
- 0921.342.1      Monies received and bank reconciliation  
VAT return £1247.06 received in to bank 17<sup>th</sup> September 2021.  
Alconbury Weston Parish Council invoice £453.48 received in to bank 3<sup>rd</sup> September 2021.
- 0921.342.2      Conclusion of audit for the financial year ending 31<sup>st</sup> March 2021.
- 0921.343      CORRESPONDENCE RECEIVED  
Email received from a resident who wishes to seek to purchase a section of Parish Council owned land. The Clerk is seeking advice and costs involved.  
Letter from MP Jonathon Djanogly seeking nominations for Covid support community champions who have gone over and beyond to support members of our community.  
Notification received from resident who received a scam call from someone claiming to be the Parish Clerk. The resident was encouraged to report the scam to the Police.
- 0921.344      MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)  
Budget and precept request for 2022-23.
- 0921.345      NEXT MEETING – Tuesday 26<sup>th</sup> October 2021, Alconbury Sports and Social Club.