

**Minutes of the Meeting of Alconbury Parish Council
held on Tuesday 26th August 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. E. Adams, Mrs. J. Aylott (Chairman), Mr. C. Bodley, Mrs. L. Isles, Mr. R. Sale, Mrs. K. Tarabella, Mr. S. Tarabella & Mr. A. Welsh.
Also present: District Councillor K. Baker, County Cllr. P. Ashcroft, County Cllr. P. Brown & Mrs. D. Benham (Clerk).

1. Apologies for absence: Cllr. A. Bush (work commitment) & Cllr. E. Elphick (personal).
2. Declaration of Interests: Cllr. Adams declared an interest in item 11, being a trustee of Alconbury Recreation Field Charity.
4. To approve the minutes of the previous meeting held on 29th July 2014: Approval of the minutes of 29th July 2014 proposed by Cllr. S. Tarabella, seconded by Cllr. Sale and unanimously agreed.
5. Report from District and County Councillors: District Cllr. Baker reported that the District Council will not be putting up their portion of the Council Tax in the coming year and hope to make no increases for the next five years. County Cllr. Brown advised that it was likely that there would be further budget cuts for Highways. Consideration was being given to restructuring local government in order to make further savings and a number of councillors were questioning whether it was necessary to have CCC and five separate District Councils or whether several of the District Councils should be merged. To be discussed at a future Parish Council meeting. County Cllr. Ashcroft advised that the Huntingdon link road was closed last week due to resurfacing works at the Ermine Street end.
6. Village entrance features/signage: Rebecca Brittain will attend the next meeting to present the designs.
7. Update on Alconbury Weald: Next liaison meeting on 18th September.
8. ASSC: Family Fun Day will take place on 6th September. Fashion Show will take place on 9th October. ASSC to deal with a tree on the edge of the brook which requires attention.
9. Community Orchard/Trees: Currently waiting for Global Tree Solutions to carry out the work agreed at the last meeting. Clerk to forward an email from a parishioner regarding two trees on the green to Cllr. S. Tarabella.
10. Memorial Hall: The next meeting will be held on 29th September.
11. Neighbourhood Watch: The police crime report for June shows 2 recorded crimes, both anti social behaviour.
12. Playgrounds: Nothing to report. Safety inspections have been carried out but not yet received.

13. Youth Group: No club meeting in August.

14. Website: The Clerk advised that the Register of Interests had been updated and the confirmation that users get when they send an email to the Clerk via the website, made clearer. There had been no further communication from mh-p. Ask iT have transferred the .gov.uk domain name to Fidonet Registration Services and are working towards transferring the website back to .gov.uk Clerk to request that details regarding Open Forum are amended. The Chairman will review the “home” page content.

15. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – Ms. Grey has kindly paid for a replacement bench which has now been delivered. Day Today Maintenance have been asked to provide a quotation to install a new concrete base and to fit the new bench.

c) Roads and footpaths –

The footpath behind Coulson Way has been cleared. Highways have advised that the overgrown ditch alongside Robin Terrace does not belong to them. Cllr. Welsh to advise the resident to contact the landowner.

The following items have been reported to Highways : Narrowing of the footpath between the two villages down The Maltings due to overgrown vegetation, damage to kerbing around the village sign triangle, brambles across the path outside 50 Manor Lane.

Further issues reported by Parishioners: Overgrown footpath on Mill Road at the crossover point onto the bridge by the bridge – letter sent to landowner, overgrown footpath over Church Meadow – email sent to the Rights of Way Officer asking when the second cut will take place, village sign post appears to be loose in the ground and showing signs of rot – Clerk to ask Day Today for a quotation to replace the post, overhanging lavender bushes to the front of a property on Chapel street – councillors agreed that this was not creating a significant problem and did not wish the Clerk to contact the owners. However, the Clerk will include a note in the next Parish Pump article asking residents to ensure that plants in their gardens do not become overgrown and obstruct the footpaths.

d) General –

New street lighting along North Road to ASSC - Cllr. Welsh had calculated that approximately eight new columns would be required, which would cost in the region of £12,000. Cllr. Aylott proposed that the Clerk should accept Balfour Beatty’s quote of £552.09 to design a street lighting scheme. Seconded by Cllr. K. Tarabella and unanimously agreed. Cllr. Aylott agreed to complete an application for lottery funding and consideration will be given to applying to the Woolley Hill Wind Farm Fund once this is operational. County Cllr. Brown will check if there is any funding available from CCC.

Plaque for the pump - Clerk has measured up and will obtain a quote from Borney UK for consideration at the next meeting.

16. Planning – update on applications previously discussed.

1401196FUL – New extension comprising new consulting and treatment rooms. Enlargement of windows. The Surgery, School Lane, Alconbury, PE28 4EQ. In progress.

1401107TREE – Felling and removal of one Holm Oak and replant. Public House Manor Hotel, 20 Chapel Street, Alconbury. In progress.

1401016FUL – Proposed extension. Maypole Square, Chapel Street, Alconbury. Approved by HDC.

1401009FUL – Rear single storey extension and landscaping alterations. 4 Chapel Street, Alconbury, PE28 4DY. Approved by HDC.

1400692CLED- Certificate of Lawfulness (existing) for the use of outbuildings for preparation and restoration of classic and race cars as shown on submitted plan. Weybridge Lodge, Woolley Road, Alconbury, PE28 4HN. In progress.

17. Financial report:

a) Payment of outstanding debts.

Cllr. Isles proposed approval of payment of items (1) & (2). Seconded by Cllr. Adams and unanimously agreed.

(1) Cq. No. 796 Day Today Maintenance Ltd, removal and disposal of broken bench. £25.00.

(2) Cq. No. 797 Mrs. D. Benham, wages & expenses for August. £738.78

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. A copy will be attached to the minutes. The bank statements were available for inspection and Cllr. Bodley confirmed that the balance in the bank accounts were correct as shown on the bank reconciliation.

c) Request for a donation from HACT towards their Ring & Ride service.

Councillors agreed to delay a decision until the next meeting.

18. Correspondence:

a) St. Neots Neighbourhood Plan consultation 29/7/14 to 9/9/2014.

b) Detailed proposals for improving older people's healthcare and adult community services.

c) Cambridgeshire Future Transport Area F – Revised preferred solutions. No comments to be returned.

d) Cambridgeshire County Council consultation on household recycling service runs from 15/8/14 to 26/9/14. The on-line questionnaire can be completed at www.cambridgeshire.gov.uk/recyclingcentreservice

e) Cambridgeshire County Council budget consultation – survey closes at the end of September.

19. New agenda items for the next meeting: None requested.

20. Clerk's annual appraisal: The Chairman, Vice-Chairman and Clerk signed the Clerk's annual appraisal which was carried out on 29th July 2014.

21. Date of the next meeting: 30th September 2014, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....

