

Alconbury Parish Council
Charlotte Copley, Parish Clerk 01487 813606

Minutes of Meeting:

Date: Tuesday 17th December 2019

Time: 7.30pm

Venue: Alconbury Memorial Hall

Parish Councillors present: Mr. C. Bodley (Chairman), Mrs. T. Gilbert (Vice Chairman), Mr. R. Johnson, Mr. M. Gunney, Mr. T. MacLennan, Mrs. S. Brawn, Mr. D. Moate, Mrs M. Moate

Also present: Mr I Gardener (County Councillor), Ms. C. Copley (Clerk) and 5 parishioners.

1. Apologies for absence.

Mr S Tarabella

2. To receive declarations of interest.

Cllr. Gunney declared an interest as a trustee of the Alconbury Recreation Field Charity, and Cllr. Brawn as trustee of the Memorial Hall.

3. To approve and sign the minutes of the last meeting held 26th November 2019.

Cllr. Gunney proposed the Chairman sign the minutes of previous meeting 26th November 2019 as a correct record, seconded by Cllr. MacLennan, all in favour and therefore **resolved** to do so.

4. To receive 2 x applications for co-option to the Parish Council.

The Clerk confirmed 2 applications for councillor vacancies have been received. After considerations Cllr. Gunney proposed that Mr. David Moate and Mrs Maralyn Moate are both suitable applicants and be co-opted on to the Parish Council forthwith. Seconded by Cllr. Bodley and unanimously agreed. Mr and Mrs. Moate both signed an Acceptance of Office form, witnessed by the Clerk and joined the meeting immediately. The Clerk will forward further documents for reading and both will complete the Register of Interest forms and return to Hunts District Council in due course.

5. To receive representatives from Chorus Homes and works contractor in relation to the repurposing works to Crown Gardens.

Sonya Fitt, Neighbourhood Services Manager of Chorus Homes, John Walton Head of Development of Chorus Homes and Jamie Lane of CLC Contractors presented an update on the repurposing works to Crown Gardens. The site will consist of 22 flats; 1 x 3 bed, 4 x bedsits, 14 x 1 beds and 3 x 2 beds with a communal area. A concierge will be on site 24hours. The question regarding adequate parking spaces arose, Sonya Fitt confirmed plans to demolish the garages on site which will bring the total to 11 parking spaces available, which equates to 50% of the occupants owning a car. The village bus service is available for people who do not have access to a car. Chorus plan to complete the works ready for Summer 2020 and parishioners will be very welcome to attend the Open Day and take a tour of the site. The Chairman permitted questions from the parishioners present. Concerns were raised regarding lack of communication to residents during construction works. John Walton proposed a monthly/bi-monthly roundup be forwarded to residents and the Clerk detailing what has been achieved and what works are coming up, this will hopefully be an effective way of keeping everyone informed of the projects progress. The roundup will be presented at Parish Council meetings, circulated within the minutes and available on the village noticeboard. Chorus Homes Contact Centre, Support Services and CLC Developments telephone numbers have been requested, and provided to the Clerk and within the hand delivered letter to the neighbouring houses.

6. To receive reports from District & County Councillors.

Cllr. Gardener has successfully been elected as District Councillor for this Parish, and expressed his thanks to all residents of electoral division of Alconbury and will do his best to represent them. Cllr Gardener remains to be County Councillor and will be reporting in for both councils at each monthly meeting. Cllr Gardener met with Highways representatives this morning to discuss the issues of HGVs entering Globe Lane. The suggestion was made to alter the HGV signage at Brampton Hut sending them off at Brampton Hut, up to the A141 Spittals and Alconbury Weald traffic up the A14. The B1043 is being heavily used, Cambs County Council will have considerably more surface maintenance on this road with damage already present. Cllr Gardener will be raising these issues with our Member of Parliament. The next steps involve a new signage scheme with Urban and Civic and Cllr Gardener hopes to have the plan by our January meeting. It would be useful for the Parish Council to be consulted on the scheme. Cllr Gardener passed the new A14 junction numbering plan to the Clerk, with the new numbers starting at 21 for Brampton Hut continuing along down to junction 25, Bar Hill. The old A14 has been re-numbered B1307.

7. To receive verbal reports from Councillors on their portfolio of responsibilities.

Memorial Hall - Cllr. Brawn reported no new meetings and all is well

Tree Warden - Cllr. Tarabella not present

Alconbury Recreation Field Charity- Cllr. Gunney reported a meeting will be held on the 18th December to discuss the way forward for 2020. 61 Children are confirmed to attend the annual Christmas Party on the 21st December.

Friday 20th December 8.30pm – Christmas Quiz and Squares Draw

Saturday 21st December 3pm – Childrens Christmas Party

Tuesday 31st December 7pm – New Years Eve Party

Alconbury Sports and Social Club - Cllr. Bodley reported a short meeting was held on the 16th December with no issues to raised.

Bramble End Play Area - Cllr. MacLennan reported all is well with the play park, the recent repairs have been carried out to satisfaction and a freshen up of paint is planned for next year.

Woolley Hill Wind Farm – Nothing to report

Flood Co-ordinator - Cllr. Gilbert reported the road closure of Rusts Lane due to flooding on Thursday 28th November. The Police were able to shut the road promptly. The road was cleared for re-opening on Monday 4th December. Cllr Gilbert confirmed full investigation is being conducted and hopes to report back with the findings in time for the next meeting.

The Environment Agency has issued details for the new flood warning areas, separating Ellington and Alconbury Brook along with details of how to join up to receive flood alerts, customer service line, floodline and incident hotline. Both flood warning areas will continue, as before, to be triggered by water levels and the gauge in Hamerton on the Alconbury Brook. However, the Ellington Brook flood warning area will eventually be triggered by water levels at the gauge at Molesworth on the Ellington Brook. The information has been made available on the Parish Council website and village noticeboard.

8. To consider an update on the sutation regarding replacement of fencing at Alconbury Sports and Social Club.

Cllr. Johnson confirmed this matter is still ongoing

9. Police crime report.

The Clerk reported due to the short gap between meetings the November stats for crime reports had not been released.

10. Infrastructure report:

(a) Churchyard. Cllr. Bodley proposed the Council agree to A Abbs carrying out 2 additional “bank cuts” for the village grass cutting areas, should the need arise at a cost of £580 per cut, £1,160 in total. This will allow the Churchyard and village areas to be kept shorter through the winter. The current spend on grass cutting is £11,820 per annum with the addition of the 2 cuts at £1,160 this will exceed the annual budget of £12,000 by £980. Cllr. Bodley proposed the additional costs be drawn from general reserves until it can be reviewed at the next budget for precept request. Cllr. Johnson seconded the proposal with all in favour and therefore **resolved** to do so.

(b) Village Green.

(c) Roads & footpaths.

(d) General. To receive an update with regards to the ownership of the trees between Lordsway Park Homes and B1043. The Clerk has been in conversation with both Cambs County Council Highways division and Road Management Services who both claim the other is responsible. The Clerk will report back when further details are established.

Cllr Bodley proposed the Parish Council take up the responsibility of the installation of a correct electrical supply for the Christmas tree lights to the Maypole Square and adopt it as a Parish Council asset. The Clerk confirmed Hunts District Council installed the existing supply under an Environmental Improvement Scheme back in 2008, the Parish Council contributed 25% of the costs. The District Council have confirmed the money allocated to this did not include the maintenance of the supply and it does not appear on their asset list. Cllr. Johnson seconded the proposal and with all in favour it was therefore **resolved** to do so. An emergency electrician was sourced in an attempt to repair the supply in time for the Christmas event on the 17th December, unfortunately it became difficult to locate the underground transformer and the repair works postponed. The electrician will return in the New Year to complete the job. A purpose made supply will be installed allowing the lights to be plugged in, the socket will be contained within the relevant weatherproof casing which will be kept locked. The Parish Council will retain the key along with carrying out the annual safety inspection of the supply.

11. Planning.

a) Planning applications:

19/02281/HHFUL – Single storey rear extension, 18 The Leys Alconbury. Cllr. Bodley proposed the Council vote no observations either in favour or against the application, seconded by Cllr. Gunney with all in favour and therefore resolved to do so.

b) To receive an update on previous planning applications

19/02343/REM Alconbury Airfield Ermine Street, Little Stukeley – IN PROGRESS

19/80094/COND – Conditional information for 12/01158/OUT Condition 9 and 10, Alconbury Airfield, Ermine Street, Little Stukeley – PENDING DECISION

19/01997/HHFUL – Proposed single storey extension and new front porch, 2 High Street, Alconbury – APPROVED

18/02499/REM – Reserved matters in respect of construction of new highway and re-use of existing runway/taxi way to form part of a link from the A141, Alconbury Weald – IN PROGRESS

18/02275/REM – Reserved matters in respect of the construction of a new highway to form a link from the A141 to Key Phase 1 and all associated works. Land west of the East Coast Mainline Railway and work of Spittals Way - IN PROGRESS

18/01217/FUL – invitation from Development Services, Hunts DC, to attend the MAGPAS operating base at RAF Wyton to observe the Air Ambulance helicopter being operated at the base. – IN PROGRESS

18/01577/REM - Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works. - IN PROGRESS

18/00707/FUL - Alconbury Services Rusts Lane Alconbury Huntingdon PE28 4WD

Demolition of motel, services and petrol filling station and change of use from lorry park, motel, services and petrol filling station, to lorry park, incorporating container transshipment storage (within the existing lorry park) and erection of office building with associated car parking and replacement lighting – IN PROGRESS

19/01320/S73 – Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element) Alconbury Weald – IN PROGRESS

19/01341/OUT - Outline planning permission (all matters reserved) for a mixed-use phased development to include - residential development of up to 1,500 dwellings (C2 and C3), local centre including retail and community facilities (A1-A5 and D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. – IN PROGRESS

19/01416/FUL- Construction of chalet bungalow in rear garden fronting Manor Lane, land south of 22 and 24 School Lane – IN PROGRESS

9pm Cllr. MacLennan left the meeting due to a prior engagement.

12. Financial report

a) Payment of outstanding debts:

Cllr. Brawn proposed the payments numbered 1-5 for December 2019 be approved, seconded by Cllr. Gilbert with all in favour and resolved to do so, the 2 signatories signed the cheques

December 2019

1.	Ms C Copley	Clerks wages and expenses for December 2019	£ 640.82
2.	HMRC	Clerk PAYE	£ 36.60
3.	Creative Play	Equipment repairs Bramble End Playground	£ 150.00
4.	askIT	Website annual maintenance from 01.11.19-31.10.20	£ 43.20
5.	askIT	8 Councillor mailboxes to cover 15.11.19-14.11.20	£ 96.00

b) Current position. Monies received; Cllr. Bodley checked the bank reconciliation and confirmed it to be correct. No monies received in the month of November.

c). The Clerk confirmed costs in relation to installing new waste bins around the village. The cost to purchase the Glasdon Guppy style bin is £400, installation costs £60 and annual collection costs of £252 per bin. The Clerk recommended purchasing the bins from reserves but consideration should be given to the annual collection costs in relation to the budget and precept request for 2021. Cllr Bodley proposed Cllr Johnson and the Clerk look at suitable locations and land ownership in relation to purchasing 2 x waste bins, the proposal was seconded by Cllr. Brawn with all in favour and therefore **resolved** to do so.

13. To receive correspondence.

A14 Cambs road closures and newsletters

IHMC Incident reports

CAPALC/NALC updates and training dates

14. New agenda items for the next meeting.

Cambs County Council Climate Strategy Consultation

Electronic Vehicle charge points update

CCTV – Flood coverage on the village green

15. Date of the next meeting

Tuesday 28th January 2020, 7.30pm, Alconbury Memorial Hall

The Chairman declared the meeting closed at 9.20pm