Alconbury Parish Council

Charlotte Copley, Parish Clerk 01487 813606

Minutes of Meeting:

Date: Tuesday 28th January 2020 **Time:** 7.30pm **Venue:** Alconbury Memorial Hall

Parish Councillors present: Mrs. T. Gilbert, Mr S. Tarabella, Mr. R. Johnson, Mr. M. Gunney, Mr. T. MacLennan, Mrs. S. Brawn, Mr. D. Moate, Mrs M. Moate
Also present: Mr I Gardener (County and District Councillor), Ms. C. Copley (Clerk) and 4 parishioners.

Open Forum:
One member of the public expressed concern regarding the continued incidents of Anglian Waters HGVs causing damage to the road along the High Street.The Clerk will continue to report the issues to Anglian Water. The Clerk will also report the issue to the District Council Street Cleaning department via the online reporting tool, residents are reminded they can also report incidents via the link. https://applications.huntingdonshire.gov.uk/forms/Operations/New_Street_Cleaning_1.html
The trees overhanging Lordsway Park Homes continue to cause a nuisance along with excessive amounts of HGVs travelling on B1043 adjacent to the Park, resulting in residents being kept awake at all hours by the constanct noise distruption. One resident was concerned the the increased level of traffic causes their bungalow to shakeand the increased noise coming from the expansion strip, HGVs coming over at all hours. Concern was raised with regards to signage which had been promised from Highways England to send traffic along the A141-A14, a resident received correpondence confirming the signs would be installed by the 9th December but do not appear to have been erected yet. The resident asked if the Parish Council, along with neighbouring Parish Councils, could consider writing to Highways England to request action on this matter. County Councillor Gardener stated he is also looking in to this issue. One member asked if it is possible for members of the public to attend the District Councils Development Management Committee meetings with regards to a specific planning application, it was confirmed if members of the public have lodged a comment with Hunts District Council, and provided their contact details, on the application then they will be notified of the meeting arrangements, members of the public are welcome to attend.

Minutes

1. Election of Chairman and/or Vice Chairman;
   The Clerk confirmed Cllr. Bodley had tendered his resignation with immediate effect, therefore, the Vice Chairman asked for nominations for Chairman. Cllr. Johnson proposed Cllr. Gilbert be elected Chairman which was seconded by Cllr. MacLennan, with all in favour it was therefore **resolved** to do so. Cllr.Gilbert added that Cllr. Bodley had been a valued member of the Parish Council and expressed thanks for his efforts during his term as Councillor, councillors echoed Cllr. Gilberts sentiments and wished Cllr. Bodley well for the future. The Chair then requested nominations for Vice Chairman, Cllr Johnson proposed Cllr. Tarabella be nominated, seconded by Cllr Gilbert with all in favour and therefore **resolved** to do so. Both Councillors then signed their Declaration of Acceptance of Office, which was countersigned by the Clerk. The Clerk will take steps to advertise the vacancy as necessary.

2. To agree meeting dates for 2020 -2021;
   25/02/20. 31/03/20. 28/04/20. **19/05/20** (annual meetings 7pm start). 30/06/20. 28/07/20. 29/09/20. 27/10/20. 24/11/20. 22/12/20. 26/01/21. The Council **resolved** to agree the meeting dates as stated.

3. Apologies for absence;
   None received

4. To receive declarations of interest;
   Councillors to declare any "Discloseable Pecuniary Interests" in any items on the agenda. As detailled in Section 30 of the Localism Act 2011, along with any other interests relating to items on the agenda. Cllr. Gunney declared an interest in the Alconbury Recreation Field Charity and Cllrs. Brawn and Tarabella declared an interest in the Village Hall.

5. To approve and sign the minutes of the last meeting held 17th December 2019;
   Cllr. Gunney proposed the Chairman sign the minutes of previous meeting 17th Ddecember 2019 as a correct record, seconded by Cllr. Johnson, all in favour and therefore **resolved** to do so.

6. To receive reports from the District & County Councillor;
   County Councillor Gardener reported he has been in contact with the Assistant Director and Cambs County Council, Highways with regards to the marked increase in vehicle movements on the B1043, Cllr. Gardener will propose lorries should be directed from the A14 to A141 back up the old A14 (now named A1307). Cllr Gardener is waiting to hear back from Highways England with regards to holding a meeting to propose these changes. With regards to the A14 signage Cllr. Gardener has requested westbound traffic for Cambridge take the A1 North. No signage is present on the A1 telling people to come off for Huntingdon. Signage change needs to be made at the A1 back to the "Alconburys". County Councillor Gardener will continue to update the Parish Council on these matters. Cllr. Gardener reported receiving many calls regarding the condition of Globe Lane and Woolley Road and has requested an urgent meeting with Cambs County Council Highways department to get the repairs done. Highways England need to agree that it is a direct result of their

works causing the increase in vehicles and therefore the damage to the road. Cllr. Gardener request the Clerks for Alconbury, Alconbury Weston and Woolley and Barham write to Covance to remind their staff to use the alternative junction and not Globe Lane. County Councillor Gardener will continue to press these issues.
District Council – Cllr Gardnener confirmed the first meeting of the Alconbury and Ellington Land Drainage Board will be held in May 2020. Cllr. Gardener addressed some of the issues raised by members of the public with regards to the repurposing of Crown Gardens, and confirmed the housing need is for short term housing, 2 days up to a maximum of 6 months. Many households encounter a short term housing need and Hunts DC have a duty of care to supply people who are about to lose their homes with a short term solution to enable them to get back on their feet. Villagers are welcome to attend the open day when the repurposing works are complete.

7. Distribution of responsibilities;
It was resolved to distribute the the portfolio of responsibilities following the resignation of Cllr. Bodley and cooption of Cllrs. D. Moate and M. Moate as follows;

• Memorial Hall	Cllr. Tarabella and Cllr. Brawn
• Tree Warden	Cllr. Tarabella.
• Alconbury Recreation Field Charity	Cllr. Gunney
• Alconbury Sports and Social Club	Cllr. D Moate
• Bramble End Play Area & Woolley Hill Wind Farm	Cllr. MacLennan
• Flood Co-ordinator	Cllr. Gilbert, Deputy – Cllr. Johnson and Cllr. M Moate
• Planning	Cllr. Brawn, Cllr Gunney, Cllr. Johnson and Cllr. M Moate

(b) Councillors updates;
Memorial Hall – Cllr. Tarabella confirmed the next meeting will be w.c 3rd February 2020
Tree Warden – Pruning of the orchard trees is due to take place end of February and Cllr Tarabella is looking in to the replacement of 2 dead trees.
Alconbury Recreation Field Charity –Cllr. Gunney reported residents will see lots of events being organised
Alconbury Sports and Social Club – Cllr Gunney confirmed a meeting is going ahead this evening to determine a new committee and will update the Council at the next meeting.
Bramble End Playground – Cllr. MacLennan is looking in to refreshing the paint on some of the equipment when the weather dries up. He also reported some excessive weed growth, the Clerk confirmed the usual contractor for weed spraying is no longer able to carry out the work and that she had approached the grass cutting contractor with a view to taking this on.
Woolley Hill Wind Farm – Cllr. MacLennan is awaiting future meeting dates.
Flooding - Cllr. Gilbert confirmed some flood alerts have been received unecessarily and will report this to the Environment Agency at the next meeting.

8. To hold discussion relating to the possible merger between Alconbury Parish Council and Alconbury Weston Parish Council; Discussions were held with regards to the possible merge between Alconbury Parish Council and Alconbury Weston Parish Council. Cllr. Gilbert proposed herself and Cllr Tarabella intially to meet with the Chairman and Vice Chairman of Alconbury Weston Parish Council, to establish the grounds on which a possible merger could be considered, and then report back to full Council. The proposal was seconded by Cllr. Johnson with all in favour and **resolved** to do so.

9. To receive communication from Cambs County Council regarding its Climate Strategy Consultation and Action Plan;
Cllr Johnson proposed the Clerk draw up a draft Climate Change Strategy for Alconbury, the proposal was seconded by Cllr. Gunney with all in favour it was therefore **resolved** to do so along with Cllrs Brawn, MacLennan and Tarabella to form a working group to reivew the Strategy.

10. Police crime report; – The Clerk reported 3 reports of crime within the month of December 2019.

11. Infrastructure report;
(a) Churchyard.
(b) Village Green.
(c) Roads & footpaths. Temporary prohibition of through traffic order 2020/117. Between 30th March and 2nd April 2020.
(d) General. Waypost electrical repairs schedulled for 10th February 2020. The Clerk confirmed agreement from Cambs County Council for the placement of a waste bin on the verge opposite Lordsway Park entrance. The second new bin will be placed on Parish Council land on Manor Lane. Cllr Johnson proposed on this basis the bins be purchased and the Clerk make contact with Day Today Maintenance and arrange the installation, seconded by Cllr. Gunney with all in favour and therefore **resolved** to do so.

12. Planning;
(a) Planning applications:
20/00070/HHFUL New garage and storage building 6 School Lane Alconbury. After discussions and viewing the proposed plans for the application concern was raised with regards to the size, design, parking and proximity to the school, therefore Cllr Gilbert proposed the Clerk take steps to gain reassurance from the Case Officer at Hunts DC, seconded by Cllr. Johnson with all in favour and therefore **resolved** to do so.

(b) To receive an update on previous planning applications
19/01416/FUL- Construction of chalet bungalow in rear garden fronting Manor Lane, land south of 22 and 24 School Lane – APPROVED
19/02281/HHFUL – Single storey rear extension, 18 The Leys Alconbury. APPROVED
19/02343/REM Alconbury Airfield Ermine Street, Little Stukeley – IN PROGRESS
19/80094/COND – Conditional information for 12/01158/OUT Condition 9 and 10, Alconbury Airfield, Ermine Street, Little Stukeley – PENDING DECISION
18/02499/REM – Reserved matters in respect of construction of new highway and re-use of existing runway/taxi way to form part of a link from the A141, Alconbury Weald – IN PROGRESS
18/02275/REM – Reserved matters in respect of the construction of a new highway to form a link from the A141 to Key Phase 1 and all associated works. Land west of the East Coast Mainline Railway and work of Spittals Way - IN PROGRESS
18/01217/FUL – invitation from Development Services, Hunts DC, to attend the MAGPAS operating base at RAF Wyton to observe the Air Ambulance helicopter being operated at the base. – IN PROGRESS
18/01577/REM - Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works. - IN PROGRESS
18/00707/FUL - Alconbury Services Rusts Lane Alconbury Huntingdon PE28 4WD
Demolition of motel, services and petrol filling station and change of use from lorry park, motel, services and petrol filling station, to lorry park, incorporating container transhipment storage (within the existing lorry park) and erection of office building with associated car parking and replacement lighting – IN PROGRESS
19/01320/S73 – Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element) Alconbury Weald – IN PROGRESS
19/01341/OUT - Outline planning permission (all matters reserved) for a mixed-use phased development to include - residential development of up to 1,500 dwellings (C2 and C3), local centre including retail and community facilities (A1-A5 and D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. – IN PROGRESS

13. Financial report;
(a) Payment of outstanding debts: Cllr. Gilbert proposed the payments numbered 1-4 for January 2020 be approved, seconded by Cllr. Gunney with all in favour and resolved to do so, the 2 signatories signed the cheques
January 2020

1.	Ms C Copley	Clerks wages and expenses for January 2020	£ 684.36
2.	HMRC	Clerk PAYE	£ 36.80
3.	Office World	Stationery	£ 68.40
4.	Mr & Mrs Ayres	Allotment rent 2020-21	£1200.00

(b) Current position. Cllr. Gilbert checked the bank reconciliation and confirmed it to be correct. No monies received in the month of December.
(c) The Clerk will take steps to remove Cllr. Bodley from the banking arrangements and assign Cllr. Tarabella as a new signatory.

14. To receive correspondence;
Letter received from Chorus Homes providing an update and contact details regarding Crown Gardens
Cambridgeshire Constabularly – Service Change Consultation – 1st – 29th February 2020
CAPALC – Incorporation proposal – comments invited by 14th February 2020
Have your say – Police Funding Survey for Cambridgeshire

15. New agenda items for the next meeting; (decisions cannot be made under this item)
CCTV
EV Chargepoints
Village litter pick
Freshening up of the village bridges
Public Engagement – the use of social media

16. Date of the next meeting; Tuesday 25th February 2020, 7.30pm, Alconbury Memorial Hall

Meeting closed at 21.34