

Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Charlotte Copley
37 Station Road. Ramsey, Cambs PE26 1JB
parishclerk@alconburyparishcouncil.gov.uk

Parish Council meeting;

Date: Tuesday 26th January 2021 **Time:** 7.30pm **Venue:** Video Link

The Local Authorities and Police and Crime Panel Meetings (England and Wales) Regulations 2020 came into force on 4th April 2020 enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021. This meeting took place via "Zoom"

Minutes

- 0121-184 **PRESENT AND APOLOGIES**
Present - Councillors T Gilbert (Chair), S Brawn, M Gunney, R. Johnson, T. MacLennan
County and District Councillor Mr I Gardener
Clerk - C Copley
2 members of the public present (Mr Roger Read plus one other)
Apologies – Councillors S Tarabella (Vice Chair) due to work commitments and D Moate, M Moate due to personal reasons.
- 0121-185 **DECLARATIONS OF INTEREST**
Councillors to declare any "Disclosable Pecuniary Interests" in any items on the agenda. As detailed in Section 30 of the Localism Act 2011, along with any other interests relating to items on the agenda.
Cllr. Gunney declared an interest in the Alconbury Recreation Field Charity and Cllr Brawn declared an interest in the Memorial Hall.
- 0121-186 **APPROVAL OF MINUTES**
Resolved To confirm the minutes of the meeting 22nd December 2020 as a correct record of proceedings and will be signed by the Chairman outside of the meeting, due to Covid-19 restrictions
- 0121-187 **PUBLIC PARTICIPATION**
The period of time designated for public participation at a meeting in accordance with the Councils standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. Discussion should be in relation to the business being transacted in this meeting.
The two members of public present did not wish to speak.
- 0121-188 **ACTIONS ARISING FROM PREVIOUS MEETING**
The following actions have been completed by the Clerk;
169 Crown Gardens report appended update to minutes.
171 Luton Airport Parish Council response appended to minutes.
172 Parish Council grouping formal agreement to commence Community Governance Review actioned.
175 Signage strategy has been sent to Rebecca Britton, Urban and Civic.
179.1 Previous planning applications sheet appended to minutes.
180.1 Bank reconciliation and cash book appended to minutes.
180.2 Grant awarding policy sent to Citizens Advice Rural for completion.
180.3 Memorial plaque request for bridge at Polecat Lane applicant has received an update.
The Bramble End quotations from the recent safety inspection report are awaited, to now include the replacement of the rubber stop below one of the see saw arms. The Clerk noted this missing on Sunday 17th January 2021.
- 0121-189 **COUNCILLOR REPORTS**
- Memorial Hall – Cllr Brawn reported the hall is busy supporting the Covid-19 vaccination programme for the village, hosting the 15 minute sit down post-vaccination. Following the recent flooding an insurance claim is being undertaken.
 - Tree Warden – Cllr Tarabella – nothing reported in his absence.
 - Alconbury Recreation Field Charity – Cllr Gunney reported the tree works to Polecat Lane are still awaiting, this being due to the recent lockdown.

- Alconbury Sports and Social Club – In Cllr Moates absence Cllr Gunney reported whilst the Club is closed down due to the recent lockdown 3 of the Trustees are conducting regular security checks and maintenance of the buildings etc. The Lounge Bar refurbishment works quotations are being sought.
- Bramble End Play Area – Further to item 0121-188 above Cllr MacLennan had nothing to report.
- Woolley Hill Wind Farm – Cllr MacLennan had nothing to report.
- Planning Matters – Cllrs Gunney, Brawn and Johnson had nothing further to report, see item 196 below.
- Alconbury Weald – Cllr Gunney and the Clerk reported the next Joint Parishes meeting is scheduled for Monday 1st February 2021.
- Flood group – Cllr Gilbert, Johnson and Moate, see item 193 below.

Resolved The Clerk and Cllr Gunney to attend the Alconbury Weald Joint Parishes meeting on the 1st February 2021 and report back at the next meeting.
The above reports and updates as received and noted.

0121-190 DISTRICT AND COUNTY COUNCILLOR REPORTS

Resolved To confirm the District and County reports as received and noted. The report will be appended to these minutes.

0121-191 CRIME REPORTS

At the time of meeting the Clerk reported the PoliceUK figures had not been accessible. Since the meeting the Clerk can confirm during the month of December 2020 zero crimes reported.

0121-192 CROWN GARDENS UPDATE

An update on the Crown Gardens situation was received from Chorus Homes and will be appended to these minutes.

Resolved To receive and note the contents of Chorus Homes update regarding Crown Gardens, and for Cllrs. Gilbert, Johnson, MacLennan, Brawn along with Cllr. Gardener take up Chorus Homes offer of a meeting to introduce the new members of the team and address any questions at the time.

0121-193 FLOODING

Following discussions regarding the village floods on the 23rd December, due to work commitments, Cllr Gilbert stepped down as Flood Lead for the Council. Cllr Johnson will now take up the position, with Cllr Gilbert remaining as deputy and new member Cllr Brawn. Cllr MacLennan agreed to also be a volunteer on the village flood group.

Resolved That following the meeting of the local Flood Group on the 28th January 2021 an update be provided of these discussions to the Parish Council, along with any proposals for resolution at the next full council meeting on the 23rd February 2021.

0121-194 PARISH COUNCIL GROUPING

The Clerk confirmed formal instruction to commence with the Community Governance Review has been received by the District Council who are now drawing up the Terms of Reference. In order to put together the Terms of Reference the District Council have asked for some background information from both Parish Councils. The details will be discussed at the next working group meeting, and will then be reported back at the next parish council meeting for approval by full council.

Resolved The Working Group will report back at next full council meeting with this information for approval by council.

0121-195 INFRASTRUCTURE

- (a) Churchyard
- (b) Village Green
Replacement of litter bin and grit bin on the village green adjacent to the footbridge/village sign at a cost of £237.79 + VAT for the bin and £188.17 +VAT for the grit bin (the grit bin previously claimed for on insurance).
- (c) Roads and Footpaths
The Clerk provided an update on the refurbishment works to the village bridges that the works will be carried out as soon as the weather permits. Any bridges with a highlighted need for emergency repairs on safety grounds will be carried out as an immediate repair.
- (d) General

Resolved 195 (b) That the bins be purchased and installed. Once the grit bin is installed the Clerk will contact the County Council to arrange for it to be filled with grit salt.
195 (c) The Clerk will provide further updates when received.

0121-196

PLANNING APPLICATIONS

18/01577/REM Land West of The East Coast Mainline Railway and North of Spittals Way Huntingdon - Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new access junction from the A141 including drainage and associated works

Resolved The Council agreed unanimously to record a vote of no observations either in favour or against the application.

20/02466/HHFUL 45 Spinney Lane Alconbury Huntingdon - Demolition of single garage, construction of double garage with room over.

Resolved The Council agreed unanimously to record a vote of no observations either in favour or against the application.

20/02590/FUL Alconbury Airfield, Ermine Street Little Stukeley - Continued use of buildings and land for uses within Use Classes E(g) B2, B8, D1 and Sui Generis Uses (in accordance with drawing no. UAC003/003 rev L) for a temporary period of 5 years.

Resolved The Council agreed unanimously to record a vote of no observations either in favour or against the application.

20/02526/FUL British Petroleum Co Plc Rusts Lane Alconbury- demolition of the petrol station and construction of the welfare building and associated development including substation, bicycle and smoking shelters, bin store, parking, EV charging points, washdown island and fuel island all to be used in association with the adjacent lorry park/logistics business

Resolved The Council agreed unanimously to record their opposition to the application as follows:
The use of the B1043 to access the site and request a stop put in place to prevent any vehicles using this road as a shortcut. The impact it would have on the community, nearby residents are already struggling day and night with the current noise levels from overhead HGVs and traffic noise on the B1043 since the new A1/A14 has opened. This application would make the situation far worse.

Therefore, the Parish Council request the application be amended to direct HGVs going to the site to use the A141 from Brampton Hut and the A1307 from the Spittals and visa versa, this would ensure traffic is kept away from the B1043 altogether.

At 20.57 Cllr. Gardener left the meeting.

0121-197

PREVIOUS PLANNING APPLICATION UPDATES

Resolved To receive and note the current planning applications, appended to these minutes.

0121-198

FINANCIAL REPORTS

Payment of outstanding debts and monies received for January 2021:

Ref	Payee	Description	Amount £
1	Clerk – C Copley	Salary and expenses	792.82
2	HMRC PAYE	Clerks PAYE	66.64
3	Mr & Mrs Ayres	Allotment annual rent	1200.00

Resolved That the above payments be agreed and payment made by the Chairman and Cllr. Gunney.

0121-198.1

To receive and note bank reconciliation for January 2021.

0121-198.2

To receive and note the third financial quarter spend.

0121-198.3

To recognise the Clerks request to opt in to the Nest pension scheme, as per the Councils Pension Policy.

0121-198.4

To receive request from resident regarding village flood fund and its distribution.

Resolved 198.1 and 198.2 be confirmed as correct and agreed by the Chairman and Cllr. Gunney.
198.3 to agree the Clerks request to join the Nest pension scheme, the Clerk will forward the associated costs when received from the Councils payroll provider.
198.4 the Clerk seek advice from Hunts Forum with regards to suitable associations who may be able to assist on this occasion and forward any details to the resident.

0121-199

CORRESPONDENCE RECEIVED

1. Covid-19 Updates - The link to the Tier 4 guidance is here <https://www.gov.uk/guidance/tier-4-stay-at-home>

2. 2021 Census

The Census website now has posters and leaflets in many languages, for you to share digitally, at <https://census.gov.uk/downloadable-resources/>

3. Cambridgeshire ACRE has embarked on a new project, working in partnership with PECT (Peterborough Environment City Trust), an independent charity dedicated to creating more sustainable places. Our new project will deliver the **Cambridgeshire Home Energy Support Service**, over the next two-years. Our aim is to help people on low incomes, who could be struggling with their energy costs. This project will provide advice and support on reducing energy bills and on maintaining a warm home. We will also be able to provide debt relief to those who need it most. Call 0800 8021773 or visit www.pect.org.uk/warmhomes

4. Request from a resident regarding installation of a new footpath from Sharps Lane to the A1

5. Email from Joanne Lancaster, Managing Director of Hunts District Council – regarding weather and flood warnings.

To register for EA notifications if you are in an area which may be at risk –

<https://www.fws.environment-agency.gov.uk/app/olr/register>

Details of information on current flood alerts in place-

<https://flood-warning-information.service.gov.uk/warnings>

6. Email from Cambs ACRE inviting Councillors to attend the launch of Eastern Community Homes Hub.

7. Highways England update on Brampton Hut works.

0121-200 MATTERS FOR FUTURE CONSIDERATION (Resolutions cannot be made under this item)
LHI Bids 2021 – proposals
CCTV
Meeting dates for the year 2021

0121-201 NEXT MEETING
Tuesday 23rd February 2021, 7.30pm via Zoom

With no further business to discuss the Chairman declared the meeting closed at 21.02