

**Minutes of the Meeting of Alconbury Parish Council
held on Tuesday 29th July 2014 at Alconbury Memorial Hall.**

Councillors present: Mrs. E. Adams, Mrs. J. Aylott (Chairman), Mr. C. Bodley, Mr. A. Bush, Mrs. E. Elphick, Mrs. L. Isles, Mr. R. Sale, Mrs. K. Tarabella, Mr. S. Tarabella & Mr. A. Welsh.

Also present: District Councillor K. Baker, County Cllr. P. Ashcroft, Mrs. D. Benham (Clerk) and 3 members of the public.

Open Forum: A resident spoke in support of the planned improvement to the Rusts Lane/High Street junction. There were several complaints about overhanging brambles and vegetation on footpaths which had already been reported to Highways. Clerk to follow up. Complaint received about horse droppings on the pavement. Clerk to send letter of thanks to the Scouts for their cycle ride to Commemorate WW1.

Mr. R. Reed gave a report on the Cambridgeshire Future Transport 2nd working group meeting that he had attended on behalf of the village. Notes from the meeting had been forwarded to councillors.

1. Apologies for absence: County Cllr. P. Brown (Attending another meeting).
2. Declaration of Interests: Cllr. Adams declared an interest in item 11, being a trustee of Alconbury Recreation Field Charity. Cllr. Bodley declared a personal interest in planning application reference 1401009FUI, being a close friend of the applicant.
3. Proposed extension to Alconbury Surgery: Dr. Outram advised that Alconbury Weald will not have a surgery of it's own until there are 4000 residents. In the meantime, Alconbury Surgery cannot absorb the extra patients without building two new consulting rooms and one new treatment room. There will be ten clinicians in total. When a surgery opens at Alconbury Weald, the extra rooms at Alconbury Surgery will be used for additional services. The Practice Manager had calculated that the existing 30 parking spaces would be sufficient. Cllr. Isles suggested that the bays should be marked out to ensure maximum usage.
4. To approve the minutes of the previous meeting held on 24th June 2014: Approval of the minutes of 24th June 2014 proposed by Cllr. Elphick, seconded by Cllr. Bodley and unanimously agreed.
5. Report from District and County Councillors: District Cllr. Baker reported that the District Council were managing the reduction in funding well and were not expecting to make any further cuts to services. County Cllr. Ashcroft reported that he would support any request for a drop in the speed limit along North Road.
6. Woolley Hill Wind Farm: The Clerk advised that work had started on site and the turbines should be in place by early 2015. Cambridgeshire Community Foundation will manage the Community Fund, which will start to receive money one month after the site becomes operational. A panel consisting of nominated people from the surrounding villages will assess bids for funding from villages allowed to benefit from

the Community Fund. Councillors agreed that Cllr. Welsh should represent Alconbury.

7. Local Highways Improvement Scheme 2014: Highways had confirmed that the realignment could be completed with white lining within the £1000 budget. The higher figure quoted was for altering kerbs and widening footpaths, should this be required in the future. CCC are not required to carry out a consultation but the Clerk had written to the residents of the two houses either side of the junction advising them of the planned works and enclosing a copy of the plan. Cllr. K. Tarabella proposed that the Clerk should instruct Highways to proceed with the realignment. Seconded by Cllr. Bush and unanimously agreed.

8. Local Highways Improvement Scheme 2015: The Clerk advised that Alconbury Weston Parish Council were applying for funding to reduce the speed limit on North Road, between the two villages. Letters of support had been requested from Alconbury School, Alconbury Sports and Social Club and Alconbury's Neighbourhood Watch who operate Speedwatch sessions on North Road. The Clerk had also received advice from Highways' Policy and Regulation Engineer, who had suggested that a scheme might be achievable for approximately £6000. If both Parish Councils applied for the same scheme, it would strengthen the bid. Cllr. Adams proposed that Alconbury Parish Council apply for funding to reduce the speed limit on North Road between the villages of Alconbury and Alconbury Weston. Seconded by Cllr. Isles. 8 votes for, 2 against. Clerk to prepare a bid.

9. Village entrance features/signage: No details received yet from Urban & Civic regarding the designs for the entrance features. The Clerk is currently chasing this.

10. Update on Alconbury Weald:

The Chairman and Clerk attended the liaison meeting on 17th July.

Urban & Civic will be building a new facility for The Welding Institute, a new Vocational Training Centre and a new Amenity Building. Terrace Hill will be project managing the site from now on.

There will be planning applications submitted over the summer for demolition in the residential area and phase one will be 1200 homes and will include a primary school. The first planning application will be for roads and landscaping. The second application will be for 3 parcels of housing (120 homes).

Site-wide strategies will be with HDC in August, the Design Code will be submitted in September, consultation events with the parishes will take place in late September, with Reserves matters in October/November.

Paul Mumford (HDC) will be leaving his current role at the end of August. There will be a separate Strategic Development Team led by Clara Kerr, who will attend future liaison meetings. Date of the next meeting is Thursday 18th September at 10am.

The Clerk had also forwarded an update from Rebecca Brittain to all councillors.

11. ASSC: Cllr. Bodley reported that the Charity Cricket match had been a great success, as had the Teddy Bears picnic and the Antiques event. Lots was being done to advertise forthcoming events, which will include a Family Fun Day, Race Night and Fashion Show. Cllr. S. Tarabella gave advice to Cllr. Bodley regarding the condition of the trees at the front of ASSC.

12. Community Orchard/Trees: Cllr. S. Tarabella had attached all of the new tree labels to the trees in the Community Orchard and removed the weed growth and replaced some posts. A quotation of £1170 plus VAT had been received from Global Tree Solutions to carry out work to a number of trees on and around the village green. Cllr. Elphick proposed that the quotation be accepted. Seconded by Cllr. Adams and unanimously agreed. Most of the work to be carried out as soon as possible but the pollarding of a willow tree will be postponed until the autumn. Cllr. Tarabella would like to plant a number of new trees on the green and will discuss this with Bridgit Halford. Clerk to write to the owner of a dead tree on Mill Road to ask for it to be removed.

13. Memorial Hall: Cllr. K. Tarabella attended the last meeting and advised that the finances were in good order, with a few minor repairs required. The next meeting will be held on 29th September.

14. Neighbourhood Watch: No meeting had taken place. The police crime report for May shows 3 recorded crimes – 2 Anti social behaviour and 1 criminal damage and arson.

15. Playgrounds: Nothing to report. Safety inspections will be carried out in August.

16. Youth Group: Cllr. Adams reported that the July club night had been very successful, with attendees enjoying a bar-b-q and mocktails! There will be no club night held in August.

17. Website: The Clerk advised that there had been no further problems with the new website. Ask iT had advised that the .gov.uk domain name could be placed with a new registrar at a cost of £100 plus VAT per annum. Cllr. Isles proposed that the Clerk instruct ask iT to do this and to transfer the new website back to the .gov.uk domain so that it could be more easily located. Seconded by Cllr. Bodley and unanimously agreed.

18. Infrastructure report:

a) Churchyard – Nothing to report.

b) Village Green – The broken bench in memory of Mr. T. Gray has been removed and disposed of by Rob Day at a cost of £25. Ms. Gray would like to replace the bench and has chosen a new one made from recycled materials which will be maintenance free. The Clerk will arrange for a pro-forma invoice to be raised by “Sustainable Furniture” and once this is paid, will arrange for delivery, installation and fitting of the memorial plaque.

c) Roads and footpaths –

Highways have agreed to paint the white railings to the side of the medieval bridge. The Clerk had received two emails regarding overgrown vegetation on the footpath behind Coulson Way and the footpath on The Maltings, between the two villages. Both have been forwarded to Highways for action.

Cllr. Welsh had received a complaint from a resident regarding the overgrown state of the ditch alongside Robin Terrace and the associated rat problem. This had also been forwarded to Highways for action.

Clerk to ask parishioners in the next Parish Pump article, to report problems with speeding cars and 4 x 4s driving through the brook at the end of Polecat Lane, directly

to the police and to include as much detail as possible, such as times and registration numbers.

The Clerk had written to a resident in Manor Lane asking him to cut back the brambles on his property that are overhanging the footpath. As there has been no response, the Clerk will refer this to Highways.

Clerk to request that the “footpath” outside the Manor Hotel be re-painted.

Clerk to send an email thanking Mr. J. Adams for strimming around the milestone.

d) General –

Balfour Beatty had advised that new street lighting along North Road would cost approximately £1500 per column subject to a suitable connection point being available. Cllr. Welsh to calculate how many columns would be required. Item carried forward to the next meeting.

Cllr. Elphick advised that the plaque on the pump in Maypole Square was no longer legible and required replacing. Councillors agreed that the Clerk should obtain a quotation for a perspex plaque which could be attached to the pump. Inscription to include the late Mrs Betty Dix.

19. Planning.

a) New applications:

1401196FUL – New extension comprising new consulting and treatment rooms. Enlargement of windows. The Surgery, School Lane, Alconbury, PE28 4EQ. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Tarabella and unanimously agreed.

1401107TREE – Felling and removal of one Holm Oak and replant. Public House Manor Hotel, 20 Chapel Street, Alconbury. Councillors agreed to support this application.

1401016FUL – Proposed extension. Maypole Square, Chapel Street, Alconbury. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Isles and unanimously agreed.

1401009FUL – Rear single storey extension and landscaping alterations. 4 Chapel Street, Alconbury, PE28 4DY. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Isles and unanimously agreed.

Cllr. Bodley took no part in the vote having declared a personal interest in this application.

b) Update on applications previously discussed:

1400692CLED- Certificate of Lawfulness (existing) for the use of outbuildings for preparation and restoration of classic and race cars as shown on submitted plan. Weybridge Lodge, Woolley Road, Alconbury, PE28 4HN. Awaiting decision by HDC.

1400424FUL & 1400425LBC – Demolition of conservatory and replacement with kitchen day-room single storey extension and construction of terrace. Alconbury House, Rusts lane, Alconbury, PE28 4DN. Permission granted by HDC.

20. Financial report:

a) Payment of outstanding debts.

Cllr. Bush proposed approval of payment of items (1) to (4). Seconded by Cllr. Adams and unanimously agreed.

(1) Cq. No. 792 Broker Network Ltd, Parish Council insurance. £674.07

(2) Cq. No. 793 CAPALC, Clerk’s annual catch-up day. £25.00

(3) Cq. No. 794 Ask iT, website pdf document creation and training. £28.80

(4) Cq. No. 795 Mrs. D. Benham, wages & expenses for July. £744.55

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. A copy will be attached to the minutes. The bank statements were available for inspection and Cllr. Bush confirmed that the balance in the bank accounts were correct as shown on the bank reconciliation.

c) Request for a donation from HACT towards their Ring & Ride service.

Carried forward to the next meeting as incorrect statistics were received from HACT.

21. Correspondence:

a) Street naming and numbering – Renlee, The Maltings to be known as Yew Tree House.

b) Consultation on Wind Energy Development in Huntingdonshire 2014 runs from 4/7/14 to 5/9/14.

c) Electoral Review of CCC.

d) Notes from the Cambridgeshire Future Transport 2nd working group meeting.

e) Older People's Program update.

22. New agenda items for the next meeting: Rivercare raft on Alconbury Brook.

23. Clerk's annual appraisal: The Chairman advised that she and the Vice-Chairman would carry out the Clerk's annual appraisal following this meeting

24. Date of the next meeting: 26th August 2014, starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....