

# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Charlotte Copley

37 Station Road, Ramsey, Cambs PE26 1JB

[parishclerk@alconburyparishcouncil.gov.uk](mailto:parishclerk@alconburyparishcouncil.gov.uk)

## Parish Council meeting:

**Date:** Tuesday 28<sup>th</sup> July 2020

**Time:** 7.30pm

**Venue:** video link

The Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 came into force on 04 April enabling local councils to hold remote meetings (including by video and telephone conferencing) until May 2021. This meeting took place via "Zoom"

## Minutes

### 07-20.076 PRESENT AND APOLOGIES

Present Councillors T Gilbert (Chair), S Tarabella (Vice Chair), M Gunney, R Johnson, S Brawn, D Moate, M Moate  
County and District Councillor Gardener  
Clerk C Copley  
No members of the public present  
Apologies received from Councillor MacLennan

### 07-20.077 DECLARATION OF INTERESTS

Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda. Cllr. Gunney declared an interest in the Alconbury Recreation Field Charity and Cllrs. Brawn and Tarabella declared an interest in the Memorial Hall.

### 07-20.078 PUBLIC PARTICIPATION

No members of the public present

### 07-20.079 APPROVAL OF MINUTES 30<sup>th</sup> June 2020.

The minutes of meeting 30<sup>th</sup> June 2020 **resolved** as correct and will be signed by the Chairman outside of the meeting, due to Covid-19 restrictions.

### 07-20.080 ROUNDUP OF ACTIONS ARISING FROM MEETING

06-20.066 Clerk reported GTS had been instructed to remove the sucker growth and overhanging branches from the brook area and footpath bridge adjacent to the bridge, these works have now been completed. The County Council highways rep informed the Clerk they will be writing to the homeowner of the Mill Road trees outlying responsibilities. Sharps Lane and Great North Road overhanging branches addressed by Cambs County Council Highways. Cllr Tarabella to confirm from maps sent by the Clerk which pieces of land the trees causing concern along Manor Lane sit on, as both the Parish Council and Hunts District Council are landowners on Manor Lane.  
06-20.069 The Clerk is awaiting news from the County Council regarding responsibility to these assets.  
06-20.066 DMMO is progressing, Clerk awaiting the return of evidence forms from villagers who previously used the old ford. Evidence forms are available from the Clerk for anyone who wants to complete one.  
06-20.071 6 School Lane planning approval for workshop and garages. Cllr Johnson has circulated the draft letter for Cllrs approval.

### 07-20.081 COUNCILLOR REPORTS

- Memorial Hall - Cllr. Tarabella and Cllr. Brawn. Meeting was held on the 16<sup>th</sup> July and the Committee are taking steps to make the hall available to minimal users under current Covid-19 guidelines
- Tree Warden - Cllr. Tarabella. All well
- Alconbury Recreation Field Charity - Cllr. Gunney was pleased to announce since opening 4 weeks ago things are going well. A burger van, candy floss and hot donuts stall will be available on Friday, Saturday and Sunday evenings. Cricket on Saturdays and Sundays.
- Alconbury Sports and Social Club - Cllr. D Moate was pleased to report events are going well, all being held outside and people are following the guidelines. The Committee meeting tonight will be discussing a measured approach to opening, whether indoor opening for the FA Cup final this Saturday is possible. Indoor bowls is pending.
- Bramble End Play Area & Woolley Hill Wind Farm - Cllr. MacLennan forwarded a report ahead of the meeting to confirm the recent freshen up works to the play area being checked. No further reports from the Woolley Hill Wind Farm.

- Flood Co-ordinator - Cllr. Gilbert, Deputy – Cllr. Johnson and Cllr. M Moate. The Environment Agency confirmed the harrowing and reseeded works to the brook are scheduled for the 17<sup>th</sup> August 2020. The coordinators will continue the pressure for the maintenance strategy to be published for the pumps under the A1 flyover.
- Planning - Cllr. Brawn, Cllr Gunney, Cllr. Johnson and Cllr. M Moate. See item 07-20.091 below.
- Alconbury Weald – Urban and Civic Joint Parishes meeting – Cllr. Gunney and Clerk. An update is appended to these minutes.

07-20.082 DISTRICT AND COUNTY COUNCILLOR REPORTS

Cllr Gardener presented his reports to the Parish Council on current matters being dealt with.

07-20.083 CRIME REPORT

4 reports of crime within the village during the month of May 2020.

07-20.084 DEFERRED ITEMS

LHI BID APPLICATION - Applications will be accepted up to **Sunday 27<sup>th</sup> September 2020** with feasibility studies to then be undertaken ready for area panels in February/March 2021.

REFURBISHMENT OF WHITE BRIDGES

COUNCIL MERGER

COUNCILLOR VACANCIES

07-20.085 INFRASTRUCTURE

(a) Churchyard.

(b) Village Green.

(c) Roads & footpaths. Road Traffic Order the effect of which is to stop any vehicle from proceeding along Rusts Lane, Alconbury as lies between Manor Road and the B1043. The alternative route for vehicles is via Rusts Lane - High Street - Mill Road - Great North Road - B1043 and vice versa. Will come into operation on 10 August 2020 and continue until these works have finished or on the 9 February 2022 whichever is the earlier.

(d) General. It was **resolved** that Cllr Gilbert would contact the County Council Highways Officer regarding the condition of the Coulson Way footpath.

07-20.086 CROWN GARDENS

A letter update on works from Chorus Homes has recently been forwarded to the Parish Council and is appended to these minutes. It was **resolved** the letter be received, contents noted and appended to these minutes.

07-20.087 PARISH COUNCIL ANNUAL NEWSLETTER DISTRIBUTION

**Resolved** the Clerk will deliver the newsletters tomorrow, 29<sup>th</sup> July for distribution by Councillors.

07-20.088 CORONAVIRUS NEWS

Hunts District Council - Outbreak Communications document that explains how we will involve community leaders and organisations in the prevention and response of a local outbreak. Should we find ourselves managing a local outbreak, we are all prepared with how the situation will unfold and how we can best collectively support our communities and residents. **Resolved** the document is received and noted, be placed on the Parish Council website and appended to these minutes.

07-20.089 ALLOTMENT FENCING

The landowner has confirmed agreement for the replacement fence works to go ahead later in the year when hopefully Covid-19 restrictions allows working parties to do so. The 3 broken fence posts have been replaced already. **Resolved** the item will be placed on the September meeting for further discussion with regards to completing the renewal of the fencing works.

07-20.090 DEFIBRILLATOR

Deferred to Septembers meeting.

07-20.091 PLANNING APPLICATIONS

20/01206/HHFUL Single storey extension 2 Frumetty Lane, Alconbury. **Resolved** that the Council record a vote of no observations either in favour or against the application. The design for the new single storey side extension is sympathetic to the current design.

20/01186/HHFUL Single storey rear extension, 12 Spinney Lane, Alconbury. **Resolved** that the Council record a vote of no observations either in favour or against the application.

07-20.091.1 To receive an update on previous planning applications

**19/02343/REM** Alconbury Airfield Ermine Street, Little Stukeley – IN PROGRESS

**20/00745/LBC** Kiln Barns, The Maltings, Alconbury Proposed insertion of 2 windows, conversion of existing garage to study and other internal alterations – IN PROGRESS

**19/80094/COND** – Conditional information for 12/01158/OUT Condition 9 and 10, Alconbury Airfield, Ermine Street, Little Stukeley – PENDING DECISION

**18/02499/REM** – Reserved matters in respect of construction of new highway and re-use of existing runway/taxi way to form part of a link from the A141, Alconbury Weald – IN PROGRESS

**18/02275/REM** – Reserved matters in respect of the construction of a new highway to form a link from the A141 to Key Phase 1 and all associated works. Land west of the East Coast Mainline Railway and work of Spittals Way - IN PROGRESS

**18/01217/FUL** – invitation from Development Services, Hunts DC, to attend the MAGPAS operating base at RAF Wyton to observe the Air Ambulance helicopter being operated at the base. – IN PROGRESS

**18/01577/REM** - Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new roundabout from the A141 including drainage, landscaping and associated works. - IN PROGRESS

**19/01320/S73** – Variation of conditions 1, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 18, 20, 24, 26 and 28 for application 1201158OUT - Amended wording (see covering letter, appendix 1) and Key Phase Submission - KP2 - The Country Park (Hybrid Element) Alconbury Weald – IN PROGRESS

**19/01341/OUT** - Outline planning permission (all matters reserved) for a mixed-use phased development to include - residential development of up to 1,500 dwellings (C2 and C3), local centre including retail and community facilities (A1-A5 and D1), primary school, open space, play areas, recreation facilities, landscaping, associated demolition, ground works and infrastructure. – IN PROGRESS

07-20.092 FINANCIAL REPORTS

Payment of outstanding debts and monies received: **Resolved** that the following payments for July be approved for payment. Cllrs Gilbert and Gunney will authorise the payments via the online banking system.

Ref	Payee	Description	Amount £
BACS	C Copley	Wages and expenses	£ 695.29
BACS	HMRC	PAYE – Clerk	£ 39.20
*S/O	A Abbs	Four Seasons village grass cutting 4 of 6	£1920.00
BACS	A Abbs	Four Seasons – Brook bank strim	£ 300.00
BACS	SIQP	News letter printing	£ 222.00

Monies received

County Council Finance	Grass cutting reclaim costs	£2397.70
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\*Due to the outbreak of Covid-19 steps have been taken to set up regular payee payments in an attempt to reduce the risk of infection to the Clerk and Councillors who would usually be responsible for signing cheques.

07-20.092.1 **Resolved** to receive and note bank reconciliation from June 2020 as correct.

07-20.093 CORRESPONDENCE RECEIVED.

NALC and CAPALC Bulletins

Covid-19 Hub updates from Cambs County Council

Roadworks and Events bulletin

2020 Surface dressing programme

Cambs County Council – Alconbury Weston replacement ford footbridge works

Email from a resident concerned over the shop deliveries and cage storage blocking access to Bell Lane

Email received from EEAST representative Mr O'Brien providing an update on the Parish Councils donation towards the setting up of the areas First Responder unit.

Telephone call received from a resident concerned for the weed spraying works being carried out near to the village brook.

British Horse Society – advert seeking Historical Research Volunteers

07-20.094 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item)

07-20.095 NEXT MEETING – Tuesday 29<sup>th</sup> September 2020, from 7.30pm via Zoom

Reminder of the Clerks annual leave from the 10<sup>th</sup> – 21<sup>st</sup> August 2020.