

**Minutes of the meeting of Alconbury Parish Council
held on Tuesday 28th June 2016 at Alconbury Memorial Hall.**

Parish Councillors present: Mr. C. Bodley, Mr. A. Bush, Mrs. J. Aylott (Acting Chairman), Mr. S. Tarabella & Mr. A. Welsh.

Also present: County Cllr. P. Brown, Mrs. D. Benham (Clerk) & 1 parishioner.

Councillors agreed that in the absence of the Chairman and Vice-Chairman, that Cllr. Aylott should be Acting Chairman for this meeting.

Open Forum: A resident of Lordsway Park commented on the minutes from the Flood Event meeting, (item 7).

1. Apologies for absence: County Cllr. P. Ashcroft (personal), Cllr. E. Adams (personal), Cllr. L. Isles (personal) & Cllr. R. Sale (personal).

2. Declaration of Interests: Cllr. Welsh declared an interest in item 15, being a trustee of the Memorial Hall.

3. To approve the minutes of the previous meeting held on 31st May 2016: Approval of the minutes of 31st May 2016 proposed by Cllr. Tarabella, seconded by Cllr. Welsh and unanimously agreed.

4. Reports from County Councillor: County Cllr. Brown advised that County Councillors had voted in favour of the devolution package for Cambridgeshire and Peterborough at an extraordinary meeting earlier today. The deal will bring more powers and more money for housing in Cambridgeshire. Further news expected in the autumn.

5. Parish Council Newsletter: Cllr. Aylott had prepared a draft newsletter for councillors approval. Several minor amendments were agreed. New draft to be circulated via email and once agreed, the Clerk will arrange printing.

6. Parish Plan: Carried forward to the next meeting.

7. Report from the Flood Event meeting held on 3rd June 2016: Minutes of the meeting had been circulated to all councillors. The Clerk advised that the agencies concerned had agreed that the response to future flood events needed to be improved and had agreed that a further meeting would be held to revise the emergency plan. Both Parish Councils will be invited to attend and contribute.

8. Litter bins: Cllr. Welsh to arrange a meeting with the Clerk to see if there is a suitable site further down The Maltings for a new bin. Carried forward to the next meeting.

9. Grass cutting:

The Parish Council-owned grass is cut by Anthony Abbs and this continues to be of a good standard. The HDC-owned grass had the first cut carried out late. The second cut was also late and of very poor standard, as it had been allowed to get far too long. The arisings were not blown off the footways and were also left on the carriageway. Several complaints were made, resulting in Cllr. Aylott and the Clerk meeting with Cllr. Robin Carter and Matt Chudley (Operations Manager) on 14th June. HDC accepted that the standard of work was not good enough and promised that this would improve. HDC arranged for a road sweeper to come in to clear the mess on the roads. The Clerk has emailed Matt Chudley to ask when the next cut will be carried out, but has yet to receive a response.

The CCC owned grass will only be cut three times a year and is therefore getting very long. Clerk to investigate whether the Parish Council can take on these areas next year, in return for a grant. Triangle of land at the corner of The Paddocks – HDC have agreed to cut it back as a goodwill gesture until ownership can be established.

Area in Spinney Lane - HDC say this belonged to Alconbury Developments Ltd and they are currently trying to find the adoption plans to see who is now responsible.

Footpath 4 (North Road to the church) – Clerk has reported to Highways that it needs a cut.

10. Update on village entrance features: Final designs have been received from Urban & Civic and approved by the Parish Council. Urban & Civic have decided to order the signs from Glasdon themselves and will use their contractor (Breheny) to install.

11. Update on Alconbury Weald: Next meeting date to be confirmed.

12. Alconbury Sports & Social Club: Cllr. Bodley reported that the bar had done well over the last two months and that there were lots of bookings and planned events. A bench in the playground is going to be replaced and some equipment repairs carried out.

13. Alconbury Recreation Field Charity: Cllr. Bodley advised that the celebration for the Queen's 90th Birthday had been very successful. The AGM is scheduled for 5th July. Firework night planned for 4th November.

14. Community Orchard/Trees:

Cllr. Tarabella had fitted new larger posts to most of the trees in the orchard and reported that there was no evidence of caterpillars from the brown tailed moth infestation in the nearby hedge. Cllr. Tarabella to carry out a survey to try to establish how many Ash trees there are in the parish and may ask for information via an article in the Parish Pump. GTS have completed the work to remove basal sucker growth from the 5 Lime trees on the village green.

15. Memorial Hall: The next committee meeting is on 28th July.

16. Bramble End playground: The playground safety inspection was completed on 8th June by Wicksted Leisure and the report was sent to Cllr. Welsh for consideration. Clerk to obtain a quotation from Creative Play for repairs.

17. Youth Group: No report available.

18. Police crime report: The April police crime report showed 3 reported crimes in Alconbury, 2 anti-social behaviour and 1 burglary. The Clerk had received a complaint from a resident living adjacent to the recreation field regarding youths who had caused a noise nuisance and left litter. The resident had reported the incident to the police, who had failed to attend. The Clerk had passed the complaint to the ARFC committee, who had visited the resident concerned.

19. Infrastructure report:

a) Churchyard – Cllr. Aylott reported that the extension to the church was almost complete.

b) Village Green – Clerk to request that Mr. Abbs cuts the village green and the brook banks and the bank to the left of the bridge, before the village fete takes place.

c) Roads and footpaths – The Clerk is in the process of arranging an initial meeting with Highways to discuss requirements for the new footpath in front of The Manor Hotel. The pot hole outside the church has been reported to Highways for repair.

d) General - Posts around the village pump – quote from Mr. Fry to refurbish the posts has been accepted. The Clerk is still waiting to hear whether Mr. Fry would be willing to provide a quote to paint the footbridge next to the medieval bridge. Thank you to Mr. & Mrs. Adams for volunteering to tend to the Maypole Square planters.

20. Planning.

a) New applications.

16/01056/HHFUL Single storey extension to front (south) and side (west). Addition of bedroom and move utility room. 1 Frumetty Lane, Alconbury, PE28 4DR. Circulated to councillors and returned recommending approval.

16/01148/REM Submission of reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of strategic foul and portable water main, water pressure boost pump, foul water pumping station and pedestrian and cycleway including ground remodelling and ancillary works. Alconbury Weald. Cllr. Welsh proposed that Alconbury Parish Council recommend approval. Seconded by Cllr. Bush and unanimously agreed.

b) Update on previous applications.

16/00865/HHFUL Demolition of existing store and replaced with single storey extension to rear of property with internal alterations. 11 School Lane, Alconbury, PE28 4EQ. Approved by HDC.

16/00848/HHFUL Demolition of existing garage. Proposed ancillary accommodation. 4 Bell lane, Alconbury, PE28 4DU. In progress.

16/01047/REM Application for approval of appearance. Layout, landscaping, access and scale in respect of the construction of new highways including associated highways landscaping and ancillary works. Alconbury Weald. In progress.

16/00752/REM Submission of reserved matters (appearance, layout, landscaping, scale and mass) in respect of the construction of a mixed use Innovation, manufacturing, Engineering Building (iMET) including office, research and development and a training facility. Alconbury Weald. Pending decision.

H/5004/16/CW Temporary change of use of building 4002 to an advanced biofuel demonstration centre. Alconbury Airfield. Granted by CCC.

16/00262/NMA Application for non material amendment to approval of reserved matters (outside of a key phase) for primary infrastructure to support the delivery of the primary school (KP1-01). Alconbury Weald. In progress.

15/00749/FUL Change of use from parking and maintenance of 2 HGV lorries and trailers and a pickup truck to a mixed use of parking and maintenance of 2 HGV lorries and 2 trailers and a pickup truck and storage and sale of aggregates. Including the construction of new aggregate storage bays. Top Farm, Ermine Street, Alconbury. In progress.

15/00921/FUL Extension of sales forecourt and associated landscaping. Steves car sales, Ermine Street, Alconbury. Appeal allowed.

21. Financial report:

a) Payment of outstanding debts.

Cllr. Welsh proposed approval of payment of items (1) to (7). Seconded by Cllr. Tarabella and unanimously agreed.

(1) Cq. No. 907 A. Abbs, 3rd instalment for grass cutting. £1160.00

(2) Cq. No. 908 HDC, final loan payment. £2005.00

(3) Cq. No. 910 Global Tree Solutions, tree work. £150.00

(4) Cq. No. 911 Mrs. D. Benham, wages & expenses of Parish Clerk for June. £685.74

(5) Cq. No. 912 SR Howell & Co., pension compliance work. £120.00

(6) Cq. No. 913 Wicksteed Leisure Ltd., playground inspection. £54.00

(7) Business Services at CAS, Parish Council insurance. £676.01

b) Current position.

A copy of the receipts and payments and bank reconciliation was handed to each councillor. The bank statements were available for inspection and Cllr. Bodley confirmed that the balance in the bank accounts was correct as shown on the bank reconciliation.

22. Correspondence:

a) Automatic enrolment completed. Acting Chairman signed the employee letter and passed it to the Clerk.

b) New Pharmacy proposal – Application for a new pharmacy at 18 Spinney Lane has been refused by the NHS. The decision has been appealed to the NHS Litigation Authority. Councillors agreed that the Clerk should return further comments: Parish Council has concerns that the suggested location is currently a private home in a residential area with no off road parking facilities for potential users. The Parish Council is also greatly concerned that patients would no longer be able to collect their prescriptions from the doctor’s surgery if there is a pharmacy within 1.6 km of their home.

Already circulated:

c) Herts Urgent Care appointed as the new Integrated Urgent Care 111 and GP out of hours provider for Cambridgeshire & Peterborough.

d) Rights of Way Improvement Plan.

e) Network Rail proposed closure of 33 level crossings.

f) Electoral Review of Huntingdonshire – poster for notice board.

23. New agenda items for the next meeting: None.

24. Date of the next meeting: 26th July 2016 starting at 7.30pm at Alconbury Memorial Hall.

Signed.....

Date.....