

Alconbury Parish Council

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Parish Clerk: Charlotte Copley
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Alconbury Parish Council met on Tuesday 21st December 2021 from 7.30pm at Alconbury Sports and Social Club

Covid-19 - Due to the Covid-19 outbreak and Omicron variant, Plan B was put in place by the Government and people asked to work from home where possible. From the 10th December 2021 the wearing of face coverings became compulsory in most indoor venues. In light of these changes where possible to save time and limit any possible exposure, non-urgent items have been deferred until a later date.

MINUTES

- 1221.387 Present Councillors T. Gilbert (Chair), R. Johnson (Vice Chair), S. Brawn and M. Gunney
Also present C. Copley (Clerk).
Members of public Mr C Dalleywater (representing TABFG), Mr R Read and one other.
Apologies D. Moate, M. Moate and T. MacLennan and County and District Cllr I. Gardener due to either work commitments or illness.
- 1221.388 DECLARATIONS OF INTEREST
Cllr S Brawn declared an interest in the Memorial Hall.
Cllr M Gunney declared an interest in the Recreation Field Charity.
- 1221.389 MINUTES FOR APPROVAL
Resolved The minutes of meeting 30th November 2021 be approved with no adjustments and duly signed by the Chairman.
- 1221.390 PUBLIC PARTICIPATION
Mr Read pointed out the County and District Councillor report from November 2021 is not available on the Parish Council website. He also expressed his thanks to the Council for updating the power socket at the village pump which made the installation of the lights to the Christmas tree much easier this year.
- 1221.391 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
The monthly report and update from Cllr Gardener with regards to the LHI bid was not provided due to his absence. Cllr Gilbert informed members that the County Council LHI Project Delivery Team confirmed a weight restriction on the B1043 is not viable. The matter was referred back to the County Councils Highways Team for suggestions of alternative options.
- 1221.392 CROWN GARDENS
This item was deferred.
- 1221.393 ACTIONS FROM PREVIOUS MEETING AND COUNCILLORS UPDATES
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;
Memorial Hall Cllrs Brawn and D Moate
Tree Warden Cllrs MacLennan and Gunney
Alconbury Recreation Field Charity Cllr Gunney
Alconbury Sports and Social Club Cllr Gunney
Bramble End Play Area/Wolley Hill Wind Farm Cllr MacLennan
Planning Working Group Cllrs Gunney, Brawn, Johnson and M Moate
Alconbury Weald – Joint Parishes Meetings Cllr Gunney and Clerk
Resolved **Tree Warden** - An initial assessment has been completed and report pending which will enable quotations to be sourced for necessary works to the Parish Council owned trees. That the Clerk will provide the Council with budget figures for tree works and general maintenance in time for the next meeting.
The remaining items have been deferred.
- 1221.394 CRIME REPORTS
This item was deferred.

- 1221.395 THE ALCONBURY BROOK FLOOD GROUP
Mr Dalleywater provided members with an update, which will be appended to these minutes.
Resolved That a one off donation of £30 be granted to TABFG towards the printing costs associated with the Groups newsletter.
- 1221.396 PARISH COUNCIL GROUPING
The Clerk confirmed the results of the public consultation “To Group of Not to Group”;
- Alconbury Weston – 320 leaflets dropped**
In favour – 26
Against – 34
Abstain – 2
Total response - 62
- Alconbury – 750 leaflets dropped**
In favour – 39
Against – 7
Abstain – 1
Total response - 47
- Parish unidentified – 1 yes vote
- Overall**
Yes – 65
No – 41
Other – 4
Total – 110 responses out of a possible 1070.
- Resolved** That, although the overall majority of votes are in favour of a grouping, the majority votes against came from the Alconbury Weston parish. Therefore, following a discussion, it was resolved to instruct the District Council to not re-start the Community Governance Review process in time for the May 2022 elections. This will enable the working party to take time to review the questions and requests for clarification, discuss details related to the ‘grouping’ and draw conclusions over the following months. The outcomes will be published in the Councils minutes, Parish Pump articles and other social media outlets.
- 1221.397 DEFIBRILLATOR
Item deferred.
- 1221.398 PARISH COUNCIL GRASS CUTTING CONTRACT 2022-2025
Mr Abbs of Four Seasons has provided the Parish Council with a high level of service for many years, kept his costs to a minimum with no increase since 2016, enabling the Council to budget with ease by setting a three-year fixed price.
- Resolved** Following discussion members unanimously resolved to take up the contract renewal. The payments to be made as previous years, by standing order once a month, for 6 months between April and September, until the end of the term in 2025.
- 1221.399 INFRASTRUCTURE
1221-399.1 Churchyard
1221-399.2 Village Green
1221-399.3 Roads and Footpaths –
a). To consider the request for installation of a grit bin on School Lane.
b). To receive Permanent Road Traffic Regulation Order - The A1 Trunk Road (Brampton to Alconbury) and A14 Trunk Road (New Ellington to Girton) (Variable Speed Limits) Order 202.
- 1221-399.4 General.
- Resolved** 399.3 a). To agree to the request for installation of a grit bin on School Lane, at cost of £155.60. Once the bin is in situ and the County Council informed, they will fill the bin with grit and continue to do so each year.
399.4 Cllr Brawn to liaise with the Local Highways Officer regarding reports of HGVs parking up on Brook Lane and what can be done to prevent it.

- 1221.400 VILLAGE PUMP POSTS
Resolved The kind offer of a donation from a member of public to supply and fit new posts to the surround was accepted.
- 1221.401 CCTV
This item was deferred.
- 1221.402 PLANNING APPLICATIONS
21/02405/HHFUL - Two storey side and front extensions, first floor rear extension and the erection of a detached garage. Casa Mia Great North Road Alconbury.
Resolved That since the Planning Authority public portal for viewing planning applications has been out of operation, members have been unable to look up the application details, the authority should permit extension of time.
- 1221.402.1 To receive an update on previous planning applications.
20/02242/FUL- Reconfiguration and minor alterations to car parking area – Crown Gardens – Permission.
18/01217/FUL – Magpas Air Ambulance HQ – RAF Alconbury – Permission.
21/00597/HHFUL – Single storey side extension following removal of existing conservatory, plus single storey extension to rear, new window opening to side fenestrations, new window profiles – 5 Bell Lane – Permission
21/01267/FUL – Removal of outbuilding and erection of new pre-fabricated flexible space on site – Alconbury CofE School – Permission.
- 1221-403 FINANCIAL REPORTS
Payment of outstanding debts
- | | | | |
|----|-----------------------|-------------------------------------|----------|
| 1) | Creative Play | Treadmill repairs | £ 546.00 |
| 2) | Creative Play | Seesaw replacement | £2796.00 |
| 3) | Creative Play | Repairs following annual inspection | £2166.00 |
| 4) | Alconbury SSC | Room hire | £ 210.00 |
| 5) | Salaries and Expenses | | £ 712.33 |
| 6) | HMRC | Employer costs | £ 92.75 |
- Resolved** The orders for payment listed 1-6 above be approved for payment and facilitated by online banking by Cllrs Gilbert and Gunney.
- 1221.403.1 Monies received and bank reconciliation.
1). Huntingdonshire District Council – Grass cutting claim back £960.00
- 1221.404 CORRESPONDENCE RECEIVED
1). HDC opening of CIL funding applications round.
- 1221.405 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item).
Neighbourhood Plan
Community Engagement/reimagining the play park area.
- 1221.406 CLOSED MEETING SESSION
The following items are to be held as a closed meeting due to sensitive personal and commercial data.
Public Bodies (Admission to Meetings) Act 1960 S1(2)
This item was deferred.
- 1221.407 NEXT MEETING – Tuesday 25th January 2022, Alconbury Sports and Social Club from 7.30pm.