

Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Charlotte Copley

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Alconbury Parish Council met on Tuesday 25th January 2022 from 7.30pm at Alconbury Sports and Social Club

MINUTES

- 0122.408 **PRESENT AND APOLOGIES FOR ABSENCE**
Present Councillors T. Gilbert (Chair), R. Johnson (Vice Chair), S. Brawn, M. Gunney and T MacLennan.

Also present The Clerk C. Copley attended the meeting remotely due to Covid in the household.
Members of public Mr C Dalleywater (representing TABFG), and one other.
Apologies D. Moate, M. Moate due to family commitments.
- 0122.409 **DECLARATIONS OF INTEREST**
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011.
Cllr S Brawn declared an interest in the Memorial Hall.
Cllr M Gunney declared an interest in the Recreation Field Charity.
- 0122.410 **MINUTES FOR APPROVAL**
Resolved The minutes of meeting 21st December 2021 be approved with no adjustments and duly signed by the Chairman.
- 0122.411 **PUBLIC PARTICIPATION**
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda. The member of public present stated their concerns regarding the Maritime site along with Alconbury Weald HGVs using the correct routes.
Cllr Gardener responded where possible and will take the concerns back to the District Council Planning Enforcement Team and Urban and Civic accordingly.
- 0122.412 **REPORTS FROM COUNTY AND DISTRICT COUNCILLOR**
In addition to Cllr Gardeners report, appended to these minutes Cllr Gardener will request on behalf of the Parish Council road sweeping to the following streets;
 - High Street viaduct
 - Mill Road (gully on the corner where it floods)
 - Great North Road/Globe Lane junction
 - Gully outside the shopCllr Brawn requested a stop sign be installed on Brooklands Lane bridlepath after reports of lorries parking up there, littering and blocking driveways etc.
Mr Dalleywater wished it to be noted TABFG received the County Council Flood Risk Strategy, and responded accordingly.
Resolved To receive and note the contents of Cllr Gardeners report, appended to these minutes.
- 20:02 Cllr Gardener left the meeting.
- 0122.413 **CROWN GARDENS**
Cllr Gilbert was able to provide a report on matters at Crown Gardens. The outside space works to encourage growing of vegetables etc and deter ball games against neighbouring fences is well under way. It was noted the gate at the rear of the site has been fenced in which leaves residents unable to get out of Crown Gardens should it flood. It was suggested the gate be reinstated but kept secured and only opened for incidents of flooding. The additional parking spaces have been approved by repurposing the existing ones. Zero reports of crime during the past month received although it was confirmed a vehicle reported as abandoned did not belong to a Crown Gardens resident.

0122.414

ACTIONS FROM PEVIOUS MEETING AND COUNCILLORS UPDATES

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;

Actions taken by the Clerk:

379.2 Memorial Tree application has been forwarded to the applicant.

379.3 The Councils response was forwarded to Dew Coaches.

393 The Council budget for tree works is £2750.00 and general maintenance is £1500.00

399.4 The Clerk reported liaising with the school as to the placement of the bin and the County Council with regards to the filling of the bin once in place. The school kindly agreed to take delivery of the grit bin and will place it ready for the County Council to fill it. Once agreement from the County Council is established the Clerk will arrange delivery of the bin.

- **Memorial Hall** – See item 0122.418 below.
- **Tree Warden** - Cllr MacLennan confirmed an inspection of Parish Council owned trees has been carried out by an arboriculturalist and the report will follow in due course.
- **Alconbury Recreation Field Charity** – Cllr Gunney reported that action to close the Club on Tuesdays and Wednesdays through January 2022 has been taken due to lack of business.
- **Alconbury Sports and Social Club** – Cllr Gunney reported, due to excessive costs, a review of overheads costs is being undertaken. An Extra Ordinary Meeting is being held next week to discuss the outcomes and next steps. The Club is hopeful the actions being taken will enable the Club to come through this hard time. The events calendar is available online [Calendar - Alconbury Sports and Social Club \(assc.org.uk\)](#). This Saturday the 29th January 2022 will see "The Big Fat Quiz of the Year" from 8pm, £3 per head, tables of 6, Pingles Pizza will be served from the car park. Other regular activities also take place with Youth Nights from 7pm on Monday, Running Club, Pool Night, Bingo and Indoor Bowls.
Two new Trustees have been appointed; Mr Christian Bodley and Bruce Staines.
- **Bramble End Play Area** – Cllr MacLennan presented a verbal report of the monthly risk assessment and is in need of a bolt to repair an item of gym equipment. The Clerk was provided with a verbal quotation of £950 to trim the play area hedge and clear the 2 large elder trees obscuring the end of the play area
- **Wolley Hill Wind Farm** - Cllr MacLennan reported the next opening round is 1st February 2022.
- **Planning Working Group** – Nothing to report.
- **Alconbury Weald** – Joint Parishes Meetings – A meeting is scheduled for Monday 31st January.

Resolved - **Tree Warden/Parish Council Trees** – The Clerk confirmed the Parish Council allows a budget of £2750.00 for tree works and £1500.00 for general maintenance.
Bramble End Play Area – The Clerk will order replacement bolts for delivery to Cllr MacLennan. That the Clerk revisit the trees/hedge area that requires cutting be confirmed either in person or by photographic evidence and steps taken to secure 2 further written quotations.

0122.415 VILLAGE CRIME

0122.415.1 The Clerk provided the following crime figures taken from www.Police.uk crime map:
October 2021 – 4 reports of crime within the village.
November 2021 – 3 reports of crime within the village.

0122.415.2 Cllr Johnson attended the Neighbourhood Watch AGM on the 19th January 2022 and brought back the following points:

- 1). Speeding around the village is an issue.
- 2). The Police and Crime Commissioner is keen to engage the younger members of the village and welcomes suggestions. Monies are available to provide resources such as equipment.
- 3). It was highlighted that during periods of flooding some members of the community found it difficult to get through to agencies, such as Floodline etc.

The Police and Crime Commissioner is hosting a mutli agency Crime Diary event on the 7th February 2022 to share the Commissioners new Police and Crime plan which sets policing and crime priorities for Cambridgeshire and Peterborough for the next three years. It is also an opportunity to share any local community safety concerns on behalf of local residents.

Resolved To receive and note Cllr Johnsons verbal update and that Cllr Johnson will follow up on these issues.

0122.416 THE ALCONBURY BROOK FLOOD GROUP

In addition to point 412 above and the attached written report, Cllr Johnson queried if the donation from the Parish Council could be a regular payment should the need for a quarterly newsletter be justified.

Resolved That the verbal and written report be received and contents noted. The report is appended to these minutes.
That Cllr Johnson confirm at the next meeting if there is a need for a quarterly newsletter and if the Parish Council would consider future donations towards related costs for its production.

0122.417 PARISH COUNCIL GROUPING
Cllr Gilbert reported the working group meeting arranged for the 20th January 2022 was unable to go ahead since a reduction in members and the resignation of the Parish Clerk.
Resolved That following a discussion the project be paused whilst the Councils recruit to the posts.

0122.418 DEFIBRILLATOR
Cllr Brawn will endeavour to obtain written agreement from the Chair of the Memorial Committee to the Parish Councils installation of a defibrillator on the exterior of the building. It was also highlighted another member of the community is fundraising for another defibrillator.
Resolved That discussion continues to find a suitable location for the defibrillator to be installed whilst considering the possible installation of a second defibrillator, or continued funding of one, along with their ongoing maintenance costs. This would be dependant on the conditions of the grants received from both parties.

0122.419 MEETING DATES 2022
To agree the meeting dates for the year 2022, to be held at Alconbury Sports and Social Club, from 7.30pm as follows:
22nd February
29th March
26th April
17th May (Annual Meetings, will need to be held within 14 days of the elections and will start at the earlier time of 7pm)
28th June
26th July
August – no meeting
27th September
25th October
29th November
20th December (week early to allow for Christmas break)
Resolved To agree the dates as stated above.
The Clerk will confirm the dates with the Sports and Social Club and placement on the Councils website.

0122.420 INFRASTRUCTURE
0122-420.1 Churchyard
0122-420.2 Village Green
0122-420.3 Roads and Footpaths - To receive an update on the recent LHI bid application.
0122-420.4 General - To receive an application from Gigaclear proposing the siting of a large internet communications hub in Alconbury village.
Resolved 420.3 That an application for 2 speed indicator devices be submitted at the next opening for LHI bids (August/September).
General – That no objections be recorded against the installation of a large internet communications hub in the village.

0122.421 VILLAGE PUMP POSTS
Unfortunately after further inspection the kind offer to replace the pump posts was withdrawn due to the complexity of the work involved. The Clerk reported one company has been contacted with a view to providing a quotation and that 2 further quotations should be obtained. Due to the time of year it is unlikely the works could go ahead whilst the weather is wet or freezing conditions.
Resolved That the Clerk procures 2 further quotations with a view to the works being carried out in springtime.

0122.422 CCTV
Cllr Johnson had no updates to report.

- 0122.423 PLANNING APPLICATIONS
21/02405/HHFUL - Two storey side and front extensions, first floor rear extension and the erection of a detached garage. Casa Mia Great North Road Alconbury.
12/01158/OUT – Variation of Conditions, amended wording and Key Phase Submission - KP2 - The Country Park (Hybrid Element) Alconbury Weald Ermine Street Little Stukeley.
21/02759/HHFUL - Rear single storey extension 10 Brookside Alconbury Huntingdon
Resolved **21/02405/HHFUL** – the property is set well back and secluded, no observations either in favour or against the application.
12/01158/OUT – No observations either in favour or against the application.
21/02759/HHFUL – No observations either in favour or against the application.
- 0122.423.1 To receive an update on previous planning applications.
21/01045/HHFUL – 36 School Lane - Status: Withdrawn
18/02275/REM - Reserved matters (appearance, access, landscaping, layout and scale) in respect of the construction of a new highway to form part of a link from the A141 to key phase 1 and all associated works. - Land West Of The East Coast Mainline Railway And North Of Spittals Way Huntingdon
- Status: Details Approved
20/01303/FUL – 9 Rusts Lane - Status: Pending Decision.
- 0122-424 FINANCIAL REPORTS
Payment of outstanding debts
- | | | | |
|-----|------------------|--|----------|
| 1). | Clerk | Salary and expenses | £ 783.29 |
| 2). | HMRC | Employer contributions | £ 92.55 |
| 3). | Mr and Mrs Ayres | Allotment land rent | £1200.00 |
| 4). | askIT | Annual web hosting subscription and domain | £ 285.00 |
| 5). | askIT | Microsoft 365 email accounts | £ 492.48 |
- Resolved** That the payments be agreed and approved via online banking by Cllrs Gilbert and Johnson.
- 0122.424.1 Monies received and bank reconciliation.
Resolved That the Chair confirmed the receipts and bank reconciliation as correct.
- 0122.425 CORRESPONDENCE RECEIVED
None received further to those reported within the minutes.
- 0122.426 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item).
Village events for the Queens Platinum Jubilee.
Responses received following mailshot to Brookside residents regarding the use of the village green for parking.
- 0122.427 CLOSED MEETING SESSION
The following items are to be held as a closed meeting due to sensitive personal and commercial data.
Public Bodies (Admission to Meetings) Act 1960 S1(2)
- 1). Parish Clerk.
 - 2). Consider the offer of the purchase of a section of Parish Council owned land.
- Resolved**
- 1). That following the resignation of the Parish Clerk the role be filled at the earliest opportunity. The Clerks last working day will be Friday 4th February and a locum Clerk will be in place until a permanent placement employed.
 - 2). That due to Covid the Clerk was unable to progress the research on this matter until week commencing 31st January.
- 0122.428 NEXT MEETING – Tuesday 22nd February 2022, Alconbury Sports and Social Club from 7.30pm.