



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

parishclerk@alconburyparishcouncil.gov.uk

Notice of meeting:

Date: Tuesday 26th April 2022

Time: 7.30pm

Venue: Alconbury Sports & Social Club

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. [If you wish to discuss any other matter, please contact the Clerk outside of this meeting.](#)

A Brown

A Brown
Parish Clerk

20th April 2022

AGENDA

- 0422.476 APOLOGIES FOR ABSENCE
- 0422.477 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0422.478 PUBLIC PARTICIPATION
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda.
- 0422.479 MINUTES FOR APPROVAL
To approve minutes of the meeting 29th March 2022
- 0422.480 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0422.481 CROWN GARDENS
To receive any matters of concern and agree action
- 0422.482 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;
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| 1. Memorial Hall | Cllrs Brawn and D Moate |
| 2. Tree Warden | Cllrs MacLennan and Gunney |
| 3. Alconbury Recreation Field Charity | Cllr Gunney |
| 4. Alconbury Sports and Social Club | Cllr Gunney |
| 5. Bramble End Play Area/Wolley Hill Wind Farm | Cllr MacLennan |
| 6. Planning Working Group | Cllrs Gunney, Brawn, Johnson and M Moate |
| 7. Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 0422.483 VILLAGE CRIME
To receive crime figures from Clerk
- 0422.484 THE ALCONBURY BROOK FLOOD GROUP
To receive updates
- 0422.485 DEFIBRILLATOR
To receive update and agree action

- 0422.486 PARISH COUNCIL ELECTIONS 5th May 2022
To receive update
- 0422.487 NEIGHBOURHOOD PLAN
To discuss and agree action
- 0422.488 RINGWAY EMPLOYEE VOLUNTEERS FOR COMMUNITY PROJECTS
To receive offer and agree action
- 0422.489 INFRASTRUCTURE
To receive updates and agree any actions
1. Churchyard
2. Village Green
3. Roads and Footpaths
4. General
- 0422.490 VILLAGE PUMP POSTS
To receive any updates on the replacement/refurbishment of the pump posts/surround.
- 0422.491 CCTV
To receive update and agree any actions
- 0422.492 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications

2. To receive an update on previous planning applications
 - CCC/21/0262/FUL – Alconbury Weald Education Campus – Status: Pending decision
 - 22/00560/TREE - 1 Great North Road, Alconbury, Huntingdon PE28 4ES – Pending decision
 - 21/01846/HHFUL -18A Brookside, Alconbury, Huntingdon PE28 4EP - Permitted
- 0422.493 FINANCIAL REPORTS
1. To resolve payment of outstanding debts:
- | | | |
|-----------------|--|----------|
| Antony Abbs | Grass cutting 1 st Instalment S/O | £2046.00 |
| A Brown – Clerk | Salary and Expenses April 2022 | £732.82 |
| HMRC | Clerk's Tax & NI April 2022 | £208.33 |
| NEST | Clerk's Pension D/D | £26.15 |
| ICO | Data Protection renewal 22/23 | £40.00 |
2. Monies received and resolve bank reconciliation.
3. To consider request for Accounting software package
Rialtas Business Solutions: £376.50 first year set-up and support. £129.00 on-going annual cost - support and maintenance. PC based.
Scribe: £147.00 first year set-up and support. £.228.00 on-going annual cost - support and maintenance. Cloud based. All prices exclusive of VAT.
- 0422.494 CORRESPONDENCE RECEIVED
- 0422.495 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item
- 0422.496 NEXT MEETING – Annual Meeting of the Parish Council Tuesday 10th May 2022, Memorial Hall, Alconbury at 7.00pm preceded by the Annual Parish Meeting