

# Alconbury Parish Council

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Locum Parish Clerk: Alison Brown

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## Minutes of the Alconbury Parish Council meeting held in the Alconbury Sports and Social Club, Great North Road, Alconbury, Huntingdon PE28 4EX on Tuesday 22<sup>nd</sup> February 2022 at 7.30 pm

**Present:** Councillors T. Gilbert (Chair), S. Brawn, M. Gunney, R. Johnson, T. Maclennan and Mrs Brown (Clerk).

Members of the public: 3          HDC/CCC: Cllr I. Gardner          TABFG representative: Mr. C. Dalleywater

### 0222.429 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs D. Moate and M. Moate (personal).

### 0222.430 DECLARATIONS OF INTEREST

Cllr Brawn – agenda item 0222.435.1.

Cllr Gunney – agenda item 0222.435.3.

### 0222.431 MINUTES FOR APPROVAL

**RESOLVED:** The minutes of the Alconbury Parish Council meeting held on 25<sup>th</sup> January 2022 were agreed as a correct record of the meeting and signed by the Chair.

### 0222.432 PUBLIC PARTICIPATION

1. A local resident stated his concerns regarding the approval of the consultation allowing aeroplanes bound for Luton airport stacking over Graham Water. Cllr Gardener stated that the consultation period had now ended and that both he and the Parish Council had objected to the new stacking. At the meeting with the Civil Aviation Authority and HDC, Cllr Gardener had asked if the lowest level of the stack could be raised from 8000 ft. The CAA agreed to make the lowest level of the stack 9000 ft.

2. A local resident stated his concerns regarding trees overhanging the highway in Sharps Lane. He was informed that the trees should be reported to Cambridgeshire County Council (CCC) as the trees are on their land.

3. A local resident stated his concerns regarding parking on the village green and referred to the Parish Council's letter which was sent to resident of Brookside. This will be an agenda item at the next meeting.

### 0222.433 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

Cllr Gardener read out his report which is appended to these minutes. He also stated that Huntingdon District Council (HDC) has agreed to the budget increase.

### 0222.434 CROWN GARDENS

No update as the last meeting was cancelled.

### 0222.435 ACTIONS FROM PREVIOUS MEETING AND COUNCILLORS UPDATES

Verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;

#### 1. Memorial Hall

Cllr Brawn reported that an incident outside the hall involving a loose manhole cover had occurred. The manhole has been made safe.

The Clerk confirmed that she had received written confirmation from the hall for the defibrillator to be installed on the outside of the building and that the grant of £1700.00 from Woolley Hill Wind Farm had now been received. It was agreed that the Clerk can now arrange the purchase and installation of the defibrillator. On completion of this project, a report and pictures will be sent to Woolley Hill Wind Farm.

#### 2. Tree Warden

Cllr Maclennan reported that he had now received the tree report from Dan Maynard including a quotation for identified tree works. It was agreed that the Clerk will obtain a further two quotations for the next meeting.

3. Alconbury Recreation Field Charity  
Cllr Gunney reported that the charity is financially viable.
4. Alconbury Sports and Social Club  
Cllr Gunney reported that the club is financially viable and that a lot of work has been done to encourage use of the club as there is a full entertainment schedule until the end of the year. A big weekend in June for the Jubilee has been planned. A recent event was very successful and well supported by approximately 120 people. The club is planning to hold a regular quiz and monthly disco's. The youth club is also well attended. A lot of work has been done by volunteers on the refurbishment of the building.
5. Bramble End Play Area/Woolley Hill Wind Farm  
Cllr MacLennan reported that he had no update for Woolley Hill Wind Farm however he had been to the play area and said that the grass and hedge were a bit overgrown but were generally in good condition. The barrell roll was still stiff however the monkey bars were now solid and in good condition.
6. Planning Working Group  
The by-pass is due to be completed in 2023.
7. Alconbury Weald – Joint Parishes Meetings  
Cllr Gunney reported that the T junction for the HGV route has been approved and has requested the minutes from Urban & Civic.

0222.436

#### VILLAGE CRIME

The crime figures for January 2022 were not yet available from the Police crime map website.

0222.437

#### THE ALCONBURY BROOK FLOOD GROUP (TABFG)

In addition to the attached written report, Mr Dalleywater reported volunteers have been busy with tree removals. In the Maltings, 20 trees are coming down, 6 trees were pulled out of the brook. A strategy is being drawn up to replace the trees with a hedge. The brook is running fast but not rising after the large amount of rain which indicates that the work which they are doing is having an impact.

CCTV arrangements and residents privacy are currently being discussed. New passwords will be issued with viewing likely to be restricted to 12 people concurrently.

The flood gates on the ford are operated by Cambridgeshire Highways Agency and it is their decision as to when they are opened and closed. The gates are usually closed when the water is higher than 9ins. It was agreed that a common sense approach is taken on this matter. As the gates are still closed, Cllr Brawn agreed to take this forward with Sharon Middleton at Highways.

Cllr Johnson stated that the Jockey Club Huntingdon Race Course had asked TABFG questions on the work they are conducting. TABFG are happy to talk to other groups to find out what they are doing. The Chair thanked TABFG for their time and effort in all that they do on this matter.

It was noted that TABFG prefer to send out leaflets to households as they feel that the information gets through to more people this way.

0222.438

#### VILLAGE EVENTS FOR THE QUEENS PLATINUM JUBILEE

The Parish Council has no events planned for the Jubilee however the Sports and Social has a list of events for the occasion:

- 2<sup>nd</sup> June – Elvis, afternoon tea party and evening Jubilee bingo
- 3<sup>rd</sup> June – Supersonic – Queen tribute band
- 4<sup>th</sup> June – Family fun day

It was noted that the Memorial Hall want to do something for the Jubilee weekend. Cllr Gunney to liaise with the hall manager to avoid any events clashing,

**RESOLVED:** That Alconbury and Alconbury Weston WI may plant one or two fruit trees of their choice in the community orchard as part of The Queen's Green Canopy initiative.

**RESOLVED:** The Parish Council as part of The Queen's Green Canopy initiative, will plant an oak near the noticeboard in Spinney Lane. Cllr MacLennan will purchase and plant the tree. A budget of £50.00 was agreed.

0222.439 The local press will be invited to attend the tree planting.  
DEFIBRILLATOR  
Discussed in earlier agenda item 0222.435.1.

0222.440 INFRASTRUCTURE  
1. Churchyard – **RESOLVED:** The Parish Council will pay 50%of the cost of the skip for the annual churchyard tidy and that Alconbury Weston Parish Council will be asked to fund the other 50%.  
2. Village Green – no matters raised.  
3. Roads and Footpaths – The hedge at 6 The Maltings is growing out into the highway. Highways will be asked to contact the resident about cutting back their hedge.  
4. General – no matters raised.

0222.441 VILLAGE PUMP POSTS  
No quote has been received yet from the contractor for the replacement/refurbishment of the pump posts/surround. Other contractors will be sought and contacted. Cllr Gilbert agreed to take this matter forward.

0222.442 CCTV  
No update.

0222.443 PLANNING APPLICATIONS  
1. Comments to be submitted where appropriate on applications:

- **CCC/21/0262/FUL** - Full permission for part of a new secondary school comprising 4 forms of entry (600 pupils) with 8 form of entry core facilities; indoor sports facility building, a 150 pupil Special Educational Needs and Disability School (SEND) with post 16 accommodation provision; electricity sub-station; car and cycle parking, hard landscaped playing courts, playing fields, access, landscaping and ancillary development - Alconbury Weald Education Campus Land At Alconbury Weald Cambridgeshire.

Outline permission: for the remaining part of the secondary school comprising 4 forms of entry (600 pupils) to create an 8 form of entry school (1,200 pupils), and expansion of the SEND school buildings to provide specialist autism and Post 19 accommodation (50 pupils), car and cycle parking, playing fields, landscaping and ancillary development.  
**RESOLVED:** No material observations.

- **22/00330/HHFUL:** Removal of existing side conservatory and proposed side extension and rear extension and additon of side rooflight at 18 Rusts Lane, Alconbury, Huntingdon  
**RESOLVED:** No material observations.

2. Update on previous planning applications:
- **21/02405/HHFUL** - Casa Mia Great North Road Alconbury – Permitted.
  - **12/01158/OUT** – The Country Park (Hybrid Element) Alconbury Weald, Ermine Street, Little Stukeley – Permitted.
  - **21/02759/HHFUL** - 10 Brookside Alconbury Huntingdon – Permitted.
  - **20/01303/FUL** – 9 Rusts Lane Alconbury Huntingdon PE28 4DN – Permitted.

0222.444 FINANCIAL REPORTS

1. Payments **RESOLVED** of outstanding debts:

C.Copley outgoing Clerk	Salary and expenses	£353.52
HMRC	Employer contributions	£5.00
Human Capital Department Ltd	HR Parish Clerk Contract	£138.00

2. Monies received and bank reconciliation.  
Income received: Woolley Hill Wind Farm grant – £1700.00  
**RESOLVED:** That the Chair confirmed the receipts and bank reconciliation as correct.

0222.445 CORRESPONDENCE RECEIVED

1. Responses received following mailshot to Brookside residents regarding the use of the village green for parking: This will be an agenda item for discussion at the next meeting.
2. Waterworks at Alconbury allotments: The Clerk reported that the Chairman of the Alconbury Allotments (AAGA) has informed the Parish Council, as Tenants of the allotment site that Anglian Water are proposing

to replace a significant length of the main sewage pipe that runs under the site, following the frequent pipe failures and sewage leaks that have occurred during the last 18 months. This will require a trench to be dug and new larger capacity plastic pipe to be laid across approximately half the length of the site. Anglian Water will be meeting AAGA representatives shortly to discuss site impact and pipe routing ahead of any work commencing, and will endeavour to keep the Parish Council informed of progress.

The Clerk will also inform the owner of the land of these intended works and keep them updated.

3. Neighbourhood Watch: The Parish Council agreed that the Neighbourhood Watch can hold their annual fete as usual on the Village Green on Saturday 9<sup>th</sup> July 2022 during the day and evening. This is on the caveat they have the correct insurance in place for the event.

0222.446 MATTERS FOR FUTURE CONSIDERATION (decisions cannot be made under this item).

March 2022 agenda items:

- Responses received following mailshot to Brookside residents.
- CAPALC affiliation fee 2022/23.
- Refurbishment of village sign.

0222.447 CLOSED MEETING SESSION

The following items were held as a closed meeting due to sensitive personal and commercial data.  
*Public Bodies (Admission to Meetings) Act 1960 S1(2)*

1. Formation of HR Committee: **RESOLVED:** That a HR Committee will be formed consisting of Cllrs Gilbert, Johnson and Maclennan. New HR policies drawn up by Human Capital Department Ltd were adopted by the Parish Council.

2. Parish Clerk: **RESOLVED:** The first HR Committee meeting will appoint a new Clerk. CAPALC will be given one month's notice for the locum Clerk service. Additional locum Clerk costs of £450.00 were agreed for March 2022.

3. Consideration of offer of the purchase of a section of Parish Council owned land: The Clerk is waiting for a reply from the Planning Inspectorate.

0222.448 NEXT MEETING – Tuesday 29<sup>th</sup> March 2022, Alconbury Sports and Social Club at 7.30pm.

The meeting closed at 9.07 pm.