



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 28th June 2022

Time: 7.30pm

Venue: Alconbury Sports & Social Club

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk

22nd June 2022

AGENDA

- 0622.029 APOLOGIES FOR ABSENCE
- 0622.030 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0622.031 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option
- 0622.032 PUBLIC PARTICIPATION
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda
- 0622.033 MINUTES FOR APPROVAL
To approve minutes of the meeting on 10th May 2022
- 0622.034 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0622.035 CROWN GARDENS
To receive any matters of concern and agree action
- 0622.036 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;
- | | |
|--|-------------------------------------|
| 1. Memorial Hall | Cllrs Brawn |
| 2. Tree Warden | Cllrs MacLennan, assist Cllr Gunney |
| 3. Alconbury Recreation Field Charity | Cllr Gunney |
| 4. Alconbury Sports and Social Club | Cllr Gunney |
| 5. Bramble End Play Area | Cllr Gunney |
| 6. Woolley Hill Wind Farm | Cllr MacLennan |
| 7. Planning Working Group | Cllrs Brawn, Johnson and MacLennan |
| 8. Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 0622.037 VILLAGE CRIME
To receive crime figures from Clerk
- 0622.038 THE ALCONBURY BROOK FLOOD GROUP
To receive updates
- 0622.039 GigaClear work programme
To receive and note update

- 0622.040 NEIGHBOURHOOD PLAN
To discuss and agree action
- 0622.041 INFRASTRUCTURE
To receive updates and agree any actions
1. Churchyard
 2. Village Green
 3. Roads and Footpaths
 4. General
 1. Village pump posts and bench repair
 2. CCTV
 3. Re-commissioning of Polecat Lane Ford
 4. Defibrillator
- 0622.042 LOCAL GOVERNMENT ASSOCIATION (LGA) MODEL CODE OF CONDUCT
To review and resolve
- 0622.043 PARISH COUNCIL GROUPING
To discuss and agree action
- 0622.044 IMPROVE OFFER TO TEENAGERS
To receive update on improvement of sport and play facilities and agree any action
- 0622.045 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications
 2. To receive an update on previous planning applications
 - CCC/21/0262/FUL – Alconbury Weald Education Campus – Status: Pending decision
 - 22/00560/TREE - 1 Great North Road, Alconbury, Huntingdon PE28 4ES – Pending decision
 - 22/00922/HHFUL - 12 Manor Lane Alconbury Huntingdon PE28 4EH
 - 21/00490/FUL - Homefield Farm Great North Road Alconbury Huntingdon PE28 4ER
 3. Office of the Traffic Commissioner application:
OF0218329 SN: MARITIME TRANSPORT LIMITED - Increase at existing operating centre:
Maritime Transport Limited, Home Farm Drive, Alconbury, Huntingdon, PE28 4WD New
authorisation at this operating centre will be: 150 vehicle(s), 150 trailer(s)
- 0622.046 FINANCIAL REPORTS
1. To resolve payment of outstanding debts:

London Hearts	Defibrillator (Shop)	£1437.00
Antony Abbs	Grass cutting 3 rd Instalment S/O	£2046.00
A Brown – Clerk	Salary and Expenses June 2022	£758.32
HMRC	Clerk's Tax & NI June 2022	£208.33
NEST	Clerk's Pension June 2022 D/D	£26.15
Scribe	Accounts Annual Subscription and set up	£582.00
HAGS	Bolts/washers for play equipment repairs	£30.00
Huntingdonshire District Council	Uncontested Parish Council Election re-charges	£192.58
Evolve Tax & Accountancy	Internal audit for year end 31 March 2022	£94.50
Alconbury Memorial Hall	Meeting room hire November 2022	£8.25
 2. Monies received and resolve bank reconciliation.
 3. Annual Governance and Accountability Return for year ending 31 March 2022
 - (a) Carry out a review of the effectiveness of the system of internal control and consider any findings
 - (b) Approve by resolution the Annual Governance Statement
 - (c) Consider the Accounting Statements
 - (d) Approve by resolution the Accounting Statements for signing by the Chair and Responsible Financial Officer (Clerk)
 4. To confirm Internal Auditor for 2022/23
- 0622.047 CORRESPONDENCE RECEIVED
- 0622.048 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item
- 0622.049 NEXT MEETING – Tuesday 26th July 2022, Alconbury Sports & Social Club at 7.30 pm