



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 27th September 2022 **Time:** 7.30pm **Venue:** Memorial Hall, School Lane, Alconbury

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
21st September 2022

AGENDA

- 0922.070 APOLOGIES FOR ABSENCE
- 0922.071 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0922.072 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option
- 0922.073 PUBLIC PARTICIPATION
To allow up to 15 minutes (3 minutes per person) for any members of the public and Councillors declaring the existence and nature of a prejudicial interest to address the meeting in relation to business on the agenda
- 0922.074 MINUTES FOR APPROVAL
To approve minutes of the meeting on 26th July 2022
- 0922.075 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0922.076 CROWN GARDENS
To receive any matters of concern and agree action
- 0922.077 BROOKSIDE PARKING ISSUES
To receive update and agree action
- 0922.078 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting;
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| 1. Memorial Hall | Cllrs Brawn |
| 2. Tree Warden | Cllrs MacLennan, assist Cllr Gunney |
| 3. Alconbury Recreation Field Charity | Cllr Gunney |
| 4. Alconbury Sports and Social Club | Cllr Gunney |
| 5. Bramble End Play Area | Cllr Gunney |
| 6. Woolley Hill Wind Farm | Cllr MacLennan |
| 7. Planning Working Group | Cllrs Brawn, Johnson and MacLennan |
| 8. Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 0922.079 VILLAGE CRIME
To receive crime figures from Clerk

0922.080 THE ALCONBURY BROOK FLOOD GROUP
 1. To receive latest report
 2. CIL bid for Flood Group – to receive update

0922.081 NEIGHBOURHOOD PLAN
 To receive update and agree action

0922.082 INFRASTRUCTURE
 To receive updates and agree any actions
 1. Churchyard
 2. Village Green
 3. Roads and Footpaths
 4. General
 1. Village pump posts and bench repair
 2. CCTV
 3. Re-commissioning of Polecat Lane Ford
 4. Defibrillator

0922.083 IMPROVE OFFER TO TEENAGERS
 To receive update on improvement of sport and play facilities and agree any action

0922.084 PLANNING APPLICATIONS
 1. To resolve to submit comments where appropriate on applications
 • 22/01799/HHFUL Single storey rear/side extension to bungalow and rear conservatory at 1 Manor Lane, Alconbury, Huntingdon PE28 4EH
 2. To receive an update on previous planning applications
 • 21/00490/FUL - Homefield Farm Great North Road Alconbury Huntingdon PE28 4ER

0922.085 FINANCIAL REPORTS
 1. To resolve payment of outstanding debts:

Unity Trust Bank	Service charge 04/03/2022 - 03/06/2022	£18.00
Creative Play	Seesaw spares	£123.00
CAS Ltd	Parish Council insurance 2022-2023	£910.52
Parish Online	Annual subscription	£120.00
London House Signs	Village sign refurbishment	£540.00
Antony Abbs	Grass cutting 5 th Instalment S/O	£2046.00
A Brown – Clerk	Salary and Expenses August 2022	£731.06
HMRC	Clerk's Tax & NI August 2022	£198.99
NEST	Clerk's Pension August 2022 D/D	£26.15
Steve Mobius	Bench repair	£276.57
Antony Abbs	Grass cutting 6 th Instalment S/O	£2046.00
Mrs A Brown	Salary and Expenses September 2022	£741.96
HMRC	Clerk's Tax & NI September 2022	£199.19
NEST	Clerk's Pension September 2022 D/D	£26.15
PKF Littlejohn	External auditor service	£240.00
SR Howell & Co	Payroll service April – September 2022	£60.00
Unity Trust Bank	Service charge 04/06/2022 – 03/09/2022	£18.00

2. Monies received and resolve bank reconciliation.
 3. To note conclusion of audit for year end 31 March 2022
 4. To consider and resolve £50.00 donation to British Legion for Remembrance Sunday poppy wreath
 5. To confirm staying part of the SAAA central external auditor appointment arrangements

0922.086 CORRESPONDENCE RECEIVED

0922.087 MATTERS FOR FUTURE CONSIDERATION
 To receive any matters - decisions cannot be made under this item

0922.088 NEXT MEETING – Tuesday 25th October 2022, Memorial Hall, School Lane, Alconbury at 7.30 pm