Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 28th March 2023 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
22nd March 2023

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discrection may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

0323.194 APOLOGIES FOR ABSENCE
To receive and accept

0323.195 DECLARATIONS OF INTEREST
Councillors to delcare any Disclosable Pecuniary Interests as detailled in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

0323.196 CO-OPTION OF PARISH COUNCILLOR
To receive, consider and resolve any application for co-option

0323.197 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

0323.198 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

0323.199 CROWN GARDENS
To receive any matters of concern and resolve action

0323.200 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications

2. To receive an update on previous planning applications
- 16/01476/S73 - Georgian House, Great North Road, Alconbury Huntingdon PE28 4ER
- 2/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
- 22/02551/HHFUL 14 Chapel Street Alconbury Huntingdon PE28 4DY

3. New Premises Licence at Grange Farm, Abbotts Ripton. Premises licence to cover events on the field. Maximum of 3 festivals per year with the extended times detailed in the application, but also to have an unlimited amount of other events but only between the times of 10am to 11pm

0323.201 MINUTES FOR APPROVAL
To approve and resolve minutes of the meeting on 28th February 2023

0323.202 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllrs Brawn, MacLennan
2.	Tree Warden	Cllrs MacLennan, assist Cllr Gunney
3.	Alconbury Recreation Field Charity & Alconbury Sports and Social Club	Cllr Gunney
4.	Bramble End Play Area	Cllr Gunney
5.	Woolley Hill Wind Farm	Cllr MacLennan
6.	Planning Working Group	Cllrs Brawn, Johnson and MacLennan
7.	Alconbury Weald – Joint Parishes Meetings	Cllr Gunney and Clerk

0323.203 VILLAGE CRIME
To receive crime figures from Clerk

0323.204 NEIGHBOURHOOD PLAN
To receive update and resolve action

0323.205 INFRASTRUCTURE
To receive updates and resolve any actions
1. Churchyard
2. Village Green
3. Roads and Footpaths
4. General
    1. LHI bid strategy
        a. Brookside parking issues and HGV access
        b. 20mph limit within village
        c. Weight limit on B1043
    2. To receive update on CCC LHI application bid January 2023
    3. To receive update on re-instatement of Polecat Lane Ford

0323.206 DEFIBRILATOR REPORTS
To receive and note

0323.207 MARTIME TRANSPORT OPERATING LICENCE RENEWAL (DUE JUNE 2023)
To consider, resolve and submit comments

0323.208 ALLOTMENTS
To receive update and resolve request to amend Lease Agreement to allow tenants from Alconbury Weston

0323.209 REQUEST TO MOVE BUS STOP ON SPINNEY LANE
To receive and resolve matter of concern

0323.210 NEIGHBOURHOOD WATCH VILLAGE FETE
To receive and resolve request to hold fete on village green

0323.211 FINANCIAL REPORTS
1. To resolve payment of outstanding debts:

Scribe	Year-end health check	£46.80
CAPALC	Planning training – Cllr Brawn	£50.00
Unity Trust Bank	Bank charges 05/12/2022- 04/03/2023 (DD)	£18.00
A Brown - Clerk	Salary & expenses March 2023	£779.96
HMRC	Clerk's Tax & NI March 2023	£214.40
NEST	Clerk's Pension March 2023	£29.65

2. Monies received and resolve bank reconciliation.

0323.212 CORRESPONDENCE RECEIVED
PKF Littlejohn LLP: Notificaiton of external audit for year-end 31st March 2023

0323.213 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item

0323.214 NEXT MEETING – Tuesday 25th April 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm