



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

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Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 20th December 2022 at 7:30 pm

Present: Councillors: T Gilbert (Chair), S. Brawn, M. Gunney, R. Johnson, T. MacLennan and Mrs Brown (Clerk).

Members of the public: 0 HDC/CCC: Cllr I. Gardener TABFG representative: Mr D. Fares

- 1222.130 APOLOGIES FOR ABSENCE
None.
- 1222.131 DECLARATIONS OF INTEREST
Cllr Brawn -agenda item 1222.140.1
Cllr Gunney – agenda item 1222.140.3
Cllr MacLenna – agenda item 1222.140.1 and 1222.118.5
- 1222.132 CO-OPTION OF PARISH COUNCILLOR
No applications for co-option were received.
- 1222.133 PUBLIC PARTICIPATION
No matters raised.
- 1222.134 THE ALCONBURY BROOK FLOOD GROUP
Mr D. Fares gave his report which is appended to these minutes. He also thanked Cllr Ian Gardener for his efforts with the flood group during the past year. Cllr Gilbert thanked everyone in the flood group for their hard work during the last 2 years.
- 1222.135 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
Cllr Gardener read out his report which is appended to these minutes.

Cllr Gilbert thanked Cllr Gardener for all his support during the last year.
- 1222.136 CROWN GARDENS
The next management meeting with councillors is on 15th February 2022. No date has been given yet for the installation of the security fence.
- 1222.137 BROOKSIDE PARKING ISSUES
Possible solutions to alleviate the issues were discussed including making the road into a one way system.
RESOLVED: That all residents will be polled via social media asking for their opinions on whether they would want a one way system for Brookside. Other suggestions to solve the issues will also be invited as any changes may affect everyone and not just those which live in Brookside.
- 1222.138 PLANNING APPLICATIONS
1. Resolved comments submitted on applications:
 - 22/02362/HHFUL - Single storey rear extension at 42 Field Close Alconbury Huntingdon PE28 4EL
RESOLVED: No material considerations.
 - 2/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
RESOLVED: No material considerations. It was noted that it is not statutory requirement for HDC to consult on this type of application.

- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT Alconbury Airfield Ermine Street Little Stukeley PE28 4WX
RESOLVED: No material considerations. It was noted that it is not a statutory requirement for HDC to consult on this type of application.

2. Update on previous planning applications

- 21/00490/FUL - Homefield Farm Great North Road Alconbury Huntingdon PE28 4ER – in progress.
- 22/01956/HHFUL - 1 Great North Road Alconbury Huntingdon PE28 4ES – application can not be found on system. No response received from HDC.
- 16/01476/S73 - Georgian House, Great North Road, Alconbury Huntingdon PE28 4ER - in progress.
- 22/02301/HHFUL - 22 Rusts Lane, Alconbury, Huntingdon PE28 4DN – pending decision.

1222.139 MINUTES FOR APPROVAL

RESOLVED: The minutes of the Alconbury Parish Council meeting held on 29th November 2022 were agreed as a correct record of the meeting and signed by the Chair.

1222.140 COUNCILLORS UPDATES FROM PREVIOUS MEETING

Verbal reports received from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1. Memorial Hall
Cllr MacLennan reported that the defibrillator has been connected to the main electric. Cllr Johnson will check to make sure.
2. Tree Warden
The tree survey has been booked however GTS has advised that given the drought and hot conditions of 2022 summer, the survey will be carried out in late Spring when trees are coming into leaf, so that they can assess both structural and physiological conditions.
3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
Cllr Gunney reported that:
 - Business at the Club has improved and membership has increased by 30%.
 - The Charity Christmas draw was well supported and the children's party was a success with 65 children attending.
 - The New Years Eve party appears to be well supported by the community.
 - Membership rates are being revised for the New Year.
 - The Club is happy to host a Defibrillator training event for the community. It was suggested that the training could be added onto the Easter Family Day which the Club organises.
4. Bramble End Play Area
Cllr Gunney reported that he has carried out the monthly inspection. The Clerk has only managed to obtain one quotation for the play area repairs. It was agreed that due to the high cost, 2 further quotations need to be obtained. Wicksteed Leisure and Creative Play will be asked to quote.
5. Woolley Hill Wind Farm
Cllr MacLennan stated that the Woolley Hill Wind Farm Community Benefit Fund is trying to find out if they are able to access more money from the Wind Farm for grants.
6. Planning Working Group
No update.
7. Alconbury Weald – Joint Parishes Meetings
Next meeting 30th January 2023.

1222.141 VILLAGE CRIME

The Clerk provided the following crime figures taken from www.Police.uk crime map: October 2022 – 4 reports of crime within the village.

1222.142 NEIGHBOURHOOD PLAN

No update.

- 1222.143 **INFRASTRUCTURE**
 Updates received and agrees actions
1. Churchyard
 No update.
 2. Village Green
 No update.
 3. Roads and Footpaths
 The footpath at the rear of Coulson Way is a mess from fallen leaves and requires clearing and also cutting back. The Clerk will contact Highways for an update as they had agreed to clear this in September 2022.
 4. General
 1. Anti-Social behaviour at bus stop on Manor Lane
 A complaint had been received from a resident stating that Sawtry Village Academy Students are being anti-social towards them and their property whilst waiting for the school bus in the mornings and asked if it was possible to have the bus stop moved. Councillors agreed that in the first instance, the Academy needs to be made aware that their students are being anti-social and that they should address their behaviour. The Clerk has contacted the Academy Principal and was told that the resident can contact him directly and/or report the matter to the police. The Clerk will pass this information onto the resident.
 2. CCC LHI bids for January 2023
RESOLVED: A bid for pedestrian crossing signs on Great North Road will be submitted to HDC. Cllr Gilbert will complete the forms.

 It was noted that there will be a separate LHI bid for Speed Limit restrictions next year which the Parish Council will consider submitting.
- 1222.144 **DEFIBRILLATOR REPORT**
RESOLVED: The Clerk will contact First Responder David O'Brian and ask him when the first defibrillator reports are due.
- 1222.145 **CAMBRIDGESHIRE SEARCH AND RESCUE (CAMSAR) GRANT APPLICATION**
 A grant application from Cambridgeshire Search And Rescue (CamSAR) for £350.00 for the purchase of a dry suit was considered. CamSAR is a specialist team called upon by the Police in the search for vulnerable missing people and covers the entire county. The service is available 24/7, 365 days a year and is free of charge. This project will help them to extend their capabilities in water and flood rescue. CamSAR assisted with flood evacuation in Alconbury in December 2020.
RESOLVED: That CamSAR is awarded the full grant of £350.00 for the purchase of a dry suit.
- 1222.146 **EXPLORING OPPORTUNITIES FOR CO-ORDINATING CHARITY ACITIVITIES WITHIN THE VILLAGE**
 Cllr MacLennan reported that he had not made any progress on this however he will be contacting the church and doctors surgery as they carry out charity work.
- 1222.147 **IMPROVE OFFER TO TEENAGERS**
 Cllr MacLennan reported that he is working on an idea but that more are needed.
RESOLVED: That a post will be put on social media that suggestion for specific teenager activities are being sought by the Parish Council.
- 1222.148 **FINANCIAL REPORTS**
1. **RESOLVED:** Payments of outstanding debts

ASKit	Annual webhosting subscription 01/12/2022 – 30/11/2023	£290.70
Unity Trust Bank	Bank charges 04/09/2022 – 04/12/2022	£18.00
A Brown – Clerk	Salary and Expenses December 2022	£781.11
HMRC	Clerk's Tax & NI December 2022	£214.20
NEST	Clerk's Pension December 2022 D/D	£29.65
 2. Monies received £1200.00 Allotment rent payment
RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

3. Notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 – PKF Littlejohn LLP.

1222.149

CORRESPONDENCE RECEIVED

Cambridgeshire Highways: Following on from last year's Jubilee Celebrations, Highways are keen to get ahead of any planned street parties/ highway events for the coronation of His Majesty King Charles III. All Street Party applications must be received at least eight weeks in advance (10/03/23) via our website. Highway Events applications must be submitted at least twelve weeks in advance (10/02/23). <https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/highway-events/coronation-events>

RESOLVED: The Clerk will forward this correspondence to the church and Neighbourhood Watch as they may be organising a coronation event.

1222.150

MATTERS FOR FUTURE CONSIDERATION

None.

1222.151

NEXT MEETING – Tuesday 31st January 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 9:02 pm.