



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

parishclerk@alconburyparishcouncil.gov.uk

Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 28th February 2023 at 7:30 pm

Present: Councillors: T Gilbert (Chair), S. Brawn, M. Gunney, R. Johnson, T. MacLennan and Mrs Brown (Clerk).

Members of the public: 1 HDC/CCC: Cllr Ian Gardener TABFG representative: Mr. C. Dalleywater

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100

1. A resident suggested to the Parish Council some traffic calming measures for the B1043 which could possibly be financed by Urban & Civic. Cllr Gardener stated that certain options were not feasible however Urban & Civic has agreed to fund a traffic survey which is the first step to try and put a weight limit on the B1043. Cllr Gardener also stated that there is now signage on the A14 westbound directing traffic to Alconbury Weald via the A141 and A1307 however they also need erecting to direct A14 eastbound traffic.
2. A resident asked the Parish Council if it could consider installing a hard surface tennis court at Alconbury Sports & Social Club. Cllr Gunney stated that this had been explored in the past and that there had been some health and safety issues. The Parish Council asked Cllr Gunney to take this request to the next Sports & Social Club committee meeting.

0223.174 APOLOGIES FOR ABSENCE

None.

0223.175 DECLARATIONS OF INTEREST

Cllr Brawn -agenda item 0223.182.1

Cllr Gunney – agenda item 0223.182.3

Cllr MacLennan – agenda item 0223.182.1 and 0223.182.5

0223.176 CO-OPTION OF PARISH COUNCILLOR

No applications for co-option were received.

0223.177 THE ALCONBURY BROOK FLOOD GROUP

Mr Dalleywater gave his report which is appended to these minutes.

Cllr Brawn asked when would the ford floodgates at the end of Sharpes Lane be opened as residents have been asking her. Mr Dalleywater stated that he did not know when this would be as the decision to open the gates lies with the the Enviroment Agency and Highways and before they make any decision, they have to take into account any rainfall, predicted rainfall and soil mositure.

0223.178 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

Cllr Gardener read out his report which is appended to these minutes.

0223.179 CROWN GARDENS

Further to the information contained in Cllr Gardener's report, Cllr Gilbert reported that the facility is in high demand and that the average stay is 84 days/3months and that no concerns have been reported to her recently.

0223.180 PLANNING APPLICATIONS

1. There were no planning applications.

2. Updates on previous planning applications:

- 16/01476/S73 - Georgian House, Great North Road, Alconbury Huntingdon PE28 4ER – in progress.

- 22/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield Ermine Street Little Stukeley PE28 4WX – in progress.
- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT Alconbury Airfield Ermine Street Little Stukeley PE28 4WX – condition reply.
- 22/02551/HHFUL 14 Chapel Street Alconbury Huntingdon PE28 4DY – pending decision.

0223.181 MINUTES FOR APPROVAL

RESOLVED: The minutes of the Alconbury Parish Council meeting held on 31st January 2023 were agreed as a correct record of the meeting and signed by the Chair.

0223.182 COUNCILLORS UPDATES FROM PREVIOUS MEETING

Verbal reports received from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and any resolved actions;

1. Memorial Hall
The Memorial Hall committee AGM is on 12th April 2023 and all residents are invited to attend.
2. Tree Warden
Cllr MacLennan reported that the tree which he replanted is still alive. It was confirmed that the tree survey is still booked in with GTS and will be carried out in the spring.
3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
Cllr Gunney reported that Club membership is still growing and that the function room is being refurbished. Coronation events are still being planned.
4. Bramble End Play Area
Cllr Gunney reported that the play area is looking tidy and submitted his inspection report to the Clerk.
5. Woolley Hill Wind Farm
No update.
6. Planning Working Group
No update.
7. Alconbury Weald – Joint Parishes Meetings
No update.

0223.183 VILLAGE CRIME

The Clerk provided the following crime figures taken from www.Police.uk crime map:
November 2022 – 3 reports of crime within the village.
December 2022 - 10 reports of crime within the village.

0223.184 NEIGHBOURHOOD PLAN

Cllr Gilbert reported that Alconbury Weston Parish Council do not want to create a joint Neighbourhood Plan as it would need to go to consultation and delay their application. However, they are willing to help Alconbury with their plan.

Cllr MacLennan stated that he has looked at Grafham and Ellington's Neighbourhood Plan for the structure to start putting together Alconbury's Neighbourhood Plan and that help will be needed to send out resident's questionnaires. Councillors agreed that Cllr MacLennan will tell them what help is needed from them.

0223.185 INFRASTRUCTURE

Updates received and actions resolved:

1. Churchyard
No update.
2. Village Green
No update.
3. Roads and Footpaths
 - a. The request for new kissing gates by the Vicarage has been reported to Cambridgeshire County Council (CCC) however they have yet to action this.

- b. The repairs to the bridge near the ford have not yet been carried out by CCC.

4. General

1. LHI bid strategy
 - a. Brookside parking issues and HGV access - Cllr Gilbert is still in the process of putting together an on-line poll and mailshot where residents will be asked for improvement suggestions.
 - b. 20mph limit within village – Cllr Gilbert will look into the application process which is now open.
 - c. Weight limit on B1043 – Clerk to contact Rachel Arnold at Urban and Civic with regard to the traffic survey which they have agreed to fund.
2. No update on CCC LHI application bid January 2023.
3. Update on re-instatement of Polecat Lane Ford – The Clerk has received one more evidence form and hopes to receive a few more before resubmitting the application.
4. The Village Pump light repairs – Terry’s Electricals has been instructed to carry out the works.

0223.186

DEFIBRILATOR REPORTS

No defibrillator reports received. Cllr Gunney stated that Alconbury Sports & Social Club are still trying to find a suitable event for defibrillator training.

0223.187

MARTIME TRANSPORT OPERATING LICENCE RENEWAL (DUE JUNE 2023)

It was agreed to discuss this agenda item at the next meeting.

0223.188

ALLOTMENTS

The request from the Chair of the Allotments Association to amend the Allotments Lease Agreement to allow tenants from Alconbury Weston to rent plots was discussed.

RESOLVED: That in the first instance the Clerk will ask the Association to confirm whether all avenues of advertising vacant allotment plots on Facebook, Nextdoor, noticeboards or any other means have been tried.

0223.189

EXPLORING OPPORTUNITIES FOR CO-ORDINATING CHARITY ACTIVITIES WITHIN THE VILLAGE

Cllr MacLennan reported that as agreed at the last meeting, he had submitted a Foodbank article to the Parish Pump publication. Due to limited floorspace in the village shop a food bin would not be installed. It was agreed to take this item off the agenda for now.

0223.190

FINANCIAL REPORTS

1. **RESOLVED:** Payments of outstanding debts:

Savills	Village hall ground rent increase back payment	£32.40
A Brown - Clerk	Salary & expenses February 2023	£818.40
HMRC	Clerk's Tax & NI February 2023	£214.20
NEST	Clerk's Pension February 2023	£29.65

3. Income – Nil.

RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

0223.191

CORRESPONDENCE RECEIVED

HDC precept 2023/2024 payment notification has been received.

0223.192

MATTERS FOR FUTURE CONSIDERATION

Cllr Gilbert reported that the Clerk has reviewed Huntingdonshire District Council's (HDC) current Local Plan and identified all references relating to the parish. This will be circulated in due course to all councillors and will be used as a reference to identify any changes in HDC's new Local Plan.

0223.193

NEXT MEETING – Tuesday 28th March 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 9:16 pm.