



Alconbury Parish Council

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Parish Clerk: Alison Brown

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Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 31st January 2023 at 7:30 pm

Present: Councillors: T Gilbert (Chair), S. Brawn, M. Gunney, R. Johnson, T. MacLennan and Mrs Brown (Clerk).

Members of the public: 4 HDC/CCC: 0 TABFG representative: Mr. C. Dalleywater

0123.152 APOLOGIES FOR ABSENCE
None.

0123.153 DECLARATIONS OF INTEREST
Cllr Brawn -agenda item 0123.161.1
Cllr Gunney – agenda item 0123.161.3
Cllr MacLennan – agenda item 0123.161.1 and 0123.161.5

0123.154 CO-OPTION OF PARISH COUNCILLOR
No applications for co-option were received.

0123.155 PUBLIC PARTICIPATION
1. Lordsway residents expressed their concerns that the increased traffic, especially heavy goods vehicles, travelling past their properties on the B1043 to and from Maritime Transport Limited, and not using the A1307, are causing severe noise and pollution which is having an impact on their health including sleep deprivation.

It was suggested by a resident that the placing of acoustic tiles into the two expansion joints on the B1043 should be explored as this would help divert the noise away from their properties and that if traffic used the A1307, it would alleviate the problem.

Cllr Gilbert stated that the Parish Council will do what it can to try and effect some sort of change – see agenda item 0123.167.

2. A resident asked if the pumps under the bridge on Rusts Lane were operational and whether there was a maintenance schedule in place for them. Cllr Gilbert stated that she was confident that this was the case however would find out and confirm this to the resident.

3. Residents reported that the High Street was covered in mud as a crane being used for roadworks parked under the flyover had churned up the verges. The Parish Council will ask Huntingdon District Council (HDC), to carry out street maintenance on the High Street.

0123.156 THE ALCONBURY BROOK FLOOD GROUP
Mr Dalleywater gave his report which is appended to these minutes.

0123.157 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
Cllr Gardener was absent from the meeting however he submitted his report to the Clerk which is appended to these minutes.

It was noted that HDC are reviewing their Local Plan.

0123.158 CROWN GARDENS
Cllr Gilbert reported that the new security fence is now in place and that there had been no complaints recently however there had been a break-in. The next management meeting is on 15th February 2023.

0123.159 PLANNING APPLICATIONS
1. Resolved comments submitted on applications:

- 22/02551/HHFUL Side/ Front 2 storey extension to existing building, single storey porch extension to front and internal alterations throughout at 14 Chapel Street, Alconbury Huntingdon PE28 4DY
RESOLVED: No material considerations.

2. Updates on previous planning applications

- 21/00490/FUL - Homefield Farm Great North Road Alconbury Huntingdon PE28 4ER – Refused.
- 22/01956/HHFUL - 1 Great North Road Alconbury Huntingdon PE28 4ES - application can not be found on system. No response received from HDC. **RESOLVED:** Delete from next agenda.
- 22/0178/S73 (16/01476/S73) - Georgian House, Great North Road, Alconbury, Huntingdon PE28 4ER – In progress.
- 22/02301/HHFUL - 22 Rusts Lane, Alconbury, Huntingdon PE28 4DN – Approved.
- 22/02362/HHFUL - Single storey rear extension at 42 Field Close, Alconbury, Huntingdon PE28 4EL – Approved.
- 2/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX – In progress.
- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX – Pending Decision.

0123.160 MINUTES FOR APPROVAL

RESOLVED: The minutes of the Alconbury Parish Council meeting held on 20th December 2022 were agreed as a correct record of the meeting and signed by the Chair.

0123.161 COUNCILLORS UPDATES FROM PREVIOUS MEETING

Verbal reports received from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1. Memorial Hall

Cllr MacLennan reported that there was a meeting to be held this week, to ensure the guidance and policies of the hall are updated and to discuss finance matters.

Cllr MacLennan will be putting together a proposal for the hall to eventually become a 'Warm space' and asked if the Parish Council could have some input on this project.

2. Tree Warden
No update.

3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club

Cllr Gunney thanked the Parish Council for their recent cash donation towards the Sports and Social Club children's Christmas party. Money raised from the Christmas draw raffle will be funding this year's events: Easter Eggs-travaganza, Coronation celebration, Teddy Bear's picnic, Funday.

The Sports and Social Club is busier now than it has ever been and the following improvements are being made:

- The function room is being refurbished to encourage more use.
- Solar panels are being erected on the roof to help with electricity costs - a grant is being sought from Woolley Hill Wind Farm to help fund this.
- Mesh netting is being placed on the ground to extend the car park onto the play area.
- The net fencing is being extended either side of the goal posts to stop footballs being burst by the hedgerows.

4. Bramble End Play Area

The Clerk reported that she had been unable to obtain any more quotations for the play area repairs as the several companies which were contacted did not want this type of work and/or were not able to carry out the specialised repairs. Cllr Gunney stated that he had been unable to get in touch with the contractor who had previously submitted a quotation for the repairs.

RESOLVED: That in view of the issues trying to obtain further quotations for the work, and that the repairs need to be carried out as soon as possible for Health and Safety reasons, the quotation received from R. Harding & Son Landscaping for £1650.00 is accepted. It was further agreed that Clerk will ask if Mr Harding is able to discount the cost.

5. Woolley Hill Wind Farm
No update.

6. As stated in agenda item 0123.157, HDC is reviewing its Local Plan which must be carried out every 5 years. Planning Working Group Public engagement on the Statement of Community Involvement (SCI) and Sustainability Appraisal Scoping Report (SASR) documents will commence in early February 2023. This is the first of a series of public engagement opportunities that will shape the full update to the Local Plan. The Parish Council agreed to submit their views on the proposals. The Clerk will review the contents of the existing plan to see how it affects Alconbury.
7. Alconbury Weald – Joint Parishes Meetings
Cllr Gunney attended the recent meeting with the Clerk are reported that:
 - 802 dwellings are now occupied.
 - Barratt Homes and David Wilson Homes have taken over a parcel of land from another developer.
 - AM Fresh, the UK's largest supplier of table grapes and tropical fruits is not yet fully operational on the site and are currently recruiting staff.
 - The new MAGPAS HQ building will be ready towards the end of the year.
 - The new Coop store in The Glade is opening in this summer.

0123.162

VILLAGE CRIME

The Clerk provided the following crime figures taken from www.Police.uk crime map: October 2022 – 3 reports of crime within the village.

0123.163

NEIGHBOURHOOD PLAN

Cllr Gilbert stated that she has made initial contact with Cllr Waring, Chair of Alconbury Weston Parish Council.

RESOLVED: That Cllr MacLennan will take the initial lead on a Neighbourhood Plan for Alconbury and will look at the structure of the Grafham and Ellington plan as a starting point. An application for a designation of a Neighbourhood area for Alconbury will be submitted to HDC as this is the first stage in producing a Neighbourhood plan.

0123.164

INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
No update.
2. Village Green
It was noted that the flood group will be putting in an application to make improvements and that the Parish Council needs to look out for it.
3. Roads and Footpaths
 - a. Fallen leaves on footpaths are also making them hazardous for pedestrian. Residents have reported that the High Street was covered in mud due a crane being used for roadworks parked under the flyover had churned up the verges. The Parish Council will ask Huntingdon District Council (HDC), to can carry out street maintenance on the High Street.
 - b. New kissing gates are required by the Vicarage. The Clerk will report this to CCC.
 - c. The repairs to the bridge near the ford are still outstanding. The Clerk will chase up Highways.
 - d. Confirmation is required from Anthony Abbs as to whether he will be cutting back the basal growth on the tree behind the bench near Crown Gardens. The lime tree by the ford on the east of the green also needs cutting back at the same time. The Clerk will chase this up.
4. General
 1. LHI bid strategy
 - a. Brookside parking issues and HGV access – as agreed at the last meeting, an on-line poll and mailshot will be carried out. Residents will be asked for improvement suggestions. Cllr Gilbert to organise.
 - b. 20mph limit within village – the Parish Council is still waiting for further information on this from CCC.
 - c. Weight limit on B1043 – Urban & Civic have agreed to help with the traffic monitoring. Cllr Gilbert will contact Cllr Gardener for an update.

2. CCC LHI application bid January 2023 – Cllr Gilbert has submitted the application.
3. Re-instatement of Polecat Lane Ford – The Clerk reported that more evidence forms are required to support the application. Cllr Johnson agreed to put a post on social media asking residents whether they use the ford and to support the application by completing evidence forms.
4. Village Pump light repairs – Terry’s Electrical has been asked to provide a quotation for the repair.

0123.165 DEFIBRILATOR REPORTS

The next report on the units is not yet due. Alconbury Sports & Social Club are still trying to find a suitable event for defibrillator training.

0123.166 MODEL STANDING ORDERS

RESOLVED: To adopt the updated Model Standing Orders.

0123.167 MARTIME TRANSPORT OPERATING LICENCE RENEWAL (DUE JUNE 2023)

To be discussed further at the next meeting.

0123.168 EXPLORING OPPORTUNITIES FOR CO-ORDINATING CHARITY ACITIVITIES WITHIN THE VILLAGE
Cllr MacLennan reported that Godmanchester and Sawtry foodbanks serve the village and that residents have to be referred to use the service.

RESOLVED: Cllr MacLennan will write an article on the Foodbank for the next edition of the Parish Pump and ask Shopkeeper Sunni if he can set up a Foodbank donation station in the shop.

0123.169 IMPROVE OFFER TO TEENAGERS

Cllr MacLennan reported that he still has to put the poll on Facebook asking residents for specific teenager activities to be put on in the parish. He has however spoken to some teenagers who have told him that they do not like being outside. It was agreed to take this item off the agenda for now.

0123.170 FINANCIAL REPORTS

1. **RESOLVED:** Payments of outstanding debts:

CamSAR	Grant S137 LGA 1972	£350.00
Mr & Mrs Ayres	Allotment rent 2023	£1200.00
Maynard Trees	Repollard willow – Sharps Lane	£320.00
A Brown - Clerk	Salary & expenses January 2023	£785.76
HMRC	Clerk’s Tax & NI January 2023	£214.40
NEST	Clerk’s Pension January 2023	£29.65
SLCC	Clerk’s membership renewal	£83.70

4. Income – £113. Bank interest.

RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

0123.171 CORRESPONDENCE RECEIVED

- Tour of Cambridgeshire 4th and 5th June 2023. The Time Trial being held on the Saturday and the Road Race / Gran Fondo / Sportive being held on the Sunday.
- Letter from Savills: Notificaiton of Memorial Hall rent increase as from 7th december 2022 - £103.00 + VAT. Retail Price Increase always occurs on the seventh anniversary of the agreement.
- CamSAR letter of thanks for grant donation.

0123.172 MATTERS FOR FUTURE CONSIDERATION

None.

0123.173 NEXT MEETING – Tuesday 28th February 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm.

The meeting closed at 9:45 pm.