



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

parishclerk@alconburyparishcouncil.gov.uk

Minutes of the Alconbury Parish Council meeting held in the Memorial Hall, Alconbury on Tuesday 25th April 2023 at 7:30 pm

Present: Councillors: T Gilbert (Chair), S. Brawn, M. Gunney, R. Johnson, T. MacLennan and Mrs Brown (Clerk).

Members of the public: 0 HDC/CCC: Cllr Ian Gardener TABFG representative: 0

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
None.

0423.215 APOLOGIES FOR ABSENCE
None.

0423.216 DECLARATIONS OF INTEREST
Cllr Brawn - agenda item 0423.223.1
Cllr Gunney – agenda item 0423.223.3
Cllr MacLennan – agenda item 0423.223.1 and 0423.223.5

0423.217 CO-OPTION OF PARISH COUNCILLOR
No applications for co-option were received.

0423.218 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
Cllr Gardener read out his report which is appended to these minutes.

0423.219 MINUTES FOR APPROVAL
RESOLVED: The minutes of the Alconbury Parish Council meeting held on 28th March 2023 were agreed as a correct record of the meeting and signed by the Chair.

0423.220 PLANNING APPLICATIONS
1. There were no applications to consider.
2. Updates on previous planning applications

- 22/02178/S73 (16/01476/S73) - Georgian House, Great North Road, Alconbury Huntingdon PE28 4ER – Pending decision.
- 22/80374/COND Discharge of condition 10 (Key Phase 3 Framework) for 1201158OUT at Alconbury Airfield Ermine Street, Little Stukeley PE28 4WX – Condition reply. To be removed from agenda.
- 22/80383/COND Discharge of condition 9 (Key Phase 2 Definition) for 1201158OUT Alconbury Airfield Ermine Street, Little Stukeley PE28 4WX – Pending reply. To be removed from agenda.
- 22/02551/HHFUL 14 Chapel Street Alconbury Huntingdon PE28 4DY – Approved.

0423.221 LOCAL PLAN
RESOLVED: Cllr Gilbert to submit agreed comments to Huntingdonshire District Council in response to the consultations for the Draft Settlement Hierarchy Methodology and Draft Land Availability Assessment Methodology as part of the Local Plan update.

0423.222 NEIGHBOURHOOD PLAN
Cllr MacLennan reported that he is putting together the questions for the resident's survey and showed the proposed structure for the plan. He stated that heritage assets need collating for listing in the plan. He asked the council to consider what policies it would like to develop for the plan. It was

agreed that this would be a future agenda item. Cllr MacLennan envisages that the survey questions will be ready for review at the May meeting with a view to them being approved by the Parish Council in June for distribution in July. A decision will need to be made as to how the survey will be distributed to residents. There will also be a survey for businesses in the village. The Clerk reported that she has provided Neighbourhood Plan funding information to Cllr MacLennan.

0423.223

COUNCILLORS UPDATES FROM PREVIOUS MEETING

Verbal reports received from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolved actions;

1. Memorial Hall
The Annual General Meeting of the committee is on 10th May 2023.
2. Tree Warden
Global Tree Solutions are due to carry out the tree survey on 28th April 2023.
3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
Cllr Gunney reported that the Sports and Social Club is putting on several events over the Coronation weekend – bingo on the Friday and a group called The King & I on Saturday. These events have been advertised in both villages, social media and on the Club's Facebook page.
4. Bramble End Play Area
Cllr Gunney submitted his inspection report to the Clerk and stated that the overgrown brambles have been cut back however the litter bin had not been emptied by HDC this week. The play area repairs are still outstanding. The Clerk reported that she had spoken with the contractor after the last meeting and that it is on his to-do list.
5. Woolley Hill Wind Farm
Cllr MacLennan reported that the charity had only received two grant applications for this funding round.
6. Planning Working Group
No update.
7. Alconbury Weald – Joint Parishes Meetings
The Clerk reported that the meeting on 24th April 2023 was cancelled by Urban and Civic and moved to 31st May 2023. Cllr Gunney stated that he will not be able to attend this meeting.

0423.224

VILLAGE CRIME

The Clerk provided the following crime figures taken from www.Police.uk crime map: February 2023 – 2 reports of crime within the village.

0423.225

INFRASTRUCTURE

Received updates and resolved actions:

1. Churchyard
No update.
2. Village Green
Cllr MacLennan informed the meeting that the flood group want to hold a barbeque on the green for its volunteers in June. It was agreed Cllr MacLennan will ask the flood group to send in a formal request for this to the Parish Council.
3. Roads and Footpaths
No update.
4. General
 1. LHI bid strategy
 - a. Brookside parking issues and HGV access – HGV's have recently been seen driving down Brookside. Cllr Gilbert is still working on this issue.
 - b. 20mph limit within village – As agreed at the last meeting, an application for a 20mph limit near the school was discussed. It was agreed that any application applied for must be supported with evidence of incidents as it is unlikely that it will be progressed without it. Councillors are not aware of any traffic incidents occurring in this area and the school already takes part in the School Streets Initiative Scheme where the

school temporarily closes the road outside its gates to create a pedestrian and cycle/scoot zone during school opening and closing times. Cllr Gilbert suggested that the idea of purchasing a Speed Indicator Device should be revisited again which can be moved around the village and purchased using CIL funds. It was agreed to have this as an agenda item at the next meeting.

- c. Weight limit on B1043 – The Clerk reported that she had received a response to the Urban and Civic email which she had sent and was promised that it would be passed onto the correct person for action.

2. No update received on CCC LHI application bid January 2023.

3. It was noted that volunteer Jeremy Adams will be repainting the historic milestone on the North Road at no cost to the Parish Council.

0423.226 ALLOTMENTS

The Clerk reported that she had informed the Chair of the Allotments Association of the Parish Council's decision made at the last meeting on allowing Alconbury Weston residents to lease allotments. A response to the email has not been received.

0423.227 REQUEST TO MOVE BUS STOP ON SPINNEY LANE/MANOR LANE

The Clerk informed the meeting that Dews, who operate the school bus to Sawtry Village Academy, have confirmed that the bus stop is active and are not able to move it. They would however speak to the school bus driver and ask them if they are aware of any issues occurring at that particular bus stop. In view of this, it was agreed that the Clerk will contact the Academy again on behalf of the resident that originally raised the matter.

0423.228 NEIGHBOURHOOD WATCH VILLAGE FETE

RESOLVED: That Neighbourhood Watch can hold their annual fete as usual on the Village Green on Saturday 8th July 2023 during the day and evening. Neighbourhood Watch has confirmed that it holds Public Liability Insurance.

0423.229 CAPALC AFFILIATION 2023/24

RESOLVED: To renew the CAPALC affiliation and Data Protection Officer membership for 2023/24.

0423.230 CROWN GARDENS

Cllr Gilbert reported that a complaint had been made against youths visiting Crown Gardens (CG) as they were throwing stones into the brook. She stated that after contacting the CG manager, the issue had been swiftly dealt with.

0423.231 THE ALCONBURY BROOK FLOOD GROUP

Mr Dalleywater did not attend the meeting however submitted his report to the Parish Council which is appended to these minutes.

0423.232 FINANCIAL REPORTS

1. **RESOLVED:** Payments of outstanding debts:

Antony Abbs	Grass cutting 1 st instalment S/O	£1276.00
Antony Abbs	Grass cutting 1 st instalment outstanding balance	£800.00
CAPALC	Affiliation 2023/24 and DPO	£540.12
A Brown - Clerk	Salary & expenses April 2023	£789.16
HMRC	Clerk's Tax & NI April 2023	£214.20
NEST	Clerk's Pension April 2023	£29.65

2. Monies received

Unity Trust Bank interest	£164.74
HDC precept 1 st instalment	£19,500.00
HDC Community Infrastructure Levy (CIL)	£2044.08

RESOLVED: The Chair confirmed the receipts and bank reconciliation as correct.

0423.233 CORRESPONDENCE RECEIVED

None.

0423.234

MATTERS FOR FUTURE CONSIDERATION

- Future agenda item – New policies for the Neighbourhood Plan.
- Purchase of Speed Indicator Device.
- Cllr Gunney gave his apologies for the next meeting.

0423.235

NEXT MEETING – Annual Meeting of the Parish Council Tuesday 30th May 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm, preceded by the Annual Parish Meeting at 7.15 pm.

The meeting closed at 9.42 pm.