



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

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Notice of Parish Council meeting:

Date: Tuesday 29th August 2023 **Time:** 7.30pm **Venue:** Memorial Hall, School Lane, Alconbury

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
23rd August 2023

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 0823.048 APOLOGIES FOR ABSENCE
- 0823.049 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0823.050 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option
- 0823.051 THE ALCONBURY BROOK FLOOD GROUP
1. To receive latest report
2. To resolve request to install HydroPlanter Raingarden projects in the Memorial Hall and Alconbury Sports and Social Club car parks.
- 0823.052 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
 • Update on Local Plan
- 0823.053 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action
- 0823.054 CROWN GARDENS
To receive any matters of concern and resolve action
- 0823.055 MINUTES FOR APPROVAL
To approve minutes of the meeting 25th July 2023
- 0823.056 PLANNING APPLICATIONS
1. To ratify submitted comments where appropriate on applications
 • 23/01378/HHFUL - Erection of a single storey rear extension at 5 The Maltings Alconbury, Huntingdon
 • 23/01379/LBC - Erection of a single storey rear extension at 5 The Maltings Alconbury, Huntingdon
2. To receive an update on previous planning applications

- 22/02178/S73 (16/01476/S73) - Georgian House, Great North Road, Alconbury Huntingdon PE28 4ER
- 23/01208/HHFUL Erection of a single storey front infill extension 8 Coulson Way Alconbury Huntingdon PE28 4WU

- 0823.057 **COUNCILLORS UPDATES FROM PREVIOUS MEETING**
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;
- | | |
|--|------------------------------------|
| 1. Memorial Hall | Cllr Brawn, Cllr MacLennan |
| 2. Tree Warden | Cllr MacLennan, assist Cllr Gunney |
| 3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club | Cllr Gunney |
| 4. Bramble End Play Area | Cllr Gunney, assist Cllr MacLennan |
| 5. Woolley Hill Wind Farm | Cllr MacLennan |
| 6. Planning Working Group | Cllr Brawn, Cllr Johnson |
| 7. Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 0823.058 **VILLAGE CRIME**
To receive crime figures from Clerk
- 0823.059 **NEIGHBOURHOOD PLAN**
To receive update and resolve any actions
- 0823.060 **INFRASTRUCTURE**
To receive updates and resolve any actions
1. Churchyard
 2. Village Green
 3. Roads and Footpaths
 - a. To receive update on overgrown state of footpath no: 19/Cades Hill
 - b. To resolve implementing 20mph speed limit in village
 4. General
 1. LHI bid strategy
 - a. Brookside parking issues and HGV access
 - b. Weight limit on B1043
 2. To receive update on CCC LHI application bid January 2023
 3. To resolve purchase of Speed Indicator Device (SID)
- 0823.061 **DEFIBRILATOR REPORTS**
To receive and note
- 0823.062 **COMMEMORATION OF THE KINGS CORONATION**
To resolve purchase of suitable item for the parish
- 0823.063 **CARESCO GRANT APPLICATION**
To receive and resolve grant application of £250.00 towards the running of the charity including increased food, transport, utilities, and overhead costs which Alconbury residents can benefit from
- 0823.064 **FINANCE**
1. To ratify June payments and resolve payment of outstanding July debts:

Antony Abbs	Grass cutting 5 th instalment (SO)	£2076.00
Parrot Print Ltd	Neighbourhood plan survey printing	£990.00
Creative Play	Treadmill repairs	£204.00
Alconbury Hall	Meeting room hire	£12.00
Parish Online	Digital mapping renewal	£120.00
PKF Littlejohn LLP	External Auditor fee	£252.00
A Brown – Clerk	Clerk's salary August 2023	£780.16
HMRC	Clerk's Tax & NI August 2023	£214.20
NEST	Clerk's Pension August 2023	£29.65
 2. Monies received and resolve bank reconciliation
 3. To note conclusion of audit of Annual Governance and Accountability Return 31 March 2023
- 0823.065 **CORRESPONDENCE RECEIVED**
- 0823.066 **MATTERS FOR FUTURE CONSIDERATION**
To receive any matters - decisions cannot be made under this item
- 0823.067 **NEXT MEETING – 26th September 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm**