



# Alconbury Parish Council

[www.alconburyparishcouncil.gov.uk](http://www.alconburyparishcouncil.gov.uk)

Parish Clerk: Alison Brown

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## Notice of Parish Council meeting:

**Date:** Tuesday 26<sup>th</sup> September 2023 **Time:** 7.30pm **Venue:** Memorial Hall, School Lane, Alconbury

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

*A Brown*

A Brown  
Parish Clerk  
20<sup>th</sup> September 2023

## AGENDA

### Public Question Time

#### Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 0923.068 APOLOGIES FOR ABSENCE
- 0923.069 DECLARATIONS OF INTEREST  
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 0923.070 CO-OPTION OF PARISH COUNCILLORS  
To receive and consider any application for co-option
- 0923.071 THE ALCONBURY BROOK FLOOD GROUP  
1. To receive latest report  
2. To resolve request to install HydroPlanter Raingarden projects in the Memorial Hall car park  
3. To receive and resolve grant application of £750.00 towards archaeological survey required prior to flood mitigation pond works at Alconbury Weston
- 0923.072 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 0923.073 BRAMPTON CROSS DEVELOPMENT  
To note public meeting on 20<sup>th</sup> October 2023 and resolve action
- 0923.074 NEIGHBOURHOOD PLAN  
To receive update and resolve any actions
- 0923.075 MINUTES FOR APPROVAL  
To approve minutes of the meeting held on 29<sup>th</sup> August 2023
- 0923.076 PLANNING APPLICATIONS  
1. To resolve to submit comments where appropriate on applications  
  - 23/80349/COND - Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX  
2. To receive update on previous planning applications  
  - 22/02178/S73 (16/01476/S73) - Georgian House, Great North Road, Alconbury
  - 23/01378/HHFUL - Erection of a single storey rear extension at 5 The Maltings, Alconbury
  - 23/01379/LBC - Erection of a single storey rear extension at 5 The Maltings Alconbury

- 23/01108/FUL - Construction of a single storey extension to an existing double garage to form a new four bedroom dwelling / bungalow at Land Adjacent 9 Rusts Lane, Alconbury

0923.077

**COUNCILLORS UPDATES FROM PREVIOUS MEETING**

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

- |  |                                    |
|--|------------------------------------|
| 1. Memorial Hall   | Cllr Brawn, Cllr MacLennan         |
| 2. Tree Warden   | Cllr MacLennan, assist Cllr Gunney |
| 3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club | Cllr Gunney                        |
| 4. Bramble End Play Area   | Cllr Gunney, assist Cllr MacLennan |
| 5. Woolley Hill Wind Farm  | Cllr MacLennan                     |
| 6. Planning Working Group  | Cllr Brawn, Cllr Johnson           |
| 7. Alconbury Weald – Joint Parishes Meetings                             | Cllr Gunney and Clerk              |

0923.078

**VILLAGE CRIME**

To receive crime figures from Clerk

0923.079

**INFRASTRUCTURE**

To receive updates and resolve any actions

1. Churchyard
2. Village Green
3. Roads and Footpaths
  - a. To receive update on implementing 20mph speed limit in village
4. General
  1. LHI bid strategy
    - a. To receive any update on Brookside parking issues and HGV access
    - b. To receive any update on weight limit on B1043
  2. To receive any update on CCC LHI application bid January 2023
  3. To receive update on purchase of Speed Indicator Device (SID)

0923.080

**DEFIBRILATOR REPORTS**

To receive and note

0923.081

**FINANCE**

1. To resolve payment of outstanding September debts:

Antony Abbs	Grass cutting 6 <sup>th</sup> instalment (SO)	£2076.00
Terry's Electrical Services Ltd	Repair light on village pump	£101.40
Alconbury Hall	Meeting room hire 20/10/2023	£27.00
Alconbury Hall	Meeting room hire 31/10/2023	£12.00
A Brown – Clerk	Clerk's salary September 2023	£779.96
HMRC	Clerk's Tax & NI September 2023	£214.20
NEST	Clerk's Pension September 2023	£29.65
Unity Trust Bank	Bank charges 04/06/2023 – 03/09/2023 (DD)	£18.00

2. Monies received and resolve bank reconciliation

0923.082

**CORRESPONDENCE RECEIVED**

0923.083

**MATTERS FOR FUTURE CONSIDERATION**

To receive any matters - decisions cannot be made under this item

0923.084

**NEXT MEETING – 31<sup>st</sup> October 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm**