



Alconbury Parish Council

www.alconburyparishcouncil.gov.uk

Parish Clerk: Alison Brown

46 Oakdale Avenue, Peterborough, Cambs PE2 8TA

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Notice of Parish Council meeting:

Date: Tuesday 31st October 2023 **Time:** 7.30pm **Venue:** Memorial Hall, School Lane, Alconbury

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
25th October 2023

AGENDA

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100

This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

- 1023.085 APOLOGIES FOR ABSENCE
- 1023.086 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.
- 1023.087 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option
- 1023.088 THE ALCONBURY BROOK FLOOD GROUP
1. To receive latest report
2. To resolve grant application of £500 towards archaeological survey required prior to flood mitigation pond works at Alconbury Weston
- 1023.089 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR
- 1023.090 BRAMPTON CROSS DEVELOPMENT
To receive update on recent public meeting resolve action
- 1023.091 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 26th September 2023
- 1023.092 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications
 - 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road Alconbury
 - 23/01907/HHFUL Single storey rear extension at 5 The Maltings Alconbury Huntingdon PE28 4DZ
 - 23/01908/LBC Single storey rear extension at 5 The Maltings Alconbury Huntingdon PE28 4DZ
 2. To receive an update on previous planning applications
 - 23/01108/FUL - Construction of a single storey extension to an existing double garage to form a new four bedroom dwelling / bungalow at Land Adjacent 9 Rusts Lane, Alconbury
 - 23/80349/COND - Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX

- 1023.093 COUNCILLORS UPDATES FROM PREVIOUS MEETING
To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;
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|--|------------------------------------|
| 1. Memorial Hall | Cllr Brawn, Cllr MacLennan |
| 2. Tree Warden | Cllr MacLennan, assist Cllr Gunney |
| 3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club | Cllr Gunney |
| 4. Bramble End Play Area | Cllr Gunney, assist Cllr MacLennan |
| 5. Woolley Hill Wind Farm | Cllr MacLennan |
| 6. Planning Working Group | Cllr Brawn, Cllr Johnson |
| 7. Alconbury Weald – Joint Parishes Meetings | Cllr Gunney and Clerk |
- 1023.094 VILLAGE CRIME
To receive crime figures from Clerk
- 1023.095 NEIGHBOURHOOD PLAN
To receive update and resolve any actions
- 1023.096 INFRASTRUCTURE
To receive updates and resolve any actions
1. Churchyard
 2. Village Green
 3. Roads and Footpaths
 - a. To receive update on implementing 20mph speed limit in village
 4. General
 1. LHI bid strategy
 - a. Brookside parking issues and HGV access
 - b. Weight limit on B1043
 2. To receive update on CCC LHI application bid January 2023
 3. To receive update on purchase of Speed Indicator Device (SID)
- 1023.097 ANTI-SOCIAL BEHAVIOUR IN THE VILLAGE
To receive matter of concern and resolve action
- 1023.098 DEFIBRILLATOR REPORTS
1. To receive and note reports
 2. To resolve purchase of additional defibrillator for parish
- 1023.099 COMMEMORATION OF THE KINGS CORONATION
To resolve purchase of suitable item for the parish
- 1023.100 FINANCE
1. To resolve payment of outstanding October debts:

SR Howell	6 months Payroll service up to 30/09/2023	£72.00
Stephens Property Maintenance	Replace broken village pump post	£85.00
Alconbury Hall	Meeting room hire 20/10/2023 (additional 30 minutes)	£4.50
Alconbury Hall	Crockery hire for meeting on 20/10/2023	£37.00
Alconbury Hall	Meeting room hire 28/11/2023	£12.00
Alconbury Recreation Field Charity	2 nd instalment of grant donation S137 LGA 1972 for field maintenance	£1000.00
A Brown – Clerk	Clerk's salary October 2023	£784.21
HMRC	Clerk's Tax & NI October 2023	£214.20
NEST	Clerk's Pension October 2023	£29.65
 2. Monies received and resolve bank reconciliation
 3. To amend and resolve amendments to current financial year budget
- 1023.101 CORRESPONDENCE RECEIVED
- 1023.102 MATTERS FOR FUTURE CONSIDERATION
To receive any matters - decisions cannot be made under this item
- 1023.103 DECEMBER PARISH COUNCIL MEETING
To note date of meeting
- 1023.104 NEXT MEETING – 28th November 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm