Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
parishclerk@alconburyparishcouncil.gov.uk

Notice of Parish Council meeting:

Date: Tuesday 28th November 2023 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

A Brown

A Brown
Parish Clerk
22nd November 2023

AGENDA

Public Question Time
Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1123.105 APOLOGIES FOR ABSENCE

1123.106 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

1123.107 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option

1123.108 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1123.109 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

1123.110 BRAMPTON CROSS DEVELOPMENT
To receive update and resolve action

1123.111 CROWN GARDENS
To receive any matters of concern and resolve action

1123.112 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 31st October 2023

1123.113 PLANNING APPLICATIONS
1. To resolve to submit comments where appropriate on applications

2. To receive an update on previous planning applications

- 23/01108/FUL - Construction of a single storey extension to an existing double garage to form a new four bedroom dwelling / bungalow at Land Adjacent 9 Rusts Lane, Alconbury
- 23/80349/COND - Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
- 23/01907/HHFULSingle storey rear extension at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ
- 23/01908/LBC Single storey rear extension at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ

1123.114 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1.	Memorial Hall	Cllr Brawn, Cllr MacLennan
2.	Tree Warden	Cllr MacLennan, assist Cllr Gunney
3.	Alconbury Recreation Field Charity & Alconbury Sports and Social Club • Dog Control Measures	
4.	Bramble End Play Area	Cllr Gunney, assist Cllr MacLennan
5.	Woolley Hill Wind Farm	Cllr MacLennan
6.	Planning Working Group	Cllr Brawn, Cllr Johnson
7.	Alconbury Weald – Joint Parishes Meetings	Cllr Gunney and Clerk

.

1123.115 VILLAGE CRIME

To receive crime figures from Clerk

1123.116 NEIGHBOURHOOD PLAN

To receive update and resolve any actions

1123.117 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
   - To resolve to engage Roythornes Solicitors to register the Village Green with Land Registry
3. Roads and Footpaths
   - To receive update on implementing 20mph speed limit in village
4. General
   1. LHI bid strategy
      a. Brookside parking issues and HGV access
      b. Weight limit on B1043
   2. To receive update on CCC LHI application bid January 2023

1123.118 FLOOD WATCH

To receive and resolve funding request to help with printing costs of revised flood plan to be issued to all households

1123.119 DEFIBRILLATOR REPORTS

1. To receive and note reports
2. To receive update and resolve purchase of additional defibrillator for parish

1123.120 FINANCE

1. To resolve payment of outstanding October debts:

The Alconbury Brook Flood Charity	Grant S137 LGA 1972	£500.00
ASKit	Microsoft 365 annual subscription - emails	£635.04
	Annual ESET Internet Security subscription and Livedrive Cloud Backup for PC laptop	£55.00
Alconbury Hall	Meeting room hire 19/12/2023	£12.00
Savills	Memorial Hall ground rent in advance 07/12/2023-06/12/2023	£123.60
HAGS-SMP Ltf	Repair surface under swing at Bramble End	£449.28
A Brown – Clerk	Clerk's salary November 2023	£1048.50
HMRC	Clerk's Tax & NI November 2023	£385.06
NEST	Clerk's Pension November 2023	£57.65

2. Monies received and resolve bank reconciliation
3. To receive and resolve the National Joint Council for Local Government Services (NJC) new pay scales for 2023-24 implemented from 1 April 2023
4. To resolve budget and precept for next financial year 2024/25
5. To resolve to add new councillors to Unity Trust Banking mandate to authorise payments

1123.121 CORRESPONDENCE RECEIVED

1123.122 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

1123.123 NEXT MEETING – 19th December 2023, Memorial Hall, School Lane, Alconbury at 7.30 pm