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# Alconbury Parish Council

www.alconburyparishcouncil.gov.uk
Parish Clerk: Alison Brown
46 Oakdale Avenue, Peterborough, Cambs PE2 8TA
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## Notice of Parish Council meeting:

**Date:** Tuesday 19th December 2023 **Time:** 7.30pm **Venue: Memorial Hall, School Lane, Alconbury**

**All members of the council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below.**

During the 15 minutes Public Participation, Members of the public and press are invited to address the Council regarding items that are on the agenda. If you wish to discuss any other matter, please contact the Clerk outside of this meeting.

*A Brown*

A Brown
Parish Clerk
13th December 2023

## AGENDA

**Public Question Time**
**Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LGA 1972 s 100**
This section (at the Chair's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced.

1223.124 APOLOGIES FOR ABSENCE

1223.125 DECLARATIONS OF INTEREST
Councillors to declare any Disclosable Pecuniary Interests as detailed in S.30 Localism Act 2011, along with any other interests relating to items on the agenda.

1223.126 CO-OPTION OF PARISH COUNCILLORS
To receive and consider any application for co-option

1223.127 THE ALCONBURY BROOK FLOOD GROUP
To receive latest report

1223.128 REPORTS FROM COUNTY AND DISTRICT COUNCILLOR

1223.129 BRAMPTON CROSS DEVELOPMENT
Defer to next meeting as no update

1223.130 CROWN GARDENS
Defer to next meeting as no update

1223.131 MINUTES FOR APPROVAL
To approve minutes of the meeting held on 28th November 2023

1223.132 PLANNING APPLICATIONS

1. To resolve to submit comments where appropriate on applications
    - 23/01879/HHFUL- Replace garage with car port and new garage (Retrospective) at 2B Rusts Lane Alconbury Huntingdon PE28 4DN
    - 23/02290/FUL -Change of use of a agricultural barn to form an extension to the existing farmhouse, creation of connecting link between the existing farmhouse and proposed extension, demolition of the farmhouses porch and replacement with a more sympathetic porch, change of use of agricultural land to residential garden, and other associated infrastructure and works at Homefield Farm Great North Road Alconbury Huntingdon PE28 4E

2. To receive an update on previous planning applications
    - 23/01108/FUL: Construction of a single storey extension to an existing double garage to form a new four bedroom dwelling / bungalow at Land Adjacent 9 Rusts Lane, Alconbury

- 23/80349/COND: Discharge of condition 10 (Key Phase 2 Framework) for 201158OUT Alconbury Airfield, Ermine Street, Little Stukeley PE28 4WX
- 23/01226/FUL Retrospective application for erection of a new building at Research Centre Woolley Road, Alconbury
- 23/01907/HHFUL: Single storey rear extension at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ
- 23/01908/LBC: Single storey rear extension at 5 The Maltings, Alconbury, Huntingdon PE28 4DZ

1223.133 COUNCILLORS UPDATES FROM PREVIOUS MEETING

To receive verbal reports from the Parish Councillors on their portfolio responsibilities and matters arising from previous meeting and resolve any action;

1. Memorial Hall — Cllr Brawn, Cllr MacLennan
2. Tree Warden — Cllr MacLennan, assist Cllr Gunney
   - To ratify acceptance of tree works quotation
3. Alconbury Recreation Field Charity & Alconbury Sports and Social Club
4. Bramble End Play Area — Cllr Gunney, assist Cllr MacLennan
5. Woolley Hill Wind Farm — Cllr MacLennan
6. Planning Working Group — Cllr Brawn, Cllr Johnson
7. Alconbury Weald – Joint Parishes Meetings — Cllr Gunney and Clerk

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1223.134 VILLAGE CRIME

To receive crime figures from Clerk

1223.135 NEIGHBOURHOOD PLAN

To receive update and resolve any actions

1223.136 INFRASTRUCTURE

To receive updates and resolve any actions

1. Churchyard
2. Village Green
   - To receive update on Village Green registration with Land Registry
3. Roads and Footpaths
   - To receive update on implementing 20mph speed limit in village
4. General
   1. LHI bid strategy
      a. Brookside parking issues and HGV access
      b. Weight limit on B1043
   2. To receive update on CCC LHI application bid January 2023

1223.137 FINANCE

1. To resolve payment of outstanding October debts:

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| Floodwatch | Grant S137 LGA 1972 (leaflet printing) | £100.00 |
| ASKit | Microsoft 365 annual subscription – additional councillor emails | £129.36 |
| ASKit | Webhosting annual support to 30/11/2021 | £300.00 |
| ASKit | New parish council laptop and set up | £529.80 |
| CAPALC | Cllr Training – Cllr Isaacs | £75.00 |
| A Brown – Clerk | Clerk's salary December 2023 | £834.36 |
| HMRC | Clerk's Tax & NI December 2023 | £231.10 |
| NEST | Clerk's Pension December 2023 | £33.15 |

2. Monies received and resolve bank reconciliation

1223.138 CORRESPONDENCE RECEIVED

1223.139 MATTERS FOR FUTURE CONSIDERATION

To receive any matters - decisions cannot be made under this item

1223.140 NEXT MEETING – 30th January 2024, Memorial Hall, School Lane, Alconbury at 7.30 pm